MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS' CONTINUED MEETING
Friday, September 11, 2026
8:00 a.m.
Business Offices
8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Steve Heitzner	Chairperson
Scott Huebner	2nd Vice Chairperson
Gregory Selep	Board Secretary
Steve Swanson	Treasurer

Also, Present in person or via phone:

Vivian Carvalho	District Manager – PFM Management Services LLC
Kwame Jackson	Associate DM – PFM Management Services LLC (via Zoom)
Racheal Meade	DM – PFM Management Services LLC
Kevin Plenzler	Director – PFM Financial Advisors
Marisa Powers	District Counsel – Blalock Walters
Joe Rassett	Interim General Manager – Country Club
Paul Fay	Financial Controller – Country Club

Various Audience Members in-person and via Zoom

FIRST ORDER OF BUSINESS **Organizational Matters**

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 8:00 a.m. by Ms. Carvalho. Those in attendance are outlined above.

The Pledge of Allegiance was recited.

Public Comments

Mr. Heitzner led a moment of silence to honor September 11th.

There were no public comments.

SECOND ORDER OF BUSINESS **Administrative Matters**

Consideration of minutes of August 24, 2026, Board of Supervisors' Special Meeting

The Board reviewed the meeting minutes.

ON MOTION by Mr. Heitzner second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved the Minutes of the August 24, 2026, Board of Supervisors' Meeting.

THIRD ORDER OF BUSINESS **Staff Report Matters**

District Counsel

Ms. Powers noted that there have been numerous comments regarding the District not having a five-year plan. She confirmed that the District does have a five-year plan and is available to anyone who submits a public records request for it.

District Manager

Ms. Carvalho reminded the Board of the four-hour ethics training deadline.

FOURTH ORDER OF BUSINESS **Old Business Matters**

Consideration of the Supplemental Assessment Methodology for Series 2026 Bonds (prepared September 2026)

Mr. Plenzler reviewed the Bonds with the Board.

ON MOTION by Mr. Selep, second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved Supplemental Assessment Methodology for Series 2026 Bonds.

Continued Public Hearing on the Adoption of the District's Annual Budget & Country Club Budget

a. **Public Comments and Testimony**
b. **Board Comments**
c. **Consideration of Resolution 2026-23, Adopting the Fiscal Year 2026-2027 District's Annual Budget and Appropriating Funds**
    i. **General Fund Budget**
    ii. **Debt Service Budgets**
d. **Consideration of Resolution 2026-24, Adopting the Fiscal Year 2026-20278 Country Club Budget and Appropriating Funds**
    i. **Enterprise Fund Budget**

Ms. Carvalho requested a motion to reconvene the public hearing.

ON MOTION by Mr. Selep, second by Mr. Heitzner, with all in favor, the Board of Supervisors for the University Park Recreation District opened the public hearing.

There were no public comments.

Mr. Fay noted the only change was to the debt service budget for the Series 2026 Bonds.

There were no Board comments.

ON MOTION by Mr. Swanson, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District closed the public hearing.

ON MOTION by Mr. Selep, second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved Resolution 2026-23, Adopting the Fiscal Year 2026-2027 District's Annual Budget and Appropriating Funds.

ON MOTION by Mr. Heitzner, second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved Resolution 2026-24, Adopting the Fiscal Year 2026-2027 Country Club Budget and Appropriating Funds.

Consideration of Payment Authorization No. 168

This item was deferred.

Ms. Carvalho noted that the September 14, 2026, meeting will be cancelled as it is no longer needed.

Date	Meeting Type	Time	Location
September 14, 2026	Board of Supervisors' Continued Meeting	2:00 PM	University Park Business Offices
September 25, 2026	Board of Supervisors' Rescheduled Meeting	1:00 PM	University Park Business Offices

Supervisor Comments & Future Agenda Items

Mr. Selep noted the Strategic Planning Committee has run out of scheduled meetings and cannot achieve a quorum and would like to know if the Board can schedule another meeting.

Ms. Powers noted that the Board can schedule the next meeting.

ON MOTION by Mr. Selep, second by Mr. Heitzner, with all in favor, the Board of Supervisors for the University Park Recreation District approved a Strategic Planning Committee Meeting on October 14, 2026, at 3:00 p.m.

Mr. Selep asked if the advertisement for the workshop on October 13, 2026, had been sent out.

There was brief discussion amongst the Board about turning the Workshop Meeting into a Board Meeting.

Mr. Heitzner requested scheduling a town hall meeting.

Mr. Heitzner mentioned hosting an event for the real estate community.

Mr. Selep noted that the Strategic Planning Committee would like to be invited to the meeting on October 13, 2026.

There was brief discussion amongst the Board regarding the attendees and agenda for the October 13th meeting.

SIXTH ORDER OF BUSINESS **Adjournment**

ON MOTION by Mr. Heitzner, second by Mr. Swanson, with all in favor, the September 11, 2026, Board of Supervisors Continued Meeting for the University Park Recreation District was adjourned at 8:32 a.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson