



To University Park Lot Owners and Residents –

With the arrival of the New Year, election season is here! This message outlines the candidate nomination and election process for the **Board of Supervisors of the University Park Recreation District (UPRD)**, also known as the Country Club.

This year, **three** UPRD Board Supervisor positions, each with a three-year term, are up for election. If you call University Park home, please consider becoming a candidate. For those interested in applying, detailed information can be found in the *Call for Candidates* on page 2.

KEY DATES FOR THE 2025 RD ELECTION

On or before December 18, 2024 - Voter registration process for Lot Owners and Residents.

December 18, 2024, by 5PM – Final date for receipt of Candidate applications. Applications can be submitted to the District Manager via email at carvalhov@pfm.com or via U.S. Mail to Vivian Carvalho, PFM, 3501 Quadrangle Blvd., Suite 270, Orlando, FL 32817. Again, applications must be received by 5:00 pm EST on December 18, 2024.

January 22, 2025, and February 5, 2025 - Scheduled Candidates' Forums.

January 10, 2025 – Ballots and Proxies distributed (voting begins).

February 18, 2025 – Final election date with poll closing at 12:00 noon. Immediately following vote verification, the results will be announced by the Election Chair.

LOT OWNERS AND RESIDENTS – UPDATE YOUR CONTACT INFORMATION

Distribution and collection of ballots will be handled by mail or personal delivery, with other additional relevant communications handled through electronic means. It is essential for all Lot Owners and Residents to take responsibility for ensuring that your contact information with the RD and Country Club is up to date. Each Owner or Resident, as defined in the Charter, is eligible to cast a ballot.

QUESTIONS AND ANSWERS

For more information, contact Lyle MaKosky, Election Chair, at his email address (lmakosky@interquest.ca).

CALL FOR CANDIDATES – 2025 BOARD OF SUPERVISOR ELECTION

University Park Residents, as defined by the UPRD Charter, are encouraged to run for election to three Supervisor positions on the UPRD Board. The election is pursuant to the Charter and Chapter 418, Florida Statutes.

REQUIREMENTS FOR CANDIDATES

Candidate information as described in the Candidate Application described on page 3 must be received by the District Manager by 5 P.M. on December 18, 2024. The information will be posted at <https://universityparkrd.com> as it is received through the election date.

Candidates' Forums will be conducted in person and are scheduled for Wednesday, January 22, 2025, from 10:00 a.m. to 12:00 p.m. at the Lakeside Room and Wednesday, February 5, 2025, from 1:00 p.m. to 3:00 p.m. at the Lakeside Room. These forums are scheduled to ensure voters have an opportunity to meet and interact with the candidates. Candidate participation is encouraged but not required.

Successful candidates (those elected) must annually complete a financial disclosure statement, Florida Form 1. Other ethics requirements are available for review at <https://ethics.state.fl.us/>.

TERMS FOR BOARD POSITIONS

The 2025 election will determine the persons to fill three Supervisor positions each for three-year terms. The three candidates receiving the most votes will be elected.

BOARD SUPERVISOR RESPONSIBILITIES

The Board of Supervisors meets regularly to determine and oversee policies and strategies to operate, maintain and enhance the Country Club and its properties.

Supervisors should:

Be familiar with Florida Sunshine Laws outlining how and when they may communicate with each other on RD business.

Make the effort to learn and commit to the Mission, Vision and Core Values of the Club, and the financial structure of a successful Club and the Recreation District.

Understand the RD Charter and the policies under which the Board operates.

Take a holistic approach to represent all UP Lot Owners and Residents and provide unbiased input on matters brought before the Board after listening to differing points of view.

District Counsel will provide a brief overview of the roles and legal responsibilities for new Board Supervisors upon election.

CANDIDATE APPLICATION FORMAT

Please include:

- Head and shoulder photo (either B&W or color; medium resolution). The photo and candidate information listed below will be posted on the RD website.
- (Candidate Name) is hereby applying as a candidate for the 2025 University Park Recreation District Board of Supervisors.
- University Park Address
- Phone Numbers (indicate home/cell/or both)
- Email Address
- A statement that the candidate is a Resident of the District as defined in The Charter

PROVIDE THE FOLLOWING INFORMATION (PLEASE LIMIT THE TEXT LENGTH TO NO MORE THAN 500 WORDS IN RESPONDING TO THESE ITEM):

Candidate's personal description and pertinent background.

Qualities and pertinent experiences you will bring to service as an RD Supervisor, including historical active involvement in University Park Country Club, UPRD, and the UP community.

An expression of your understanding of the requisite investment of time required to fulfill the Supervisor's role and commitment to serve the full term.

What priorities do you envision for the RD in the near term and over the next four years, and beyond?

In assessing the current and future needs of the Recreation District what steps do you see as necessary?

PLEASE SUBMIT INFORMATION SO IT IS RECEIVED NO LATER THAN 5PM ON DECEMBER 18, 2024, VIA MAIL OR VIA EMAIL TO:

University Park RD
c/o PFM Group Consulting LLC
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817
Email Address: carvalhov@pfm.com