MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT CONTINUED BOARD OF SUPERVISORS' MEETING
Thursday, October 1, 2026
9:00 a.m.
Business Offices
8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Steve Heitzner	Chairperson
Scott Huebner	Vice Chairperson
Gregory Selep	Board Secretary
Steve Swanson	Treasurer

Also, Present in person or via phone:

Vivian Carvalho	District Manager – PFM Management Services LLC	
Kwame Jackson	Associate DM – PFM Management Services LLC	(via Zoom)
Joe Rassett	Interim General Manager – Country Club	(via Zoom)
Marisa Powers	District Counsel – Blalock Walters	
Various Audience Members in-person and via Zoom		

FIRST ORDER OF BUSINESS **Organizational Matters**

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 9:01 a.m. by Ms. Carvalho. Those in attendance are outlined above.

The Pledge of Allegiance was recited.

Public Comments

There were no public comments.

Mr. Heitzner noted that after talking with several management companies, he would like to schedule presentations from the organizations. They have signed non-disclosure agreements and have been working with Mr. Fay and Mr. Rassett. He suggested scheduling the presentations for the third week in October.

There was brief discussion amongst the Board regarding scheduling dates for the presentations.

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The Board agreed to scheduling a workshop on October 19, 2026, from 8:00 a.m. to 3:00 p.m for presentations.

SECOND ORDER OF BUSINESS **Administrative Matters**

Nominations and Appointment of Board Member for Vacant Seat

a. **John Haddock**
b. **Dale Otterman**
c. **Rusty Piersons**
d. **Bill Price**

It was noted that Mr. Piersons emailed the Board, confirming that as proposed by Mr. Selep during the September 25, 2026 meeting, he would have a five-year business plan done by January 30, 2027.

Ms. Carvalho distributed ballots to the Board.

Board members completed their ballots.

After ballots were completed, Ms. Carvalho noted a tie.

Mr. Selep stated he sent the Board and Counsel an email last week suggesting that if there is not a compromise, a poll of members community members be done.

Mr. Heitzner noted the Charter and Rules of Procedure.

There was brief discussion amongst the Board about how to proceed with a resolution.

Mr. Huebner suggests moving forward by changing the structure of the Strategic Planning Committee, to be task oriented. He volunteered to oversee.

Mr. Heitzner questioned what would be involved with removing the Sunshine Law restrictions from the committee.

Ms. Powers noted that need to disband the committee as it was formed and the General Manager would become the head of the committee and appoint the members. Mr. Rassett would fulfill this role.

Mr. Heitzner asked the Board about the option of disbanding the Strategic Planning Committee.

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Ms. Carvalho reminded the Board about the SCS retreat that is coming up and a member of the Strategic Planning Committee, as it currently exists, was invited to participate in the discussions with the Board.

There was brief discussion amongst the Board on how to proceed.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved Disbanding the Strategic Planning Committee and creating an advisory group with members appointed by Mr. Rassett.

Mr. Heitzner asked Mr. Selep if he would like to be the liaison to the Strategic Planning Advisory Group as he had been with the now disbanded committee.

Mr. Huebner noted that he would like to move forward as the liaison.

ON MOTION by Mr. Huebner, second by Mr. Swanson, opposed by Mr. Selep, the Board of Supervisors for the University Park Recreation District approved Mr. Huebner as the liaison for the Strategic Planning Advisory Group, overseen by the General Manager.

Ms. Powers noted that at the meeting on October 9, 2026, Mr. Rassett should advise the Board of the members of strategic planning advisory committee.

Mr. Huebner noted that he will be unable to attend the meeting scheduled for October 9, 2026.

Mr. Heitner stated he would be available only on Zoom.

Ms. Carvalho noted that quorum will not be met and the meeting needs to be rescheduled.

There was brief discussion regarding schedules.

The Board agreement to reschedule the October 9, 2026, meeting to October 13, 2026, from 8:00 a.m. to 9:00 a.m.

Ms. Carvalho asked the Board if they would be in attendance for the October 27, 2026, meeting.

Mr. Heitzner noted he would not be in attendance.

Mr. Huebner noted he will not be available for the November 13, 2026, meeting.

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The Board confirmed they could attend the November 24, 2026, and the December 11, 2026, meeting.

The Board agreed to hold the December 29, 2026, meeting.

Date	Meeting Type	Time	Location
October 9, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices
October 13, 2026	Board of Supervisors Workshop – Strategic Club Solutions Retreat	9:00 AM – 3:00 PM	Lakeside Room
October 27, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices
November 13, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices
November 24, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices
December 11, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices
December 29, 2026	Board of Supervisors' Meeting	2:00 PM	University Park Business Offices

Supervisor Comments & Future Agenda Items

There were no additional comments.

THIRD ORDER OF BUSINESS **Adjournment**

There was no further business to discuss.

ON MOTION by Mr. Swanson, second by Mr. Heitzner, with all in favor, the October 1, 2026, Board of Supervisors Meeting for the University Park Recreation District was adjourned at 9:41 a.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

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