

University Park Recreation District

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The Meeting of the **Board of Supervisors of the University Park Recreation District** will be held on **Friday, April 10, 2026, at 2:00 PM** at the Business Offices, 8301 The Park Boulevard, University Park, FL 34201 and virtually.

Meeting ID: 648 161 1158

Passcode: 597609

Join meeting via Zoom:

<https://us02web.zoom.us/j/6481611158?pwd=eWEwQ01tWUFsNDJRTUpNbCtoQmpHUT09&mn=84588938513>

Join via mobile:

+16469313860,,6481611158#,,,,*597609# US

+19292056099,,6481611158#,,,,*597609# US (New York)

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters..... (2:00 – 2:15PM)

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

Administrative Matters..... (2:15 – 2:30PM)

1. Consideration of Minutes of the:
 - March 3, 2026, Board of Supervisors' Workshop Meeting
 - March 13, 2026, Board of Supervisors' Meeting
 - March 18, 2026, Board of Supervisors' Special & Shade Meetings
2. Public Records Request Summary List
3. Correspondence Summary List

Staff Report Matters..... (2:30 – 3:00PM)

4. District Counsel
5. District Manager
6. Club Management
 - Management Discussion & Analysis Report
7. Committee Reports
 - a. Finance
 - b. Strategic Planning

Old Business Matters..... (3:00 – 3:30PM)

- 8. Update of Town Hall Meeting Location Venue and Scheduling Date
 - Draft of Agenda Format
- 9. Update of Boardwalk Project
- 10. Update from the Committee on Strategic Club Solutions Deliverables, Scope of Services and Cost

New Business Matters..... (3:30 – 3:45PM)

- 11. Consideration of resolution 2026 – 13, University Park Recreation District HNB Lease
(provided under separate cover)

District Financial Matters (3:45 – 3:50PM)

- 12. Ratification of Payment Authorization No. 158

Date	Meeting Type	Time	Location
April 13, 2026	Finance Committee Workshop Meeting	11:00 AM	University Park Business Offices
April 15, 2026	Finance Committee Meeting	3:00 PM	University Park Business Offices
April 28, 2026	Board of Supervisors' Meeting	2:00PM	University Park Business Offices

- 13. Supervisor Comments & Future Agenda Items (3:50 – 4:00PM)

Adjournment



University Park Recreation District

Consideration of Minutes of the:

- a. **March 3, 2026, Board of Supervisors' Workshop Meeting**
- b. **March 13, 2026, Board of Supervisors' Meeting**
- c. **March 18, 2026, Board of Supervisors' Special & Shade Meetings**

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS' WORKSHOP MEETING

Tuesday, March 3, 2026

2:00 p.m.

Business Offices

8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Sally Dickson	Chairperson
Steve Heitzner	Vice Chairperson
Greg Selep	Board Member
Steve Swanson	Board Member

Also, Present in person or via phone:

Kwame Jackson	Asst. District Manager - PFM Group Consulting LLC	
Vivian Carvalho	District Manager – PFM Group Consulting LLC	(via phone)
Kristin Lasky	Admin. - PFM Group Consulting LLC	
Mark Barnebey	District Counsel - Blalock Walters	(via phone)
John Fetsick	General Manager - Country Club	
Various Audience Members in-person and via Zoom		

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order, Roll Call, & Pledge of Allegiance

The meeting was called to order at 2:00 p.m. Those in attendance are outlined above.

The Pledge of Allegiance was recited.

Public Comments

There were no public comments at this time.

SECOND ORDER OF BUSINESS

Discussion Matters

Verbal Update on Strategic Planning RFP

Mr. Fetsick gave an update and noted three bids have been received. He gave an overview of the proposals and noted they have been provided to the Strategic Planning Committee for review. The committee will be giving a recommendation to the Board at the next meeting based on the evaluation criteria.

Mr. Heitzner recommended that the Strategic Planning Committee create a breakdown of costs compared to work services. Mr. Fetsick noted he will create that breakdown.

Mr. Fetsick recommended that the committee create a ranking of each proposal for the Board's review. Mr. Barnebey agreed.

Mr. Selep commented on the proposals and noted they were well done.

Board Meeting & Workshop Days and Times

Ms. Dickson noted the scheduled times for meetings and workshops have been changed over time, instead of being consistent. Meetings can be adjusted if needed for emergency purposes.

It was noted that the District is not required to hold workshops.

Mr. Heitzner recommended eliminating workshops and making all meetings Board meetings.

There was brief discussion regarding the difference between workshops and Board meetings.

Mr. Barnebey noted that for meetings there must be a quorum.

Mr. Jackson noted that all meetings and workshops are noticed at one time. Only special meetings, additional workshops, or public hearings require additional notices.

Mr. Barnebey noted a new schedule can be noticed if needed.

The Board reviewed the current schedule and possible changes to the schedule. Board Members can email any absences to District Management.

The Board agreed to move all meetings to 2:00 p.m. and change all workshops to Board meetings. This will be on the next Board meeting agenda for approval.

Proposed Board Meeting Agenda Format – Greg Selep

Mr. Selep recommended that the committees give updates at each meeting.

There was brief discussion regarding committee reports. It was noted there may not be an update at each meeting.

Mr. Selep recommended that Board correspondence between stakeholders and the Supervisors be published in agendas.

There was lengthy discussion regarding publishing the correspondence and potential issues.

It was noted that most of the communication to the District is responded to by District Counsel or District Management. Any correspondence can be requested via public records request.

The Board reviewed the process of responding to District emails.

District Counsel gave an overview of the process for public records requests.

There was lengthy discussion regarding correspondence and public records requests.

Ms. Carvalho noted Florida Sunshine laws make it more complicated and determining what correspondence would be included in the agenda packet could be very challenging.

Mr. Fetsick recommended having criteria for correspondence to be included in the agenda packets. The recommendation is to include only emails that are sent to all Board members and District Management.

There was brief discussion regarding transparency with the residents and the criteria for including correspondence. It was recommended to include the actual correspondence to the website while including only the recipient, sender, and subject line in the agenda packet for reference.

It was noted if correspondence is posted on the District's website, anyone from the public can view it, not only residents.

This will be included on the agenda at the next Board meeting.

Mr. Jackson noted the committee reports are already included under Staff Reports on each agenda.

There was brief discussion regarding public comment periods.

Mr. Heitzner recommended having Town Hall meetings for public comments, instead of having public comments at the end of each meeting.

There was discussion regarding the details of holding Town Hall meetings.

Mr. Heitzner recommended holding Town Hall meetings on weekends or when it does not affect

the event room. It was noted the Town Halls can be recorded for those who cannot attend.

Mr. Selep recommended two types of Town Hall meetings: one for RD updates, and one for joint discussion with the HOA. He noted he has been in contact with the HOA regarding the meetings and will follow up.

It was recommended to have a facilitator for the Town Hall meetings and to have the agenda be resident-driven.

There was discussion regarding the different types of Town Hall meetings and the process for setting up the meetings. Mr. Selep recommended having a General Town Hall meeting and having an RD project update Town Hall meeting prior to September. It was noted the Finance Committee will be presenting to the Board in March.

There was brief discussion regarding the capital projects.

Mr. Jackson noted the Town Hall will have to be noticed and an agenda approved. There will be costs associated with recording and facilitation.

There was brief discussion regarding noticing the Town Hall meeting. Ms. Carvalho noted the Town Hall meeting is advertised similar to a workshop.

District Counsel noted as a workshop, the District is not required to have a public comment period.

There was discussion regarding the Q&A session process and public comment period.

This will be included on the agenda at the next Board meeting.

Mr. Fetsick will follow up with the church opposite the district as a potential location to host a Town Hall meeting.

Mr. Jackson noted a motion will be required at the next Board meeting regarding removing the public comment period at the close of each meeting.

Board Supervisor Roles & Responsibilities

- a. **Board Supervisor District Officer Roles – Chair, Vice Chair, 2nd Vice Chair, Treasurer, Assistant Secretary**
- b. **Board Responsibilities vs Management Responsibilities**

Ms. Dickson gave an overview.

Mr. Jackson noted there are two positions that the previous Board added that are not listed on the document in the agenda packet, which are the Second Vice Chairperson and Assistant Secretaries.

It was noted the District Manager is currently listed as the Board Secretary and the Custodian of Public Records.

There was discussion regarding the roles and responsibilities.

Ms. Dickson recommended appointing a Board Member as Secretary and appointing Ms. Carvalho as an Assistant Secretary.

Ms. Carvalho gave an overview of the Secretary's role and responsibilities.

There was brief discussion regarding the role of Secretary and Assistant Secretary.

Ms. Dickson noted each Board Supervisor needs direction within their roles.

There was lengthy discussion regarding the criteria for the Secretary role. It was recommended that a role be created with criteria. Mr. Selep will create a draft and follow up with District Management and District Counsel.

Ms. Loundy recommended having a Director of Communications role. It was recommended this be a separate role.

Mr. Selep will follow up with drafts for the positions.

There was discussion regarding the Chair and Vice Chair positions and roles. Mr. Fetsick noted the responsibilities are more important than the titles.

Mr. Heitzner noted there is no longer direct representation on the PBM Committee since Ms. Dickson stepped down. It was noted there needs to be a more defined relationship between PBM and the UPRD Board.

It was noted Mr. Barnebey is working with the Ethics Commission on the issues with the UPRD Chair sitting on the PBM Committee as a liaison.

Mr. Barnebey noted the letter went out to the Ethics Commission and they have had follow-up questions. He noted it will most likely take a couple of months for the final decision by the Ethics Commission to be made. Mr. Barnebey noted he needs the PBM Operating Agreement and will follow up after the meeting.

Mr. Jackson noted reassigning Board positions can be done at any time.

There was brief discussion regarding redefining the roles. It was noted any additional criteria not in the role definitions, can fall under any of the Board members.

Mr. Jackson noted that if Mr. Selep recommends redefining the Chair and Vice Chair roles, he can request that as an agenda item.

There was continued discussion regarding roles and responsibilities. It was noted the Finance Committee's role is an extension of the Treasurer's role.

Mr. Fetsick recommended that the Strategic Planning Committee review the process of governance.

Ms. Dickson noted that Board responsibilities should be evenly distributed.

Board position assignments will be on the next agenda.

Mr. Jackson noted a Second Vice Chair is not a required role.

Mr. Fetsick gave an overview of the Board responsibilities versus management responsibilities.

The following meetings were noted:

Date	Meeting Type	Time	Location
March 5, 2026	Strategic Planning Committee Special Meeting	11:00 AM	University Park Business Offices
March 11, 2026	Strategic Planning Committee Meeting	3:00 PM	University Park Business Offices
March 13, 2026	Board of Supervisors' Meeting	1:00PM	University Park Business Offices
March 16, 2026	Finance Committee Rescheduled Meeting	3:00 PM	University Park Business Offices
March 31, 2026	Board of Supervisors' Workshop Meeting	2:00PM	University Park Business Offices

Ms. Dickson noted the Workshop meetings will be changed to Board meetings.

Supervisor Comments, Future Agenda Items, and Public Comments

Mr. Swanson commented regarding litigation resolution.

Mr. Barneby recommended a shade meeting. He also noted the new Board members are able to review the minutes of the shade meetings that have already taken place. District Counsel will follow up regarding being able to send the shade meeting minutes electronically or not.

There was discussion regarding scheduling a shade meeting. The Board agreed on March 18th,

2026, at 1:00 p.m. It was noted the shade meeting must be noticed. District Management will follow up with the exact time for the shade meeting based on meeting room availability.

It was noted the next Board meeting's agenda will include:

- Town Hall Meetings
- Changing Workshops to Town Hall Meetings
- Including Correspondence on the Agenda
- Electing Officers
- Finance Committee Presentation

There were no further Supervisor requests or public comments.

THIRD ORDER OF BUSINESS

Adjournment

Ms. Dickson adjourned the University Park Recreation District Board of Supervisors Workshop Meeting at 4:01 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS' MEETING

Friday, March 13, 2026

1:00 p.m.

Business Offices

8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Sally Dickson	Chairperson
Steve Heitzner	Vice Chairperson
Scott Huebner	Interim Treasurer
Gregory Selep	Board Member
Steve Swanson	Board Member

Also, Present in person or via phone:

Vivian Carvalho	District Manager – PFM Group Consulting LLC
Kwame Jackson	ADM - PFM Group Consulting LLC (via Zoom)
John Fetsick	General Manager - Country Club
Curtis Nickerson	Director of Properties & Facilities– Country Club
Mark Barnebey	District Counsel – Blalock Walters
Various Audience Members in-person and via Zoom	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 1:00 p.m. by Ms. Dickson. Those in attendance are outlined above.

The Pledge of Allegiance was recited.

Public Comments

It was noted that Agenda Item #7 will be moved to the end of the meeting.

There were no public comments at this time.

SECOND ORDER OF BUSINESS

Administrative Matters

Consideration of Minutes of the:

- a) **February 13, 2026, Board of Supervisors' Meeting**
- b) **February 17, 2026, 5th Election Meeting**
- c) **February 17, 2026, Board of Supervisors' Special Meeting**
- d) **February 20, 2026, Professional Consulting Services RFP Bid Opening Meeting**

The Board reviewed the minutes.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved the Minutes of the February 13, 2026, Board of Supervisors' Meeting, the February 17, 2026, 5th Election Meeting, the February 17, 2026, Board of Supervisors' Special Meeting, and the February 20, 2026, Professional Consulting Services RFP Bid Opening Meeting.

THIRD ORDER OF BUSINESS

Staff Report Matters

District Counsel

No report.

District Manager

Ms. Carvalho gave an overview of the current public records requests and noted there have been 67 requests between 2024 and March 2026. Mr. Matt has submitted 66 of those public record requests and one was submitted by a law firm, Lewis, Longman and Walker. The law firm's request may require a deposit and is currently being reviewed. Ms. Carvalho noted that 65 of Mr. Matt's requests have been satisfied thus far, with 448 records released for those requests. The last pending request from Mr. Matt is for ID #12.

Ms. Carvalho gave an overview of the public records request process.

There was brief discussion regarding the cost of the public records requests. It was noted some of the responses require a deposit and are based on an hourly rate.

There was also brief discussion regarding including the correspondence for public records requests in meeting minutes.

Mr. Fetsick noted the District cannot ask who the law firm is representing. It was noted that anyone can make a public records request.

Club Management

a. Management

Discussion & Analysis Report

Mr. Fetsick gave an overview of the report, including member experience events, food and beverage, golf operations, racquets operations, and fitness and wellness. He noted it is another busy season for the Club. Golf operations are favorable to budget, and it is high participation season for dining operations as well.

There was brief discussion regarding having security for the Passover Seder. Mr. Fetsick will follow up.

Mr. Fetsick noted a new F&B Manager has been hired, Kaitlyn Olmos. He also noted there will be two new receptionists in the racquets and wellness area. Ms. Kross is retiring but will be helping train the new receptionists during the transitional period.

Mr. Fetsick gave a financial update and reviewed the year-to-date operating results, the Comparative Balance Sheet, the capital sources and uses, and the Statement of Cash Flows.

Mr. Fetsick gave a summary of the operating data including rounds of golf and membership counts. He noted there are currently 456 full members, with two non-residents on the waiting list. There are 1,332 total memberships, with 295 being non-residents. It was noted there are 323 grandfathered homes regarding membership, 183 are members and 140 are not. When a grandfathered home turns over, that exemption goes away, unless it is deeded within the family.

Mr. Fetsick noted the new menus go into effect next week.

Mr. Fetsick also commented regarding the social members that play golf and pay the same rate as the public. He noted that a 10%-20% discount on social members would cost the Club about \$30,000.00. This would give the social members a slight discount compared to the public.

There was lengthy discussion regarding giving the racquets and social members a discount. It was noted the discount is an easy process to implement. Mr. Huebner recommended implementing a discount program for all memberships. This would allow full members to get guests at a discount. It was noted this should only apply to resident social memberships. Mr. Fetsick will follow up.

There was also discussion regarding summer memberships and pricing. It was noted most summer memberships are repeat customers and prepaid cards have been discontinued. Mr. Fetsick will follow up with numbers and pricing.

There was continued discussion regarding the resident social membership discount. The Board agreed to give the resident social memberships a 10% discount with direct booking only.

Committee Reports

a. Finance

Mr. Crouch provided an update within the agenda packet on the Finance Committee. It was noted the Finance Committee recommended an initiation fee of \$40,000 for Full Family Non-Residents, instead of the proposed \$50,000.00.

There was brief discussion regarding the initiation fee.

b. Strategic Planning

Mr. Freedman noted the update is within the agenda.

FOURTH ORDER OF BUSINESS

Business Matters

Review of Proposed Board Secretary Responsibilities

Mr. Selep provided an overview of the roles and responsibilities and noted the role could be split between Board Secretary and District Secretary. He noted that maintaining the District seal for any bond/note transaction documents would be maintained by the District Secretary.

It was noted the Secretary does have administrative support.

District Counsel noted this should be a resolution at the next meeting.

Consideration of Resolution 2026-12, Appointing District Officers Position

Ms. Dickson gave an overview and noted that Mr. Heitzner was previously nominated for the position of Chair.

Mr. Heitzner accepted the nomination.

ON MOTION by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Heitzner as Chair.

There was brief discussion regarding the responsibilities of the Treasurer.

ON MOTION by Mr. Heitzner, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Swanson as Treasurer.

ON MOTION by Ms. Dickson, second by Mr. Heitzner, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Ms. Dickson as Vice Chair.

There was brief discussion regarding the roles of Board Secretary and District Secretary.

ON MOTION by Mr. Heitzner, with all in favor, the Board of Supervisors for the University Park Recreation District agreed to have two official Secretary roles, Board Secretary and District Secretary.

ON MOTION by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Selep as Board Secretary.

ON MOTION by Ms. Dickson, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Ms. Carvalho as District Secretary.

There was brief discussion regarding the 2nd Vice Chair position.

ON MOTION by Ms. Dickson, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Huebner as 2nd Vice Chair.

There was brief discussion regarding the roles of Assistant Secretaries and Assistant Treasurers.

ON MOTION by Ms. Dickson, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Jackson as Assistant Secretary.

ON MOTION by Ms. Dickson, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Fetsick as Assistant Treasurer.

ON MOTION by Ms. Dickson, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Fay as Assistant Treasurer.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved Resolution 2026-12, Appointing District Officers Position.

Public Hearing on the Amending Rates and Fees to Utilize District Facilities

- a. Public Comments and Testimony
- b. Board Comments
- c. Consideration of Resolution 2026-08, Amending Rates and Fees to Utilize District Facilities

Ms. Dickson requested to open the public hearing at 2:00 p.m.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District opened the Public Hearing on the Amending Rates and Fees to Utilize District Facilities.

Mr. Fetsick gave an overview of the proposed membership dues and fees. He also reviewed the facility use fees.

There was brief discussion regarding golf and tennis lessons. It was noted members and non-members pay the same fee at this time. Mr. Fetsick will follow up.

Mr. Heitzner commented on the Fitness and Training Sessions line. Mr. Fetsick will adjust the published public rate line for consistency.

Ms. Dickson commented on the Golf Greens and Golf Cart fees. It was noted that this is currently a bundled fee. Mr. Fetsick will review the way this is printed on the receipt.

Mr. Fetsick reviewed the Full Family Membership dues increase.

*Mr. Huebner left the meeting at 2:11 p.m.

Ms. Dickson called for public comments.

Mr. Ludmerer agreed with the recommendation of the Finance Committee.

Mr. Freedman commented regarding the increase in Full Family Membership dues. It was noted the Board does not have to vote on the increase.

There were no further public comments at this time.

There was brief discussion regarding the increase in Full Family Membership based on the recommendation of the Finance Committee. It was noted that Lakewood Ranch is increasing their membership to \$95,000.00 and they are always booked. The membership dues can always be adjusted as needed based on the economy.

*Mr. Huebner rejoined the meeting at 2:19 p.m.

Mr. Fetsick commented on the membership agreement and noted if the fee is lowered within a certain amount of time, the fee is then prorated.

There was continued discussion regarding the rate for the Full Family Membership and the marketing standpoint. The Board agreed to increase the Full Family Membership rate to \$50,000.00.

Mr. Huebner commented regarding the additional fee rates, such as purchase of golf balls, the range program, etc. He noted they are on the lower end and recommended bundling the summer membership and the range program.

There was brief discussion regarding increase to the additional fee rates. Mr. Fetsick will follow up.

Ms. Dickson closed the public hearing.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved Resolution 2026-08, Amending Rates and Fees to Utilize District Facilities, with amending the Fitness and Training Sessions line.

**Consideration of Strategic
Planning Committee Ranking
Recommendation of Professional
Consulting Services RFP
Responses**

Ms. Dickson gave an overview of the Strategic Planning Committee's rankings for the professional consulting services RFP. It was noted the highest ranked proposer was Strategic Club Solutions.

Mr. Freedman gave an overview of the proposals and cost. He noted negotiations will need to take place once the proposer is chosen, based on the needs of the district.

There was brief discussion regarding the Strategic Plan needs. It was noted an a la carte proposal will need to be submitted to include a timeline and deliverables.

Mr. Barnebey recommended ranking the proposers and moving forward with negotiations with the first proposer. Once a cost is finalized, an agreement will be put in place.

There was discussion regarding the process of negotiation and scope of work needed.

ON MOTION by Mr. Hetizner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved the Strategic Planning Committee Ranking Recommendation of Professional Consulting Services RFP Responses, with Strategic Club Solutions ranked as No. 1.

Consideration of Cart Barn Garage Door Replacement Proposals

- a. A Better Overhead Door**
- b. D&D Garage Door**
- c. Precision Garage Door**
- d. Quick Garage Repair**

Mr. Fetsick gave an overview of the proposals and noted there are seven doors and this is an emergency replacement. Mr. Fetsick recommended moving forward with the impact rated doors, with a cost of \$23,000.00. It was noted that it is cheaper to do all the doors at the same time, than one at a time. This amount will be taken from the capital reserves.

There was brief discussion regarding the garage door options. It was noted a motor can always be added in the future if needed.

ON MOTION by Mr. Selep, second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved the proposal from A Better Overhead Door for the Cart Barn Garage Door Replacement Proposal in the amount of \$23,000.00.

It was noted there is a four-to-six-week timeline to have the garage doors completed.

Discussion and Consideration of Capital Improvement Projects

- a. Golf Course Front Nine Project**
- b. Boardwalk Replacement Project**

Mr. Fetsick gave an overview and noted the Finance Committee has discussed the Golf Course Front Nine Project. It was noted the high priority minimal impact projects will be completed at this time, instead of the full project due to budget constraints. The total cost is approximately \$400,000.00. This project discussion will be deferred to the March 31, 2026, meeting.

Mr. Fetsick gave an overview of the boardwalk replacement project and noted the estimates range from \$150,000.00 - \$200,000.00. This will come out of the capital reserves. He would like to get proposals for the Board's review.

There was lengthy discussion regarding the boardwalk options and other possible designs for function and lower cost. This is a safety issue. It was noted this is not included in the Master Plan.

Mr. Fetsick gave an overview of the previous updates.

There was brief discussion regarding the Project Management Group and the Master Plan.

It was noted the boardwalk should be shut down for the time being for liability issues. This information will be sent out to the residents.

Mr. Fetsick will follow up with Mr. Beaumier and the Project Management Group.

**Consideration of Proposed
Amendments to Board Meetings**

- a. Changing Workshops to Board Meetings**
- b. All Regularly Scheduled Meetings at 2:00 PM**
- c. Meeting Agenda Format**

Ms. Dickson gave an overview and noted that decisions can be made at all board meetings.

Ms. Carvalho gave an overview of the schedule. It was noted the schedule will remain the same and all meetings will be held at 2:00 p.m. These amendments will begin March 31st, 2026.

There was brief discussion regarding the meeting agenda format. Ms. Carvalho noted the agenda can be adjusted as the Board chooses.

ON MOTION by Mr. Heitzner, second by Mr. Swanson, with all in favor, the Board of Supervisors for the University Park Recreation District approved the Proposed Amendments to Board Meetings.

There was brief discussion regarding including correspondence with the agenda. It was noted that only correspondence that was sent to the entire Board would be included in the agenda.

Mr. Selep gave an overview of the potential process of including email correspondence.

There was lengthy discussion regarding including emails in the agenda and public records requests.

Mr. Huebner gave an example of emails he has received and noted that residents need to be aware that their emails to the Board are public records.

District Counsel recommended including a disclaimer on all emails.

Mr. Barnebey will follow up, and Ms. Carvalho will work with VGlobalTech.

Ms. Dickson noted this type of communication can go out to residents at any time and does not have to be included in the agenda. It was noted that selective correspondence will be included.

There was discussion regarding the process of including selective correspondence in the agenda and the Florida Sunshine laws.

Mr. Fetsick recommended that the Board Secretary, Ms. Carvalho, Sydney Johnson, and himself review what the procedures will be, and these can be presented at the March 31st, 2026, meeting.

**Discussion and Consideration of
Town Hall Meetings**

This item will be deferred to the next meeting.

**Nominations/Appointment of
Strategic Planning Committee
Member**

Mr. Fetsick noted there is a resident member who has volunteered for the vacant seat on the Strategic Planning Committee. His bio has been circulated to the Committee and the Board. The Committee recommends Mr. Don Sheets appointment to the Committee.

Mr. Huebner noted this vacant seat should be opened to the community for candidates.

There was brief discussion regarding the process of appointment. Mr. Heitzner recommended allowing a small window for responses from the community.

ON MOTION by Mr. Heitzner, second by Mr. Swanson, with Mr. Heitzner, Mr. Huebner, and Mr. Selep opposed, and all others in favor, the Board of Supervisors for the University Park Recreation District did not appoint Mr. Sheets to the Strategic Planning Committee.

Mr. Fetsick will follow up with sending the vacant seat information out to residents on Monday and responses will be due no later than Friday. The Board will make a final decision at the March 31st, 2026, meeting.

It was noted the Strategic Planning Committee will hold a special meeting to review the nominees and give a recommendation.

FIFTH ORDER OF BUSINESS

District Financial Matters

**Ratification of Payment
Authorization Nos. 156 – 157**

Mr. Fetsick reviewed the payment authorizations.

Ms. Dickson requested that the legal expenses be separated from normal fees versus litigation fees. District Counsel noted requests for public records have not been included historically in the breakdown.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District ratified Payment Authorization Nos. 156-157.

Supervisor Requests & Future Agenda Items

The upcoming workshops and meetings were noted.

Date	Meeting Type	Time	Location
March 16, 2026	Finance Committee Rescheduled Meeting	3:00 PM	University Park Business Offices
March 18, 2026	Board of Supervisors' Meeting & Attorney/Client Session	1:30 PM	University Park Business Offices
March 31, 2026	Board of Supervisors' Meeting	2:00PM	Varsity Club Card Room
April 8, 2026	Strategic Planning Committee Meeting	3:00 PM	University Park Business Offices
April 10, 2026	Board of Supervisors' Meeting	2:00PM	University Park Business Offices
April 15, 2026	Finance Committee Meeting	3:00 PM	University Park Business Offices
April 28, 2026	Board of Supervisors' Meeting	2:00PM	University Park Business Offices

It was noted Mr. Huebner will not be able to attend the Attorney/Client Session.

All meetings have been converted to normal Board meetings. There will no longer be workshops. All Board meetings will be held at 2:00 p.m.

Mr. Fetsick will follow up with Mr. Freedman regarding scheduling a special meeting of the Strategic Planning Committee. Approving the Committee recommendation for the vacant seat will be on the next agenda.

There was brief discussion regarding the length of the meetings. Mr. Fetsick recommended including a time frame expectation for each topic on the agenda.

Ms. Dickson made a comment on the record regarding the timeline for 2026 in terms of the loan with Regions Bank for the irrigation project. She noted that if by August, there is no decision related to the bond, there will be an assessment. It will be a lump sum payment. The kitchen project will begin in the Spring 2027 and if bond funds are not available, there will likely be a second assessment. She noted the Finance Committee will be presenting a comprehensive evaluation for irrigation loan repayment and payment for capital improvement projects.

Ms. Dickson gave an overview of the current litigation and how that has affected the District and the Club.

There was brief discussion regarding assessments.

There were no further Supervisor requests at this time.

Public Comment Period

There were no public comments at this time.

SIXTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss.

ON MOTION by Mr. Heitzner, second by Mr. Swanson, with all in favor, the March 13, 2026, Board of Supervisors Meeting for the University Park Recreation District was adjourned at 4:00 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS' SPECIAL MEETING AND ATTORNEY CLIENT SESSION

Wednesday, March 18, 2026

1:30 p.m.

Business Offices

8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Steve Heitzner	Chairperson
Sally Dickson	Vice Chairperson
Greg Selep	Board Secretary
Steve Swanson	Treasurer

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC
Mark Barnebey	District Counsel - Blalock Walters
Fred Moore	Litigation Counsel - Blalock Walters
Michelle Parks	Liberty Court Reporting

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 1:30 p.m. by Mr. Heitzner. Those in attendance are outlined above.

Public Comments

There were no public comments at this time.

SECOND ORDER OF BUSINESS

General Business Matters

**Attorney-Client Session Meeting
Discussion on Appeal Process/
Litigation**

This meeting will be held under the Attorney/Client Session provisions available under Florida's Sunshine Law, Section 286.011(8), Florida Statutes, on Wednesday, March 18, 2026, and beginning at 1:30 p.m. and lasting approximately ninety (90) minutes at the request of the

Attorney for the District. This meeting shall be held at the Business Offices located at 8301 The Park Boulevard, University Park, FL 34201. This meeting shall commence at an open meeting and then will move into an Attorney/Client Session limited in attendance to the District Attorneys, Mark Barnebey and Fred Moore, and District Manager, Vivian Carvalho, who will meet in private with the Board of Supervisors of the University Park Recreation District (Sally Dickson, Steve Heitzner, Scott Huebner, Greg Selep and Steve Swanson), and a court reporter who will transcribe the full proceedings to be made part of the public record for release at the conclusion of the litigation for the purpose of discussing: settlement negotiations or strategy sessions related to litigation expenditures in the following court case: Dean Matt v. University Park Recreation District, SC 2024-0990, Lower Tribunal Case No.: 2024-CA-000252.

There was brief discussion regarding the release of records to the public.

It was noted Mr. Huebner was not in attendance at the current meeting.

This shade meeting commenced at 1:35 p.m.

At the conclusion of the private portion of the meeting, the meeting shall then reopen in public.

Reopen Meeting in Public

The Board of Supervisor's Special Meeting was reopened.

District Counsel, Mark Barnebey, noted that a meeting will be held under the Attorney/Client Session provisions available under Florida's Sunshine Law, Section 286.011(8), Florida Statutes, on Thursday, April 9th, 2026, and beginning at 2:00 p.m. and lasting approximately ninety (90) minutes at the request of the Attorney for the District. This meeting shall be held at the Business Offices located at 8301 The Park Boulevard, University Park, FL 34201. This meeting shall commence at an open meeting and then will move into an Attorney/Client Session limited in attendance to the District Attorneys, Mark Barnebey and Fred Moore, and District Manager, Vivian Carvalho, who will meet in private with the Board of Supervisors of the University Park Recreation District (Sally Dickson, Steve Heitzner, Scott Huebner, Greg Selep and Steve Swanson), and a court reporter who will transcribe the full proceedings to be made part of the public record for release at the conclusion of the litigation for the purpose of discussing: settlement negotiations or strategy sessions related to litigation expenditures in the following court case: Dean Matt v. University Park Recreation District, SC 2024-0990, Lower Tribunal Case No.: 2024-CA-000252.

Supervisor Requests & Public Comments

There were no Supervisor requests or public comments at this time.

THIRD ORDER OF BUSINESS

Adjournment

There was no further business to discuss.

ON MOTION by Ms. Dickson, second by Mr. Swanson, with all in favor, the March 18, 2026, Board of Supervisors Special Meeting for the University Park Recreation District was adjourned at 3:17 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson



University Park Recreation District

Public Records Request Summary List

Total of All Records Request

Tally of Records	ID# Assignment	Date	Requester	Name of File / Subject/ Law Firm	Status	Files Released
1		9.6.24	Dean Matt	Additional Documents	Completed	33
1		9.26.24	Dean Matt	Insurance	Completed	8
1		10.25.24	Dean Matt	Additional Records	Completed	3
1		11.7.24	Dean Matt	Additional Document	Completed	1
1		11.12.24	Dean Matt	Additional Documents	Completed	5
1		12.12.24	Dean Matt	Additional Document	Completed	2
1		10.1.24 & 12.19.24	Dean Matt	Additional Document Pertaining to Trustee and Bond Counsel	Completed	6
1		2.6.25	Dean Matt	Election Request #1 A	Completed	20
1		2.6.25	Dean Matt	Election Request # 1B	Completed	6
1		2.20.25	Dean Matt	4th Election Voter List	Completed	2
1		3.14.25	Dean Matt	UPRD 4th Election Invalid Ballots	Completed	1
1		3.14.25	Dean Matt	Official Tally Sheet	Completed	1
1		3.31.25	Dean Matt	Records Request	Completed	1
1		4.3.25	Dean Matt	2025 Election	Completed	19
1		4.7.25	Dean Matt	Ballot Results	Completed	1
1		4.14.25	Dean Matt	4.14.25	Completed	5
1		4.14.25	Dean Matt	Business Plan Group Executive Summary	Completed	1
1		5.6.25	Dean Matt	5 Year Plan	Completed	17
1		7.15.25	Dean Matt	Organizational Charts	Completed	2
1		7.28.25	Dean Matt	Finance & Strategic Planning Committees	Completed	9
1		7.29.25	Dean Matt	Committee Expertise Summary	Completed	2
1		8.1.25	Dean Matt	July Board Meetings Attendance	Completed	4
1		8.7.25	Dean Matt	8.7.25 District Financial Reports	Completed	5
1		8.8.25	Dean Matt	MD&A Request	Completed	3
1		8.12.25	Dean Matt	District Financials	Completed	2
1		9.17.25	Dean Matt	Irrigation System Evaluation	Completed	1
1		9.18.25	Dean Matt	MB 9.18.25	Completed	1
1		9.28.25	Dean Matt	Records Request #1 Fact Focus 9.28.25	Completed	3
1		9.28.25	Dean Matt	Records Request #2 Finance and Legal Issues Club	Completed	16
1		10.27.25	Dean Matt	Records Request #4 BOS Workshop Cancellation	Completed	20
1		9.28.25	Dean Matt	Records Request #3 Stock Touting - SEC 9.28.25	Completed	5
1		10.17.25	Dean Matt	Records Request #9 Proposals (1)	Completed	2
1		10.17.25	Dean Matt	Records Request #9 Proposals (2)	Completed	2
1		10.13.25	Dean Matt	Records Request #7 Finance Cancellation	Completed	10
1		10.16.25	Dean Matt	Records Request #8 Invoice Redaction 10.16.25	Completed	2
1		9.22.25	Dean Matt	Records Request #6 9.22.25	Completed	3
1	3	11.2.25	Dean Matt	Public Records Request - ID# 3 11.2.25	Completed	1
1	1	10.29.25	Dean Matt	Public Records Request - ID# 1 10.29.25	Completed	3
1	7	7.10.24	Dean Matt	ID-7 7.10.24 (Maintenance 5- Year/ Nov - Dec 2023)	Completed	23
1	6	7.8.24	Dean Matt	ID-6 7.8.24	Completed	19
1	6	11.19.25	Dean Matt	ID-6 (Maintenance 5- Year Plan / 1 Year Ago)	Completed	25
1	8	7.8.24	Dean Matt	ID-8 7.8.24 (Maintenance Nov- Dec Flow of Funds)	Completed	5

1		7.8.24	Dean Matt	ID-5 7.8.24	Completed	4
1		7.8.24	Dean Matt	ID- 1 7.8.24	Completed	5
1		11.16.23	Dean Matt	Records Request 11.16.23	Completed	2
1		2.23.24	Dean Matt	Records Request 2.23.24	Completed	2
1		3.22.24	Dean Matt	Records Request 3.22.24	Completed	5
1		5.11.24	Dean Matt	Records Request 5.11.24	Completed	3
1		5.29.24	Dean Matt	Records Request 5.29.24	Completed	4
1		1.22.25	Dean Matt	Records Request 1.22.25	Completed	2
1		3.14.25	Dean Matt	Records Request 3.14.25	Completed	2
1		9.26.25	Dean Matt	Records Request #5 Varsity Club - Card Room Closure 9.26.25	Completed	8
1	2	10.29.25	Dean Matt	Records Request ID #2 10.29.25 (2nd Request)	Completed	16
1	4	11.2.25	Dean Matt	Insurance	Completed	1
1	5	11.16.25	Dean Matt	Records Request ID # 5 11.16.25	Completed	2
1	9	11.24.25	Dean Matt	E-mail Threats 1/4 Town Hall 30 Days	Completed	1
1	10	12.12.25	Dean Matt	E-mails from Mark Invoice	Completed	8
1	11	12.27.25	Dean Matt	Invoices from Mark B Year 2024	Completed	31
1	12	12.27.25	Dean Matt	Invoice from Mark B Year 2023	Completed	69
1	13	12.29.25	Dean Matt	Election Procedure & General Information Package	Completed	2
1	14	12.29.25	Dean Matt	Election Communication Invites	Completed	0
1	15	12.19.25	Dean Matt	Dec. Start Mtg Recording, Strategic Planning Committee	Completed	4
1	16	1.14.26	Dean Matt	D&O Limit Meeting mInutes Search 7-2025 thru 11-2025	Completed	0
1	17	1.14.26	Dean Matt	Zoom Information	Completed	2
1	18	1.15.26	Dean Matt	AI Invoice from District Counsel	Completed	2
1	19	1.28.26	Dean Matt	Funds Transaction Points A, B, C	Completed	42
1	20	3.11.26	Lewis Longman Walker	Lewis Longman Walker		
1	21	3.25.26	Dean Matt	Lewis Longman Walker	Completed	2

68	Total of Records Request	As of 3.31.26
519	Total of Files Released	As of 3.31.26



University Park Recreation District

Correspondence Summary List



University Park Recreation District

Staff Reports



University Park Recreation District

Club Management

Management Discussion & Analysis Report

University Park Recreation District
Management Discussion & Analysis Report
As of March 31, 2026

Best in Class!

Congratulations to the Team for being named “Best of SRQ” for our Tennis Courts and Golf Course. This is a true testament to Curtis and the Golf Course Maintenance Team and Lee, Jose and the Racquets Team for their tremendous efforts maintaining our Facilities. We should be proud of these two achievements!

Member Experience

The Team is coming off our busiest month of season, March, and a very busy and successful Passover and Easter Holiday Week.

Member Events in March were highlighted by Music in the Park (3/5), Art in the Park (3/13-3/15), two Wine Dinners (3/3 & 3/28), St. Patrick’s Day events and our Men’s (3/18-3/21) and Women’s (3/24) Member Guest golf events.

April is also off to a quick start with Passover Seder (4/1), Breakfast with the Bunny (4/4) and Easter Sunday Brunch (4/5). We served approximately 900 members and guests over this 3-event timeframe.

All of this in addition to Trivia, Bingo, Racquets & Wellness events, among many others!

Food & Beverage

The new menus launched in mid-March have been very well received and overall dining activities continue to be well attended and feedback generally positive.

Through February, Dining Revenue has been essentially flat to Budget, however, for the month of March we were \$70k favorable to Budget.

Golf Operations

Golf Revenue is currently \$114k favorable to Budget through February with Outside Rounds favorable to Budget by 978 rounds. Merchandise Sales continue to be favorable to Budget also.

In March, we exceeded \$500k in Golf Revenue for the first time as a Club. The previous all-time high was \$462k in March 2022.

Racquets & Wellness Operations

The Racquets and Wellness facilities, like the golf course and dining operation, are also very busy with all-time high participation!

Lee hosted two St. Patrick’s Day related events (pickleball and tennis) and a very successful Ladies InterClub Luncheon on Friday, March 27th.

Suzanne hosted a fun-filled line dancing Wellness Workshop on Saturday, March 28th which was well attended.

UNIVERSITY PARK COUNTRY CLUB STATEMENT OF OPERATIONS

YTD OPERATING RESULTS, 5 MONTHS THROUGH 2/28/26	Actual Results of UPCC Operations	Budget	\$ Variance	% Change	COMMENTS
Total Revenues	\$6,434	\$6,332	\$103	1.6%	
Less: Outside Golf Capital Allocation	(141)	(128)	(13)	9.8%	10% of Outside Golf Allocated to Capital
Total Revenues, Less Capital Allocation	6,293	6,203	90	1.4%	
Total Expenses	5,692	5,869	178	3.0%	
Net Operating Surplus (Deficit)	602	334	268	80.2%	Net Operating impact
Revenues and Expenses, Details	Actual	Budget	\$ Variance	% Change	
Dues revenue	\$2,643	\$2,677	(\$ 34)	(1.3%)	
Golf operations revenue	1,947	1,833	114	6.2%	Outside rounds exceeded the budget by 978 rounds. Merchandise sales \$27K favorable to budget.
Dining operations revenue	1,572	1,580	(7)	(0.5%)	
Racquets/Fitness/Other operations revenue	130	114	17	14.9%	
Subtotal, Revenues	6,293	6,203	90	1.4%	
Golf operations	797	826	30	3.6%	
Golf maintenance	1,551	1,510	(41)	(2.7%)	Projects that were budgeted for later in the year completed early
Dining operations	1,975	2,097	122	5.8%	COGS 32k, Payroll 32k, Linens 21k, waste and supplies
Racquets & Fitness operations	297	290	(7)	(2.4%)	
General & Adm	1,073	1,146	73	6.4%	Payroll 20k, Advertising 19k, Ins.11k, L&P 8k & other various expenses
Subtotal, Expenses	5,692	5,869	178	3.0%	
Net Operating Surplus (Deficit), net of \$141k outside golf capital allocation	\$602	\$ 334	\$ 268	80.2%	Variance is \$268k, 80.2% from budget

UNIVERSITY PARK COUNTRY CLUB COMPARATIVE BALANCE SHEET AS OF FEBRUARY 28, 2026 AND 2025

Assets	UPCC Operating Fund		Capital Irrigation Fund		Comments & Assumptions
	Unaudited 2/28/26	Unaudited 2/28/25	Unaudited 2/28/26	Unaudited 2/28/25	
Operating Cash & Short-Term Investments	\$4,018	\$2,869			
Accounts Receivable	811	856			
Inventory	376	363			
Deposits & Prepays	669	541			FY26 - Prepaid Insurance & Prepaid Cart Lease, software, sales tax etc.
Future Assessments based on BAN or Long-Term Bonds			5,975	5,592	Amounts drawn from BAN, \$4,140 + Amounts borrowed from UPCC Capital Reserves, \$1,835
Subtotal, operating assets	5,873	4,629	5,975	5,592	
Board Designated Cash & Investments & Receivable from Irrigation Fund:					
Operating Reserves	400	400			BOS designated for future use.
Capital Reserves & Short-Term Investments	1,342	606			
Capital Reserves Used for Irrigation Project--Due from Capital Irrigation Fund	1,835	1,737			Portion of irrigation project paid out of UPCC reserve funds
Sub total, Board Designated Cash, Capital Reserves & Capital Irrigation Fund Receivable	3,577	2,744	-	-	
Property and Equipment - Net	27,075	20,227			
Property and Equipment - CIP	160	5,757	-	-	
Total Assets	\$36,685	\$33,357	\$5,975	\$5,592	
Liabilities & Net Position:					
Accounts Payable					
Operations Related	\$419	\$403			
Accrued Liabilities & Other Payables	312	295	-	-	
Gift Cards & Store Credits	133	121			
Subtotal, operating liabilities	864	819	-	-	
Deferred Revenue	4,866	4,499			
Capital Lease Obligations	2,009	418			New cart lease and GCM Equipment
Capital Projects Payable	1	-			
Due to UPCC Operating Fund			\$1,835	\$1,737	
BAN Payable to Bank			4,140	3,855	
Total Liabilities	7,741	5,736	5,975	5,592	
Beginning Balance, Purchase of UPCC assets in 2019	16,750	16,750	-	-	
Due From Capital Irrigation Fund	1,835	1,737			
Prior Years' Operating Surplus	9,868	7,281			
Current Period Operating Surplus	491	1,854			
Net Position	28,944	27,622	-	-	
Total Liabilities & Net Position	\$36,685	\$33,357	\$5,975	\$5,592	

UNIVERSITY PARK COUNTRY CLUB CAPITAL SOURCES AND USES AS OF FEBRUARY 28, 2026

Sources		Notes
2019, Construction Fund after UPCC club purchase	\$4,157	
2021, Loan Forgiveness	856	
2024-5, Bond Anticipation Note for Irrigation Project		\$1,835 was paid out of Operating Cash and needs to be repaid from either BAN assessment or 2024 Bond funds when available.
	3,757	
Sub total, Bond Proceeds and Loan Forgiveness	8,769	Bonds & Loan Forgiveness
FY 2021 Init Fees & 10% Outside Golf	673	
FY 2022 Init Fees & 10% Outside Golf	666	
FY 2023 Init Fees, Cap Dues & 10% Outside Golf	1,330	
FY 2024 Init Fees, Cap Dues & 10% Outside Golf	1,850	
FY 2025 Init Fees, Cap Dues & 10% Outside Golf	1,439	
FY 2026 Init Fees, Cap Dues & 10% Outside Golf	1,184	
Sub total, Init Fees, Capital Dues & 10% Outside Golf	7,141	Capital raised through Operations
Total Sources of Capital	15,911	
Uses		
2022, Parking Lot - Asphalt	136	
2021-2025, Golf Course Improvement & Irrigation	7,412	
2023, Tennis/Pickleball Courts	810	
2022-2023, Buildings - Renovations, A/C and Upgrades	291	
2023-2025, Range Picker, Bag Drop/Pro Shop FF&E	124	
2022-2024, Grille - Kitchen Equipment	289	
2023, Golf Course Maintenance Equipment	459	
2023, IT Equipment - Computers, Server etc	91	
2023-2024, Racquets And Fitness Equipmet	89	
2021-2023, Indoor Dining Renovation	1,066	
2023-2024, Outdoor Dining (Cafe) Renovation	2,326	
Subtotal, Uses	13,093	
<u>FY2026 Uses</u>		
2026, (4)Toro Greensmasters	29	
2026, Back 9 Renovation	1,164	
2026, Varsity Club Renovation	49	
2026, Admin Office Renovation	31	
2026, Ice Machines, GCM & Dining	15	
2026, Golf Club Rentals	12	
Carpeting	5	
Locker Room Renovation	5	
VC - Tables & Chairs	5	
Subtotal, FY2026 Uses	1,316	
<u>Construction In Progress</u>		
2020, Master Plan Project	160	
Subtotal, CIP	160	
Total Uses	14,568	
Remaining Capital Reserves	1,343	Capital Account Balance at 2/28/2026
Due to operating capital from BAN or Bond	1,835	
Total Capital Reserves	3,178	Balance with Irrigation Project repayment

MTD & YTD STATEMENT OF CASH FLOWS, 5 MONTHS THROUGH 2/28/26		
	February	
	MTD	YTD
Cash Flows From Operating Activities:		
Cash Receipts From Members & Guests	\$ 1,026	\$ 9,086
Cash Payments To Vendors & Suppliers	(518)	(3,066)
Cash Payments To PBM Staff Serving UPCC & UPRD	(542)	(3,163)
Net Cash Provided (Used) By Operating Activities	(35)	2,857
Cash Flows From Capital, Financing, And Other Non-Operating Activities:		
Initiation Fees	\$ 157	\$ 686
Capital Dues	10	368
Purchase Of Equipment & Capital Projects	(5)	(355)
Transfer to General Fund	(55)	(175)
Interest From Investments	-	1
Net Cash Provided (Used) By Capital And Other Non-Operating Activities	108	526
Net Increase (Decrease) In Cash	73	3,383
Cash At Beginning Of Period	5,687	2,378
Cash At End Of Period	\$ 5,760	\$ 5,760

University Park Recreation District
 Summary Operating Data
 As of February 28, 2026

Rounds of Golf (as of February 28, 2026):

	February			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Member Rounds	4,290	4,889	(599)	19,994	21,888	(1,894)
Outside Rounds	2,943	2,918	25	14,002	13,024	978
	7,233	7,807	(574)	33,996	34,912	(916)

Rounds of Golf (as of February 28, 2025):

	February			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Member Rounds	4,645	5,030	(385)	18,839	21,572	(2,733)
Outside Rounds	2,919	2,970	(51)	11,267	13,936	(2,669)
	7,564	8,000	(436)	30,106	35,508	(5,402)

Overall revenue is \$103k favorable to budget, driven primarily by Golf operations. Golf revenue is \$114k favorable to budget (net of capital allocation), with higher outside rounds producing an \$110k favorable variance in greens fees, which helped offset lower member rounds resulting in a \$7k unfavorable variance in cart fees. Merchandise sales also surpassed budget, contributing an additional \$27k favorable variance.

Golf course maintenance expenses continue to remain over budget due to various projects that were scheduled for later in the year but were completed earlier. We anticipate this trend will continue over the next couple of months, with expenses realigning to budget by the end of summer.

University Park Recreation District
Summary Operating Data
As of February 28, 2026

Membership

MEMBERSHIP COUNTS						
	YTD Change	Beg. Feb.	Additions	Resignations	Conversions	Total
<u>Golf</u>						
Family - Resident	-	178	1	(1)	-	178
Family - Non Resident	4	77	2	-	-	79
Single - Resident	2	122	1	-	2	125
Single - Non Resident	2	71	2	-	-	73
	8	448	6	(1)	2	455
<u>Racquets & Fitness</u>						
Family - Resident	1	28	1	-	-	29
Family - Non Resident	-	15	-	-	-	15
Single - Resident	(1)	37	-	(1)	-	36
Single - Non Resident	(2)	25	-	(1)	(1)	23
	(2)	105	1	(2)	(1)	103
<u>Social</u>						
Family - Resident	1	460	3	(2)	(2)	459
Family - Non Resident	(1)	52	-	(1)	-	51
Single - Resident	(3)	209	-	(4)	-	205
Single - Non Resident	-	58	-	(1)	1	58
	(3)	779	3	(8)	(1)	773
Total Memberships	3	1,332	10	(11)	-	1,331
<u>Passes</u>						
	YTD Change	Beg. Feb.	Net Change	Total		
Fitness	1	146	-	146		
Range	2	55	2	57		
Pickleball	(1)	50	(1)	49		
Twilight Tennis	-	20	(1)	19		
SAP	1	130	1	131		
	3	401	1	402		

*141 grandfathered non-members (+1 to prior month), 184 grandfathered members (-3 to prior month)

**294 non-resident memberships (-4 to prior month)



University Park Recreation District

Committee Reports



University Park Recreation District

Update of Town Hall Meeting Location Venue and Scheduling Date

- **Draft of Agenda Format**

University Park Recreational District

Project Update Town Hall

Date:

1. Meeting Called to Order:
 - a. Quorum – In Attendance:
 - b. Pledge of Allegiance

2. Project Reports
 - a. Kitchen
 - i. Detail Presentation
 - ii. Cost
 - b. Wellness and Activity Space
 - c. Office Space
 - d. Parking Lot
 - e. Other

3. Finance Options

4. Q & A

5. Adjournment



University Park Recreation District

Update of Boardwalk Project



University Park Recreation District

Update from the Committee on Strategic Club Solutions Deliverables, Scope of Services and Cost

Strategic Planning Project - University Park Country Club

Project Overview, Pricing, and Timeframe

We will work collaboratively with Club leadership to identify a timeline that meets the Club's needs. Most strategic planning engagements are completed within 4-6 months, depending on availability and scope. The following outlines the workflow of our TruVision Strategic Planning Process. As requested, we have broken out the scope and pricing by milestone.

Discovery & Engagement

- Assess Current State
- Onsite visit
- Competitive Analysis

Survey Development & Administration (If current data needs newer or more relevant insights)

- Resident/Member Survey Distribution
- Employee Engagement Survey

Strategic Planning Retreat Preparation

- Development and distribution of a pre-retreat workbook
- Curated summaries of key findings from Phase 1 & 2
- Board & Leadership Input (SWOT Framework)
 - Strengths, weaknesses, opportunities, and threats (SWOT)
 - Mission, Vision, and Values considerations
 - Aspirational identity and future positioning
 - Brand Clarity

Strategic Plan Development - Facilitated Strategic Planning Retreat

- Validate and refine the SWOT using benchmark and member data
- Clarify current and aspirational brand identity
- Explore tradeoffs between aspiration, financial capacity, and operational reality
- Align the Board and management team around strategic priorities informed by market position and resident expectations
- Develop Critical Success Factors and Key Objectives

SCS applies a disciplined evaluation framework to prioritize recommendations based on:

- Alignment with the community's Mission, Vision, Values, and aspirational identity
- Impact on Resident/Member satisfaction, engagement, retention, and growth
- Financial capacity, capital needs and obligations, funding considerations, and long-term operating impact
- Operational feasibility, staffing implications, and risk

Final Strategic Plan Deliverables:

- Discovery Summary and Opportunity Assessment Report
- Resident/Member Survey Summary and Raw Data Responses
- Member-facing communication with Executive Survey Summary, Mission, Vision, Values, and any other defined statements about current and aspirational identity.
- High-level Critical Success Factors and Key Objectives for the Plan
- Detailed working Strategic Plan Narrative to include initiatives and action steps
- 12-18-month action plan in a working accountability document in Excel, Navigator, or other board portal solution to manage strategic planning progress.

Final recommendations are documented in the Strategic Plan and presented in a prioritized, phased format, with high-level implementation considerations, to ensure decisions are actionable, financially informed, and aligned with long-term sustainability.

Strategic Plan Communication

- Disseminating Information to Resident/Member
- Survey and Engagement Feedback

Ongoing Alignment and Plan Progress

- Throughout the engagement, SCS works with University Park leadership to ensure messaging remains consistent, timely, and aligned with governance protocols
- Communication tools and materials are designed to support transparency, reinforce trust, and set clear expectations for implementation and next steps
- We recommend at least a twice-a-year plan communication cadence to keep the Resident/Member informed about the board and management's progress with the plan implementation

Strategic Planning Timeline - Phase Overview

(timing may vary depending on club availability)

Proposed Start Date	TBD
Site Visit/Focus Group/Discovery	3-6 weeks
Present Member/Resident & Employee Survey Draft	2-3 weeks
Deploy Member/Resident & Employee Survey	3 weeks
Analyze Survey Data/Create Final Report	2-3 weeks

Preparation of Pre-retreat Documents	2-3 weeks
Board/Committee Pre-work	2-3 weeks
Board Retreat	1 day
Management Planning/Implementation Retreat	1 day
Finalize Plan and Create Member Deliverable	3-5 weeks

Initial Strategic plan project and development

Research, Discovery, Surveys, and Analysis Findings Report + SWOT	\$37,500
<u>Strategic Plan Process and Plan Deliverables</u>	<u>\$34,500</u>
	\$72,000*

**If newer surveys and focus groups are not required, credits will be applied to the final invoice*

12-months following the final draft of the plan	
Annual check-in support and annual plan update	\$14,500

Optional Additional Support and Consulting:

Annual Survey each year for benchmarking \$14,500/year

Quarterly Check-ins for plan maintenance, support, and accountability \$4,500/quarter

Strategic Capital Project Communications for vote or approval \$42,500-\$65,000, depending on scope and scale



University Park Recreation District

**Consideration of resolution 2026 – 13,
University Park Recreation District
HNB Lease
*(provided under separate cover)***



University Park Recreation District

Ratification of Payment Authorization No. 158

University Park Recreation District

3/12/2026

Payment Authorization No. 158

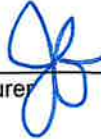
O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PFM	OE-EXP-03-2026-26	Postage February	\$ 30.39
PFM	DM-03-2026-66	District Management Fee: March 2026	\$ 5,833.33
Blalock Walters	40896-000-90	General Representation through 2/28/2026	\$ 11,526.90
Blalock Walters	40896-033-26	\$21 Million Bond Validation	\$ 732.50
Phillips Feldman Group	153481	Audit 2025	\$ 3,000.00
Chase Credit Card	02.17.26-Election	Sheriff for Election Day	\$ 574.90
McClatchy Media	109797	Notice of Public Meetings - February 2026	\$ 630.91
Vglobal Tech	8248	ADA Website Maintenance - February 2026	\$ 400.00

O&M - General Fund Expenses Total	\$ 22,728.93
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Asst. Secretary/Secretary

Asst. Treasurer

 3/13/2026



Date	Invoice Number
March 4, 2026	OE-EXP-03-2026-26
Payment Terms	Due Date
Upon Receipt	March 4, 2026

Bill To:
University Park Recreation District
c/o PFM Group Consulting District Accounting
Department
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817
United States of America

Company Address:
1735 Market Street
42nd Floor
Philadelphia, PA 19103
+1 (215) 5676100

Remittance Options:

Via Mail:

PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

RE: February 2026 Postage \$7.40 FedEx \$22.99

Expenses	\$30.39
Total Amount Due	\$30.39



Date	Invoice Number
March 5, 2026	DM-03-2026-66
Payment Terms	Due Date
Upon Receipt	March 5, 2026

Bill To:
University Park Recreation District
c/o PFM Group Consulting District Accounting
Department
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817
United States of America

Company Address:
1735 Market Street
42nd Floor
Philadelphia, PA 19103
+1 (215) 5676100

Remittance Options:

Via Mail:
PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

RE: District Management Fee: March 2026

Professional Fees	\$5,833.33
Total Amount Due	<u>\$5,833.33</u>



WE MAKE A DIFFERENCE

802 11th Street West Bradenton, Florida 34205
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
PFM FINANCIAL ADVISORS, LLC
3504 LAKE LYNDA DRIVE, SUITE 107
ORLANDO, FL 32817

Page: 1
February 28, 2026
Account # 40896-000
Invoice# 40896-000-90

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

MPB

For Professional Services Rendered Thru 02/28/2026

			HOURS	
02/01/2026	JA	Work on Dean Matt Public Records Requests 11 & 12.	4.00	536.00
02/02/2026	MJP	Review communication from Dean Matt regarding finance/legal club.	0.20	53.40
	JA	Work on Public Records Request #11.	0.70	93.80
	MPB	Telephone conference with Steve Heitzner; Telephone conference to Fred Moore; Review and respond to Paul Fay.	0.50	133.50
02/03/2026	JA	Telephone call with Vivian Carvahlo regarding Public Records Request #11.	0.20	26.80
	MPB	Finalize memo to John Fetsick on Finance matters.	0.60	160.20
02/04/2026	MPB	Prepare memo to Paul Fay on fees; Review and respond to Vivian Carvalho memo.	0.60	160.20
	JA	Work on Public Records Request #11.	0.60	80.40
02/05/2026	JA	Work on Public Records #11.	0.70	93.80
	MPB	Review records for Dean Matt public records request; Work on issues related to the Ethics opinion and follow up; Prepare memo to Stephanie Novario.	1.90	507.30
02/06/2026	MPB	Telephone conference with Vivian Carvalho regarding various issues; Telephone conference with Kwame Jackson on budget resolution reconciliation; Telephone conference with Scott Huebner; Prepare memo to Rusty Piersons.	0.90	240.30
02/09/2026	MPB	Telephone conference with Vivian Carvalho; Telephone conference with Chair, Vivian Carvalho and Kwame Jackson regarding Agenda.	1.90	507.30
	MJP	Review communication to Rusty Piersons to Attorney Barnebey regarding ethics opinion.	0.20	53.40
	JA	Work on Public Records #11.	1.30	174.20
02/10/2026	MPB	Review and respond to Vivian Carvalho memo; Review and respond to Kwame		

UNIVERSITY PARK RECREATION DISTRICT
GENERAL REPRESENTATION
MPB

Page: 2
February 28, 2026
Account # 40896-000
Invoice# 40896-000-90

			HOURS	
		Jackson memos regarding the RFP; Review and respond to Vivian Carvalho memo on the Agenda; Prepare memo to Rusty Pierson on Ethics opinion.	1.30	347.10
02/11/2026	MPB	Work on election questions, review correspondence on elections.	0.40	106.80
02/12/2026	MPB	Prepare and attend conference with Don Ferris, Vivian Carvalho and Kwame Jackson; Review and respond to Stephanie Novario memo; Prepare memo to Stephanie Novario; Review and respond to David Murphy inquiry.	2.30	614.10
02/13/2026	MPB	Telephone conference with Stephanie Novario of the Ethics Commission; Prepare for and attend Board of Supervisors meeting.	5.60	1,495.20
02/17/2026	MJP MPB	Review of communication to Attorney Zuberer regarding PBM organization. Prepare for and attend election; Telephone conference with Telese Zuberer; Prepare memo to Telese Zuberer; Review and respond to various Telese Zuberer memos.	0.20 8.20	53.40 2,189.40
02/18/2026	MPB	Review and respond to Telese Zuberer memo; Work on Ethic questions for Stephanie Novario.	2.30	614.10
02/19/2026	MPB	Review Kwame Jackson memo. Telephone call with Kwame Jackson regarding Joint Committee Meeting.	0.40	106.80
02/20/2026	MPB	Telephone call with Vivian Carvahlo. Telephone call with John Fetsick on RFI. Telephone call with John Fetsick on RFI.	0.80	213.60
02/23/2026	MPB MPB JA	Work on Matt public records request. Prepare for and attend meeting with Greg Selep; Review and respond to Vivian Carvahlo memorandum. Work on Dean Matt public records request #12.	1.40 2.20 0.30	373.80 587.40 40.20
02/24/2026	MPB	Review and respond to John Fetsick memos related to RFPS; Conference with Steve Heitzner.	1.80	480.60
02/25/2026	MPB	Telephone conference with Steve Swanson; Conference call regarding agendas.	2.10	560.70
02/26/2026	MPB	Work on Resolution 2026-08.	0.40	106.80
02/27/2026	MPB JA JA	Work on Resolution 2026-08 and Rule 2026-01; Telephone conference with Kwame Jackson; Review and respond to John Fetsick; Telephone conference with John Fetsick; Prepare memo to Kwame Jackson. Assist with drafting Ordinance 2026-08. Work on response to public records request #12.	1.10 0.60 0.80	293.70 80.40 107.20
02/28/2026	JA	Work on Public Records Request #12.	2.50	335.00
		TOTAL FOR THE ABOVE SERVICES	49.00	11,526.90

UNIVERSITY PARK RECREATION DISTRICT
GENERAL REPRESENTATION
MPB

Page: 3
February 28, 2026
Account # 40896-000
Invoice # 40896-000-90

	TOTAL CURRENT WORK	11,526.90
	PREVIOUS BALANCE	\$15,042.75
	<u>PAYMENTS RECEIVED</u>	
02/27/2026	Payment received on account. Thank you!	-15,042.75
	AMOUNT DUE (includes Previous Balance if shown above)	<u>\$11,526.90</u>

If you prefer to receive paperless invoices by email, please complete the information below or email billing@blalockwalters.com.

_____ **Yes, I would prefer paperless billing by email.**

Email Address for paperless billing purposes:

**Please Provide Invoice Number With Payment to:
Blalock Walters P A 802 11th Street West Bradenton, FL 34205
Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

802 11th Street West Bradenton, Florida 34205
 ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
 PFM FINANCIAL ADVISORS, LLC
 3504 LAKE LYNDA DRIVE, SUITE 107
 ORLANDO, FL 32817

Page: 1
 February 28, 2026
 Account # 40896-033
 Invoice # 40896-033-26

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

\$21 MILLION BOND VALIDATION

FEM

For Professional Services Rendered Thru 02/28/2026

			HOURS	
02/04/2026	MPB	Review memo from Steve Heitzner; Work on strategy question.	0.40	117.20
02/11/2026	MPB	Review strategy matters with Fred Moore; Telephone conference with the Chair; Telephone conference with Steve Heitzner	1.30	380.90
	FEM	Analysis of most recent bond appeal time line in relation of final judgment to final decision. 2021-2026.	0.50	146.50
02/12/2026	FEM	Telephone conference with Jesse Butler regarding findings regarding decision timeline and consideration of alternatives.	<u>0.30</u>	<u>87.90</u>
		TOTAL FOR THE ABOVE SERVICES	2.50	732.50
		TOTAL CURRENT WORK		732.50
		PREVIOUS BALANCE		\$586.00
<u>PAYMENTS RECEIVED</u>				
02/09/2026		Payment received on account. Thank you!		-380.90
02/27/2026		Payment received on account. Thank you!		<u>-205.10</u>
		TOTAL PAYMENTS		-586.00
		AMOUNT DUE (includes Previous Balance if shown above)		<u>\$732.50</u>

UNIVERSITY PARK RECREATION DISTRICT
\$21 MILLION BOND VALIDATION
FEM

Page: 2
February 28, 2026
Account # 40896-033
Invoice # 40896-033-26

If you prefer to receive paperless invoices by email, please complete the information below or email billing@blalockwalters.com.

_____ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

***Please Provide Invoice Number With Payment to:
Blalock Walters P A 802 11th Street West Bradenton, FL 34205
Federal Tax ID # 59-1950976***

Date: 2/27/2026
Invoice Number: 153481
Client: 10619

C/O Paul Fay, Controller
University Park Recreation District
7671 The Park Boulevard
University Park, FL 34201

- Please make your check payable to Phillips Feldman Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at www.pfgcpa.com by credit card, debit card or e-check or by calling our office.

For professional services rendered as follows:

Progress billing for fees relative to the Audit for the period ending September 30, 2025	\$3,000.00
--	------------

Invoice Total: \$3,000.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



Certified Public Accountants

801 Laurel Oak Drive, Suite 303, Naples, FL 34108
P 239 566 1600 | F 239 566 1901 | pfgcpa.com

Stacy Rannazzisi

From: Hollie Hopper
Sent: Wednesday, February 18, 2026 9:10 AM
To: Stacy Rannazzisi
Subject: Chase Card Services

Sheriff paid on John's Credit Card. Vendor info below: You can give me the your check and I can mail with the club's check. It will be on next statement so no rush.

Primary Info

Quick Access Code :	CHASE CARD		
Company Name :	Chase Card Services		
Address :	Cardmember Service		
	Po Box 1423		
Country :	United States	State / Province :	North Carolina
City :	Charlotte	Zip / Postal Code :	28201-1423
Phone :	(800) 945-2028	Alternate :	
Fax :			
Email :			
Website :			



HOLLIE HOPPER
Accounts Payable
University Park Country Club
7671 The Park Blvd, University Park, FL 34201
[Stay Connected with UPCC](#)

☎ 941-355-3888 ext. 227 ✉ accountspayable@universitypark-fl.com

Payment Success!

The credit card ending in 3663 has been successfully charged \$574.90, and a confirmation email has been sent.

Receipt from Manatee County Sheriff's Office

Estimate ID: E-4774

Amount Paid
\$574.90

Date Paid
2/13/2026

Summary

Payment Amount
\$552.50

Processing Fee - This fee is charged, collected and retained by the payment processing company, not the agency.
\$22.40

Amount Paid
\$574.90

Transaction ID: ch_3T0Ou2B3MAvHLMaw0TGw7kAc

If you have any questions, please contact Manatee County Sheriff's Office.

Credit Card

Export to PDF

Log in

Payment Success!

The credit card ending in 3663 has been successfully charged \$574.90, and a confirmation email has been sent.

Receipt from Manatee County Sheriff's Office

Estimate ID: E-4774

Amount Paid
\$574.90

Date Paid
2/13/2026

Summary

Payment Amount
\$552.50

Processing Fee - This fee is charged, collected and retained by the payment processing company, not the agency.
\$22.40

Amount Paid
\$574.90

Transaction ID: ch_3T0Ou2B3MAVHLMAW0Tgw7kAc

If you have any questions, please contact Manatee County Sheriff's Office.



Manatee County Sheriff's Office

600 Highway 301 Boulevard West

Bradenton, FL 34205

ESTIMATE

Estimate ID: 4774

Date: 02/13/2026

Customer #:

Due Date: 02/14/2026

Reference:

Bill To:

University Park Recreation District

Attention:

7671 The Park Blvd

Bradenton, FL, US 34201

DESCRIPTION	QTY	RATE	TOTAL
Unassigned Position (2/17/2026 8:30 AM - 2/17/2026 5:00 PM)	8.500	\$60.00	\$510.00
\$5.00 Equipment Fee	8.500	\$5.00	\$42.50
TOTAL:	17.000		\$552.50

Amount Paid:

Balance Due: \$552.50

Notes

Per our policy, details will be posted for selection once pre-payment has been received.

Hollie Hopper

From: Jennifer Brown
Sent: Friday, February 13, 2026 11:12 AM
To: Accounts Payable
Cc: John Fetsick; Paul Fay
Subject: Invoice - Manatee County Sheriff's Office
Attachments: PowerDetails - Payment.pdf; Estimate-4774.pdf

Hi Hollie,

I've attached the invoice and payment receipt for an off-duty sheriff to come on election day, February 17th from 8:30 – 5:00 pm. This was paid using John's VISA.

The job has been posted, but has not been assigned yet. If there is no one available, they will refund us everything except for the processing fee, which was \$22.40.

Let me know if you have any questions.

Jennifer



JENNIFER BROWN

Executive Assistant

Supporting the General Manager & HR Director

Park Boulevard Management, LLC

Serving: UPCC & UPCA

7671 The Park Blvd, University Park, FL 34201

☎ 941-355-3888 ext. 260 ✉ jbrown@universitypark-fl.com

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The Beaufort Gazette
 The Belleville News-Democrat
 Bellingham Herald
 Centre Daily Times
 Sun Herald
 Idaho Statesman
 Bradenton Herald
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 The Fresno Bee
 The Island Packet
 The Kansas City Star
 Lexington Herald-Leader
 The Telegraph - Macon
 Merced Sun-Star
 Miami Herald
 El Nuevo Herald

The Modesto Bee
 The Sun News | Myrtle Beach
 Raleigh News & Observer
 Rock Hill | The Herald
 The Sacramento Bee
 San Luis Obispo Tribune
 Tacoma | The News Tribune
 Tri-City Herald
 The Wichita Eagle
 The Olympian

Document No. 109797
 Document Date 3/2/2026
 Due Date Due upon Receipt
 Account No. 47872

INVOICE AND STATEMENT OF ACCOUNT

Bill-to

UNIVERSITY PARK RECREATION DISTRICT
 ATTN: ACCOUNTS PAYABLE
 7671 THE PARK BOULEVARD
 UNIVERSITY PARK
 BRADENTON, FL 34201

Please remit payment to

McClatchy Company LLC
 PO Box 510150
 Livonia, MI 48151

[Click Here to Pay Online](#)

Questions? advertisingaccountsreceivables@mcclatchy.com
 or visit us at mcclatchy.com/mars

Aging summary


0 - 30	31 - 60	61 - 90	91 - 120	121+	Cash on Account	Total Due
630.91	0.00	0.00	0.00	0.00	0.00	\$ 630.91

Invoices can be paid via the provided portal. The user name will be your email, and the password for your initial login is your account number. You will be prompted to create a custom password. For more details, visit <https://mcc.navigahub.com/portal/client/mcc/> Recent payments may not appear in the balance shown.

Balance Forward Amount: \$ 0.00

Invoice Date	Invoice No.	PO No.	Description	Amount	Sales Tax	Balance
2/28/2026	IN125306	Special Strategic Planning Committed Mtg.	Campaign: 100562 - IPL0316765	107.02	0.00	107.02
Bradenton Herald	02/25/2026-02/25/2026		IPL0316765-0-	1		100.02
Service Fee	02/25/2026-02/25/2026		IPL0316765-0-	1		7.00
2/28/2026	IN125307	NOTICE OF RULE DEVELOPMENT 2023-02	Campaign: 90893 - IPL0308206	116.08	0.00	116.08
Bradenton Herald	02/04/2026-02/04/2026		IPL0308206-0-	1		108.49
Service Fee	02/04/2026-02/04/2026		IPL0308206-0-	1		7.59
2/28/2026	IN125308	Rule2023-02 - Initiation Fees	Campaign: 90896 - IPL0308220	192.47	0.00	192.47
Bradenton Herald	02/11/2026-02/11/2026		IPL0308220-0-	1		179.88
Service Fee	02/11/2026-02/11/2026		IPL0308220-0-	1		12.59

Invoice Date	Invoice No.	PO No.	Description	Amount	Sales Tax	Balance
2/28/2026	IN125309	Notice of Special BOS Meeting 2/17/26	Campaign: 93013 - IPL0309839	109.61	0.00	109.61
Bradenton Herald	02/08/2026- 02/08/2026		IPL0309839-0-	1		102.44
Service Fee	02/08/2026- 02/08/2026		IPL0309839-0-	1		7.17
2/28/2026	IN125310		Campaign: 96026 - IPL0312445	105.73	0.00	105.73
Bradenton Herald	02/22/2026- 02/22/2026		IPL0312445-0-	1		98.81
Service Fee	02/22/2026- 02/22/2026		IPL0312445-0-	1		6.92

document no.	account no.	document date
109797	47872	3/2/2026
PAYMENT REMITTANCE		
SEND PAYMENT TO McClatchy Company LLC PO Box 510150 Livonia, MI 48151		PAYMENT AMOUNT ENCLOSED 
REMEMBER: DETACH AND RETURN THIS PORTION WITH REMITTANCE FOR PROPER CREDIT		

Please Return This Portion With Your Payment (Thank You)									
McClatchy Company LLC PO Box 510150 Livonia, MI 48151 ADVERTISING INVOICE UNIVERSITY PARK RECREATION DISTRICT ATTN: ACCOUNTS PAYABLE 7671 THE PARK BOULEVARD UNIVERSITY PARK BRADENTON, FL 34201	<table> <tr> <td>Document No:</td> <td>109797</td> </tr> <tr> <td>Account No:</td> <td>47872</td> </tr> <tr> <td>Account Name:</td> <td>UNIVERSITY PARK RECREATION DISTRICT</td> </tr> <tr> <td>Amount Due:</td> <td>\$ 630.91</td> </tr> </table> <p>Pay online or contact the AR Team at mcclatchy.com/mars</p> <p>McClatchy Company LLC PO Box 510150 Livonia, MI 48151</p>	Document No:	109797	Account No:	47872	Account Name:	UNIVERSITY PARK RECREATION DISTRICT	Amount Due:	\$ 630.91
Document No:	109797								
Account No:	47872								
Account Name:	UNIVERSITY PARK RECREATION DISTRICT								
Amount Due:	\$ 630.91								
<p>47872 0000 109797 63091</p>									

VGlobalTech
636 Fanning Drive
Winter Springs, FL 32708 US
contact@vglobaltech.com
www.vglobaltech.com



INVOICE

BILL TO

University Park RD
3501 Quadrangle Boulevard,
Suite 270, Orlando, FL 32817

INVOICE # 8248
DATE 03/01/2026
DUE DATE 03/16/2026
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Web Maintenance:ADA Website Maintenance Ongoing website maintenance for ADA and WCAG Compliance	1	225.00	225.00
	Email:Email Hosting & Maintenance Monthly email hosting. Up to 5 emails customized as per need with website domain address. Up to maximum 2 GB (upgrade to 10 GB) storage per inbox. Backup and archival not included. Customers will be able to take their own local backup as needed. Customers also responsible to manage the inbox overflow by deleting unwanted emails, large attachments. Spam and virus filters included and will be configured. Email forwarding service (to any email of customer choice) included. Full access through browser from any device (tablets, mobile or desktop) provided including steps to setup the client.	5	15.00	75.00
	Email:Email Hosting, Inbox Management & Maintenance 10 additional Email setup, inbox setup and maintenance. Spam filters, virus checks, archival of emails. Support for clients	10	10.00	100.00

Please make check payable to VGlobalTech.

BALANCE DUE

\$400.00

Ways to pay



[View and pay](#)