

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS' SPECIAL MEETING

Tuesday, February 17, 2026

4:30 p.m.

Business Offices

8301 The Park Boulevard, University Park, FL 34201

Board Members present in person or via phone:

Sally Dickson	Chairperson
Steve Heitzner	Vice Chairperson
Scott Huebner	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC	
Kwame Jackson	ADM - PFM Group Consulting LLC	(via phone)
Kristin Lasky	Admin – PFM Group Consulting LLC	
John Fetsick	General Manager - Country Club	(via phone)
Mark Barnebey	District Counsel - Blalock Walters	
Various Audience Members in-person and via Zoom		

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 4:30 p.m. by Ms. Dickson. Those in attendance are outlined above.

Public Comments

There were no public comments at this time.

**Announcement of February 17,
2026, Election Results by
Election Chair**

Mr. Ferris announced the election results and gave an overview of the UPRD election statistics. It was noted there were 1,230 accepted ballots.

Mr. Greg Selep and Mr. Steve Swanson received the most votes. They will each serve a three-

year term. It was noted the results have been signed off by the accounting firm that counted the ballots.

Mr. Ferris gave an overview of the reasonings for ballots that were not counted.

The Board thanked Mr. Ferris and the Election Committee.

Administration of the Oath of Office to Newly Elected Members of the Board of Supervisors

Ms. Carvalho administered the Oath of Office to the newly elected Board members.

Overview of the Florida “Government in the Sunshine” Regulations

a. Statement of Financial Interest, Form 1

Mr. Barnebey gave an overview of the Florida Sunshine regulations, the Form 1, and the required Ethics Training. He noted additional information will be provided in individual meetings that District Counsel will set up with the two new Board Members.

There was brief discussion regarding the District provided email addresses.

SECOND ORDER OF BUSINESS

Staff Report Matters

District Counsel – No report.

District Manager – No report.

THIRD ORDER OF BUSINESS

Business Matters

Consideration of Resolution 2026-11, Ratifying the Results of the Election Meeting

The Board reviewed the resolution.

ON MOTION by Mr. Heitzner, second by Mr. Huebner, with all in favor, the Board of Supervisors for the University Park Recreation District approved Resolution 2026-11, Ratifying the Results of the Election Meeting.

Consideration of Resolution 2026-12, Appointing District Officers Position

Ms. Carvalho reviewed the previous slate of officers and noted the Board will need to determine which positions will be held by which Supervisors.

There was discussion regarding the positions.

Ms. Dickson indicated that she wishes to step down from the role of Chairperson.

Mr. Selep nominated Steve Heitzner for Chairperson.

Mr. Heitzner declined the nomination for Chair at this time noting that he would need time to process the role.

It was noted the Board will table this item until the next Board meeting, with current Board members retaining their positions at this time.

Ms. Carvalho noted that the Treasurer role is now vacant and recommended the Board decide on an Interim Treasurer at this time.

Mr. Selep self-nominated for Assistant Secretary.

There was brief discussion on Secretary versus Assistant Secretary.

Mr. Huebner self-nominated for Interim Treasurer.

ON MOTION by Mr. Huebner, with all in favor, the Board of Supervisors for the University Park Recreation District appointed Mr. Huebner's as Interim Treasurer.

This resolution was tabled.

Consideration of Willis Smith Construction Bidding Process Funding up to \$15K

Ms. Dickson gave an overview.

Mr. Heitzner noted this is to develop schematics and gather proposals for the construction project.

There was brief discussion regarding the schematics. It was noted that plans on how to keep the kitchen open during construction are a separate project and not within this cost.

ON MOTION by Mr. Heitzner, second by Mr. Selep, with all in favor, the Board of Supervisors for the University Park Recreation District approved the Willis Smith Construction Bidding Process Funding up to \$15K.

Supervisor Requests & Future Agenda Items

The upcoming workshops and meetings were noted.

Date	Meeting Type	Time	Location
February 18, 2026	Finance Committee Meeting	3:00 PM	University Park Business Offices
March 3, 2026	Workshop Meeting	2:00 PM	University Park Business Offices
March 11, 2026	Strategic Planning Committee Meeting	3:00 PM	University Park Business Offices
March 13, 2026	Board of Supervisors' Meeting	1:00PM	University Park Business Offices
March 18, 2026	Finance Committee Meeting	3:00 PM	University Park Business Offices
March 31, 2026	Workshop Meeting	2:00 PM	University Park Business Offices

It was noted that Mr. Swanson will need to resign from the Strategic Planning Committee.

Mr. Selep requested a future agenda item for discussion. He recommended including correspondence to the agenda and meeting minutes for public record purposes.

There was brief discussion regarding Mr. Huebner attending the Finance Committee. It was noted there is no conflict. It was also noted the Finance Committee agenda was emailed to Mr. Huebner.

Mr. Charlesworth thanked the Board and Mr. Ferris on a job well done.

There were no further Supervisor requests or public comments.

FOURTH ORDER OF BUSINESS

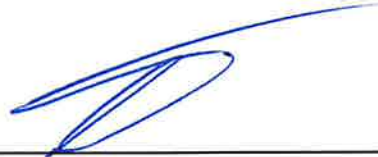
Adjournment

There was no further business to discuss.

ON MOTION by Mr. Selep, second by Mr. Swanson, with all in favor, the February 17, 2026, Board of Supervisors Special Meeting for the University Park Recreation District was adjourned at 5:00 p.m.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson