

University Park Recreation District

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<http://universityparkrd.com/>

The **Regular Meeting** of the **University Park Recreation District** will be held on **Friday, November 11, 2022, at 1:00 p.m.** at the Community Center located at 8301 The Park Boulevard, University Park, FL 34201 and or virtually.

Meeting ID: 845 8893 8513

Passcode: 755354

Join meeting via Zoom:

<https://us02web.zoom.us/j/84588938513?pwd=eUE4Q3BTNGVNLNXBsOGViRXk1cWo2QT09>

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

Administrative Matters

1. Consideration of the Minutes of the October 4, 2022, Board of Supervisors Workshop Meeting
2. Consideration of the Minutes of the October 14, 2022, Board of Supervisors Meeting

Staff Report Matters

3. District Counsel
4. District Manager
5. Club Management
 - a. Management Discussion & Analysis Report

Business Matters

6. Update on Phase 1 and Phase 2 Project
7. Update on the December 6, 2022, Election
8. Update on the Charter Amendments & Revisions
 - Consideration of Resolution 2023-03, Update on the Charter Amendments & Revisions



District Financial Matters

9. Ratification of Payment Authorizations # 79-80

Date	Meeting Type	Time	Location	Note
November 29, 2022	Workshop Meeting	4:00 PM	University Park	Community Center
December 6, 2022	Election Meeting	9:00 AM	University Park	Lakeside Room
December 9, 2022	Board Meeting	1:00 PM	University Park	Community Center

10. Supervisor Requests & Comments

Adjournment



University Park Recreation District

Consideration of the Minutes of the October 4,
2022, Board of Supervisors Workshop Meeting

MINUTES OF MEETING

**UNIVERSITY PARK RECREATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Tuesday, October 4, 2022

10:00 a.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Bill DiPaolo	Vice Chairperson
Steve Ludmerer	Treasurer
Mark Criden	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC (via phone)
Venessa Ripoll	District Manager - PFM Group Consulting LLC (via phone)
Mark Barnebey	District Counsel (joined the meeting in progress)
John Fetsick	General Manager – Country Club
Various Members of the General Public present & via phone	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comments

Ms. Dickson started with some opening remarks as she reviewed the Sunshine Laws for the State of Florida and gave a brief introduction to Mr. DiPaolo's presentation for the meeting. She stated that this proposal was not final nor have any decisions been made to finalize the plans being presented.

SECOND ORDER OF BUSINESS

Discussion

Update of the Strategic Planning of Phase II of the Master Plan Concept and Steps Going Forward

Mr. DiPaolo presented a PowerPoint presentation to address the needs of the Phase 2 projects. He described the issues with the current office space as it has multiple code violations and limited space. He stated that there needs to be new office space with 3,000 – 4,000 sq ft in office space, 3,000 – 4,000 sq ft in meeting room space and 6,000 – 8,000 sq ft in fitness and wellness space. This would total to around 12,000 – 16,000 sq ft in total for the new space. He assured everyone that these numbers are not arbitrary and have been researched and vetted. He spoke about the two options for expanding the space; they could remodel and expand the existing building, or they could create a new center altogether. He gave the options of building a new varsity club building which would cost around \$6.8 - \$10 million, a remodel or partial remodel of the current varsity club was also an option. He presented costs for a proposed 2-story building. The building at the fitness center would cost around \$6.1 - \$8.7 million, building at the pro shop would cost around \$6.3 - \$8.9 million, and the building on Parcel L would cost around \$6.4 - \$8.9 million. Mr. DiPaolo also provided multiple sketches and maps showing what the new buildings or remodeled buildings could look like when completed. The cost of the temporary space was not calculated. There was a lengthy discussion that followed concerning the space for remodeling versus a new configuration of the meeting and offices spaces.

There was discussion about sending a second weekly email from the RD Board that specifically mentions the discussions and happenings of the recreational district and club. Ms. Dickson suggested creating a packet that showed all of the concepts and items discussed during the workshop meetings. This would be sent via email or as a physical copy to the residents and should ideally be sent by the end of October. The survey should then be sent out around mid-January.

THIRD ORDER OF BUSINESS

Update of the December 6, 2022, Election Process & Procedures

Mr. Bondur provided an overview of the volunteers that have been gathered. He mentioned that this week, there would be another announcement for the election. He mentioned that the voting is going to be through a paper process, they have gathered information of the residents and will be sending a package concerning election details. He stated that there are two open seats with a four-year term for this election. The forum for the candidate forms will be held at the end of October and the ballots and proxy distributions will begin on November 4 with the final vote date being December 6.

He recognized the volunteers involved this year with the Election process which consist of Jim Corrigan, Todd Emmerson, Marc Loundy, Dale Otterman, Marcia Selep and Pat Singletary. He also wanted to recognize Ms. Carvalho, Mr. Barnebey, Ms. Waite, and Ms. Everingham for all of their efforts with the Election process.

Mr. Fetsick provided a quick input on UPCC Cares which will be a voluntary fund for staff that have been negatively affected by Hurricane Ian. This is a collaboration between UPCA and the RD Board.

Ms. Dickson stated that the next Board meeting will be on October 14, 2022, at 1:00 p.m. and the next Workshop meeting is scheduled for November 1, 2022 from 4:00 p.m. – 6:00 p.m.

FOURTH ORDER OF BUSINESS

Adjournment

ON MOTION by Ms. Dickson, the Tuesday, October 4, 2022, Workshop Meeting of University Park Recreation District was adjourned at 11:46 a.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

University Park Recreation District

Consideration of the Minutes of the October 14,
2022, Board of Supervisors Meeting

MINUTES OF MEETING

**UNIVERSITY PARK RECREATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Friday, October 14, 2022

1:00 p.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Bill DiPaolo	Vice Chairperson
Steve Ludmerer	Treasurer

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC
Venessa Ripoll	District Manager - PFM Group Consulting LLC (via phone)
Mark Barnebey	District Counsel - Blalock Walters
John Fetsick	General Manager – Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
Various Members of the General Public	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 1:01 p.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comments

Homeowner had questions regarding adequate number of nominees for the open Board positions.

SECOND ORDER OF BUSINESS

Administrative Matters

Consideration of the Minutes of the August 30, 2022, Special Board of Supervisors Meeting and the Minutes of the September 9, 2022, Board of Supervisors Meeting

Ms. Dickson stated that Ms. Carvalho had additional minutes that needed to be approved along with those that were on the agenda including March 22, 2022, April 29, 2022, May 10, 2022, May 17, 2022, and July 7, 2022.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the Board approved in one slate the following Meeting Minutes:

- March 22, 2022
- April 29, 2022
- May 10, 2022
- May 17, 2022
- July 7, 2022
- August 30, 2022
- September 9, 2022

THRID ORDER OF BUSINESS

Business Matters

Update of the December 6, 2022, Election Process & Procedures

Mr. Ludmerer provided an update of the voter registration list is in its final stages. Anyone on the created list will not need to register separately. There will be a broad mailing to those who are unsure of their opt-in status if they are an LLC or Trust. The candidate registration process will continue until October 24 at 5 p.m. Deborah Van Brunt had a question regarding providing an orientation for proposed requirements for a candidate and also review the Sunshine Laws. Mr. Ludmerer stated he will send the proposal to the Election Chair.

Ratification of Public Officials Insurance Policy Renewal

Mr. Fetsick provided an overview of the insurance coverage renewal. They have found a new insurance provider that has largely the same coverage with a slightly higher

deductible for an increased premium.

**Discussion Pertaining to the Annual Membership Fees
a. Consideration of Resolution 2023-01, Schedule the PH of Rule Making Process**

It was stated that the meeting for the public hearing for the Rule Making process is scheduled for Friday, December 9, 2022. There was a discussion concerning the \$400,000 amount investment in pickleball courts and the cost for pickleball player being on a fee basis for this year but eventually be part of the racquet ball membership. Mr. Ludmerer commented on his thoughts of impact to this proposal.

ON MOTION by Mr. DiPaolo, seconded by Mr. Ludmerer, with all in favor, the Board approved Resolution 2023-01, Scheduling the PH of Rule Making Process for Friday, December 9, 2022.

Update of the Strategic Planning of Phase II of the Master Plan Concept

Mr. Ludmerer commented on the initial meeting held discussing the progress thus far. They are hoping to have the revised scope of the project completed by mid-November. Ms. Dickson stated that the next workshop meeting will be November 1, 2022. Mr. Fetsick suggested keeping an eye on the financial impact of the market due to the current recession and rising costs. Mr. Ludmerer provided an update concerning the market and the cycles of interest rates.

Discussion on Supervisors Term

Ms. Dickson reviewed the possibility of changing the staggered terms from 4 years to 3 years. There was discussion on how this change would be implemented. Mr. Barnebey stated that he will provide the changes suggested at the upcoming workshop meeting.

FOURTH ORDER OF BUSINESS

District Financial Matters

Ratification of Payment Authorizations # 78

Mr. Fetsick went over the payment authorizations.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the Board ratified Payment Authorization # 78.

FIFTH ORDER OF BUSINESS

Staff Report Matters

District Counsel – No report.

District Manager – No report.

Club Management (Management Discussion & Analysis Report) – Mr. Fetsick provided an update and thanked Mr. Nickerson and the rest of the staff for all of the work they've done with the cleanup aftermath of Hurricane Ian. He stated that the executive chef is no longer employed with UPRD and are currently moving forward with looking for a replacement. He stated membership conversion offers went out to the summer members; they have seen around 5 – 7 full conversions and are up to around 372 – 373 total memberships. The Goal is to reach around 400 memberships by January 2023. He went over the financials and stated that FY 2022 has ended. The audit process will commence in December of 2022 for the filing to be completed by June 30, 2023. Construction for the outdoor dining slowly continues and are hoping to have a grand opening the following week and are hoping to have the pickleball court completed in conjunction with the Pink Week Initiative.

Public Comments

There were no further public comments.

FIFTH ORDER OF BUSINESS

Adjournment

There were no additional items to come before the Board.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the October 14, 2022, Board of Supervisors Meeting of University Park Recreation District was adjourned at 2:09 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

University Park Recreation District

District Counsel

University Park Recreation District

District Manager

University Park Recreation District

Club Management
(under separate cover)

University Park Recreation District

Update on Phase 1 and Phase 2 Project

University Park Recreation District

Update on the December 6, 2022, Election

University Park Recreation District

Update on the Charter Amendments &
Revisions

University Park Recreation District

Consideration of Resolution 2023-03, Update
on the Charter Amendments & Revisions

RESOLUTION NO. 2023-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE UNIVERSITY PARK RECREATION DISTRICT, AUTHORIZING SUBMISSION OF A REVISED AMENDMENT OF THE DISTRICT CHARTER TO THE MANATEE COUNTY COMMISSION AND THEN TO THE VOTERS AT A SPECIAL ELECTION; AMENDING DEFINITIONS SETTING THE DATE FOR THE ELECTION OF SUPERVISORS; SETTING THE LENGTH OF TERMS FOR SUPERVISORS AT THREE YEARS; ESTABLISHING REVISED VOTING PROCEDURES; CLARIFYING THAT THE CANDIDATES WITH THE MOST VOTES SHALL BE ELECTED IN AN ELECTION CYCLE; AMENDING THE PERSON AUTHORIZED TO SIGN WARRANTS OR CHECKS; AMENDING THE MAXIMUM LENGTH ALLOWABLE SHORT TERM LOAN FROM TWO YEARS TO FIVE YEARS; AMENDING THE OPTIONS FOR THE ISSUANCE OF BONDS TO ALLOW FOR ISSUANCE ACCORDING TO FLORIDA LAW; THOSE PROVIDED BY FLORIDA LAW; PROVIDING FOR APPROVAL OF A BALLOT QUESTION; PROVIDING FOR APPROVAL OF BALLOT QUESTION TITLE; PROVIDING FOR PUBLICATION; PROVIDING FOR COORDINATION WITH SUPERVISOR OF ELECTIONS; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the University Park Recreation District (the “District”) is authorized by Chapters 418 and 189 Florida Statutes and Manatee County Ordinance No. 18-29, now Article III of Chapter 2-8 of the Manatee Code of Ordinances, which Ordinance serves as the Charter of the District (the “Charter”), to own, acquire, construct, equip, operate, maintain and improve recreation facilities and improvements within the District, including the facilities and improvements known as the “University Park Country Club”, as deemed necessary or convenient by the Board of Supervisors of the District (the “Board”) for the carrying out of the functions of the District, and to enter into contracts and agreements necessary or incidental to the functions of the District and the execution of its powers; and

WHEREAS, a Charter is an important government document to any special district; and

WHEREAS, the Board of Supervisors determined that it was appropriate to review the Charter and recommend amendments of the Charter; and

WHEREAS, as the District has now been in existence for four years, the Board has determined a number of Charter changes are in the best interest of the District to provide for clarity in election procedures, revised term lengths and additional options for short-term and long-term borrowing; and

WHEREAS, the Board of Supervisors has determined to submit the proposed Charter amendments for approval or disapproval by the County Commission and if approved by the County Commission, the electors of the District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the University Park Recreation District:

Section 1. **Submission of Proposed Charter.** Attached hereto and incorporated herein is **Exhibit “A.”** Exhibit “A” contains the proposed amended and restated Sections of the Charter of the University Park Recreation District.

Section 2. **Ballot Title.** The following is hereby approved as the ballot title as required by Section 101.161, Florida Statutes:

Amendments to the University Park Recreation District Charter regarding elections, supervisor terms and borrowing options.

The Spanish version of this Ballot Title is attached as Exhibit “B”.

Section 3. **Approval of the Ballot Question.** The following statement is hereby approved as the referendum question to be placed upon the ballot; as required by Section 101.161, Florida Statutes:

Shall the University Park Recreation District Charter be amended as described in Exhibit “A” of Resolution 2023-03, to revise the election date for Supervisors, amend the

election procedures, lengths of Supervisor terms of office, and amend the terms for short term and long term borrowing and to provide for other financing election and amendments?

Yes _____

No _____

The Spanish version of this ballot question is attached as Exhibit “C”.

Section 4. Coordination. The Board and District staff are hereby authorized to coordinate with the office of the Supervisor of Elections in order to do those things necessary to have this matter considered for approval by the Manatee County Board of County Commission and, if approved by the County Commission, referendum placed on the ballot for a special election.

Section 5. Publication. The Amended and Restated Charter shall be available for review at the District’s Office located at the District Clubhouse through the date of the election. The Board of Supervisors and District staff shall publish the text of the amended Charter, the current Charter, and a Summary of the major amendments for review by the electorate by a variety of means, which may include the District’s posting at the District Clubhouse and on the website, placing such information in newspapers, flyers, mailers, and other such means as appropriate. The District shall make every reasonable effort to fully inform the electorate prior to the election.

Section 6. Repeal of Resolution. This Resolution hereby repeals all resolutions and parts of resolutions in conflict herewith to the extent of such conflict.

Section 7. Severability. Should any portion of this Resolution be found by a court of competent jurisdiction to be illegal or unconstitutional, then such portion shall be severed and the remaining portions of the Resolution shall be unaffected thereby.

Section 8. Effective Date. This Resolution shall take effect upon adoption

APPROVED AND ADOPTED, by the Board of Supervisors, in open session, with a quorum present and voting, this ___ day of _____, 2022.

First Reading: _____, 2022
Publication: _____, 2022
Second Reading and
Public Hearing: _____, 2022

ATTEST:

**BOARD OF SUPERVISORS
UNIVERSITY PARK RECREATION
DISTRICT**

Secretary/Assistant Secretary

Sally Dickson, Chairman

Exhibit "A"
Proposed Amended and Restated Sections of the Charter
of the University Park Recreation District.

Exhibit "B"
Ballot Title in Spanish
Titulo del Voto Electoral en Español

Enmiendas al Capítulo de University Park Recreation District con respecto

Exhibit "C"
Ballot Question in Spanish
Pregunta Electoral en Español

Debería enmendarse el Capítulo del University Park Recreation District como se describe en la
Resolution 2023-____,

?

Si _____

No _____

Exhibit "B"

AMEND SECTION 2-8-152 to read as follows:

Sec. 2-8-152. - Definitions. For the purposes of this article, the following additional definitions shall apply:

(a) "Act" shall mean sections 418.20-418.26, Florida Statutes, as amended, which provide for the creation and operation of recreation districts.

(b) "Board" shall mean the Board of Supervisors of the UPRD established pursuant to section 2-8-153.

(c) "Bond" shall mean any general obligation bond, special assessment bond, refunding bond, revenue bond, and other such obligation in the nature of a bond. A "Bond" does not include short-term loans or lines of credit with a maturity of five year(s) or less.

(d) "Cost," when used with reference to any Project, includes, but is not limited to: (1) the expenses of determining the feasibility or practicability of acquisition, construction, or reconstruction; (2) the cost of surveys, estimates, plans, and specifications; (3) the cost of improvements; (4) engineering, fiscal, and legal expenses and charges; (5) the cost of all labor, materials, machinery, and equipment; (6) the cost of all lands, properties, rights, easements, and franchises acquired; (7) financing charges; (8) the creation of initial reserve and debt service funds; (9) working capital; (10) interest charges incurred or estimated to be incurred on money borrowed prior to and during construction and acquisition and for such reasonable period of time after completion of construction or acquisition as the Board may determine; (11) the cost of issuance of Bonds, including advertisements and printing; (12) the cost of any referendum held pursuant to this act and all other expenses of issuance of Bonds; (13) the discount, if any, on the sale or exchange of Bonds; (14) administrative expenses, including but not limited to trustee fees and expenses and dissemination agent fees; and (15) such other expenses as may be necessary or incidental to the acquisition, construction, or reconstruction of any Project or to the financing thereof, or to the development of any lands within the UPRD.

(e) "Elector" means any person at least 18 years of age who is a citizen of the United States, a legal resident of Florida, and who is registered to vote with the Manatee County Supervisor of Elections at his or her address within the UPRD.

(f) "Owner" shall mean each owner of a subdivision residential lot of record or a parcel that has been developed for residential uses located in the UPRD, as appears by the deed of record, including a trustee, a private corporation or owner of a condominium unit; this definition does not include a reversioner, remainderman, mortgagee or any governmental entity, who shall not be counted and need not be notified of proceedings under this article or undertaken by the

UPRD. Private corporations shall be considered a single ownership entity for voting purposes and shall have only one vote.

(g) “Project” means any development, improvement, property, utility, facility, works, enterprise, or service now existing or hereafter undertaken by the UPRD or established under the provisions of this article.

(h) “Resident” shall mean a person over eighteen (18) years of age who resides at one specific address within the UPRD for at least 183 days per calendar year.

(i) “Supervisor” shall mean a member of the UPRD Board of Supervisors.

AMEND SECTION 2-8-153 to read as follows:

Sec. 2-8-153. - Elections; Board of Supervisors.

(a) The UPRD shall be governed by a five-member Board of Supervisors, who shall be or Residents. Beginning with the fourth election, Supervisors shall be elected by the Owners and Residents or as permitted by the Act. Notice of elections shall be published once a week for 2 consecutive weeks in a newspaper which is in general circulation in the area of the UPRD, the last day of such publication to be not fewer than 14 days or more than 28 days before the date of the election. Beginning with the fourth election (February, 2025), the election for supervisors shall occur on the third Tuesday in February after the November general election. At least ninety days prior to any election, the Board of Supervisors shall establish voting procedures for the election consistent with this Charter and the Act. Beginning with the February, 2025, election, the Board of Supervisors may appoint a non-supervisor to coordinate and conduct the election. Beginning with the February, 2025, election and each election thereafter, candidates of the Office of Supervisor shall file with the District Manager for the seat for which the candidate is running. The filing period shall terminate 60 days prior to the date of the election. A vote by an Owner or Residents authorized to vote may be cast in person, by mail, by proxy in writing, or other means allowed by Florida law. Each proxy must be signed by the voter for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy and the street address, or tax parcel identification number. The signature on a proxy need not be notarized. Upon the conclusion of the period for the casting of votes on the election day, the results shall be announced at a public meeting.

(b) Beginning with the February, 2025, election and at each election thereafter, the candidate(s) receiving the most votes in any election shall be elected

based on the number of seats available. For example, if two seats are available, the two candidates receiving the most votes are elected. The term of office for each successful candidate commences upon election. If, during the term of office, a vacancy occurs, the remaining members of the Board shall fill the vacancy by an appointment for the remainder of the unexpired term. Supervisors shall hold office for the terms for which they were elected or appointed and until their successors are chosen and qualified. If no Resident qualifies for a seat to be filled in an election, a vacancy in that seat shall be declared by the Board effective on the second Tuesday following the election. Within 90 days thereafter, the Board shall use its best efforts to identify and appoint a Resident to fill the vacancy. Until such appointment, the incumbent Supervisor in that seat shall remain in office.

(c) Any tie in the number of votes cast for a Supervisor seat shall be resolved by a coin flip.

(d) As of the second election, each Supervisor has been assigned to a seat number on the Board, Seats 1 through 5. The terms of office for Seats 2 and 4, shall expire in February, 2026, and Seats 1, 3 and 5 shall expire in February, 2025. Thereafter, the terms of office for all Supervisors shall be for 3 years.

(e) Elections shall be nonpartisan.

The cost of elections for the Board shall be borne by the UPRD.

In a specific election, the Board shall use and rely upon the official records maintained by the Manatee County Supervisor of Elections in voting by Electors in the official records of the Property Appraiser in making the determination of whether a person qualifies as an Owner, and the best available information to the District, including homeowner association documents, in making a determination as to whether a person qualifies as a Resident entitled to vote in an election under this Charter.

(f) Upon entering into office, Supervisors shall take and subscribe to the oath of office as prescribed by Section 876.05, Florida Statutes.

(g) There shall be a limit of three consecutive terms, and a total limit of four terms, for each person elected as a Supervisor.

(h) Supervisors shall serve without compensation.

(i) As soon as practicable after each election or appointment, the Board shall organize by electing one of its members as chair and by electing a secretary, who need not be a Supervisor, and such other officers as the Board may deem necessary. The Board shall designate a person who is a resident of the state as treasurer of the UPRD, who shall have charge of the funds of the UPRD. Such funds

shall be disbursed only upon the order, or pursuant to the resolution, of the Board by warrant or check countersigned by two of the following: the Chairman, the Treasurer, the General Manager, Controller, the Vice Chair of the Board or by such other persons as may be authorized by the Board by resolution.

- (j) The Board shall conduct regular meetings and shall periodically solicit the views of Residents and Owners as to their concerns regarding any aspect of matters within the authority or purview of the Board. The Board shall be primarily responsible for developing policy and overseeing the implementation of such policy, but in no way does this expression of intent limit the Board's powers.

(k) A majority of the members of the Board shall constitute a quorum for the purposes of conducting its business, exercising its powers and for all other purposes. Action taken by the UPRD shall be upon a vote of a majority of the Supervisors present and voting unless general law or a rule of the UPRD requires a greater number.

AMEND SECTION 2-8-156 to read as follows:

Sec. 2-8-156. - Short-Term Borrowing. The UPRD at any time may obtain short-term loans or lines of credit with a maturity of five years or less, in such amount and on such terms and conditions as the Board may approve, for the purpose of paying any of the expenses of the UPRD or any costs incurred or that may be incurred in connection with any of the Projects, which loans or lines of credit shall bear such interest as the Board may determine in compliance with section 215.84, Florida Statutes, and may be payable from and secured by a pledge of such funds, revenues, taxes, and assessments as the Board may determine, subject, however, to the provisions contained in any proceeding under which Bonds were theretofore issued and are then outstanding. For the purpose of defraying such costs and expenses, the UPRD may issue negotiable notes, warrants, or other evidences of debt to be payable at such times, to bear such interest as the Board may determine in compliance with section 215.84, Florida Statutes, and to be sold or discounted at such price or prices not less than 95 percent of par value and on such terms as the Board may deem advisable. The Board shall have the right to provide for the payment thereof by pledging the whole or any part of the funds, revenues, taxes, and assessments of the UPRD. The approval by referendum of short-term loans or lines of credit shall not be necessary except when required by the Act or State Constitution. Short-term borrowing authorized pursuant to this section shall also be subject to the provisions of section 2-8-157(g).

AMEND SECTION 2-8-157 to read as follows:

Sec. 2-8-157. - Bonds.

(a) The Board shall develop a detailed plan for the expenditure and repayment of the proceeds of each Bond issue. The repayment portion of each plan shall specify the annual amount of Bond repayment due from each Owner within the UPRD. The plan must be the subject of a referendum prior to the issuance of a proposed Bond. Provided however, no referendum shall be required for refunding Bonds. The referendum required by this section may be held on the same day as any other referendum related to the UPRD; provided that such Bonds shall bear interest at a rate pursuant to section 215.84, Florida Statutes, In the event an offer of an issue of Bonds at public sale produces no bid, or in the event all bids received are rejected, or the bonds are otherwise sold as allowed by the Act, the UPRD is authorized to negotiate for the sale of such Bonds under such rates and terms as are acceptable, subject to the provisions of Chapter 418, Florida Statutes.

(b) Bonds shall be authorized by resolution or resolutions of the Board which shall be adopted by a majority of all the Supervisors thereof then in office. Such resolution authorizing the issuance of bonds may be adopted prior to filing a complaint for validation of the Bonds, but the validation hearing shall not occur until after the referendum required by section 418.22, Florida Statutes. Such resolution or resolutions may be adopted at the same meeting at which they are introduced and need not be published or posted. Any resolution authorizing the issuance of Bonds may contain such covenants as the Board may deem advisable, and all such covenants shall constitute valid and legally binding and enforceable contracts between the UPRD and the bondholders, regardless of the time of issuance thereof. Such covenants may include, without limitation, covenants concerning the disposition of the Bond proceeds; the use and disposition of Project revenues; the pledging of revenues, taxes, and assessments; the obligations of the UPRD with respect to the operation of the Project and the maintenance of adequate Project revenues; the issuance of additional Bonds; the appointment, powers, and duties of trustees and receivers; the acquisition of outstanding Bonds and obligations; restrictions on the establishing of competing Projects or facilities; restrictions on the sale or disposal of the assets and property of the UPRD; the priority of assessment liens; the priority of claims by bondholders on the taxing power of the UPRD; the maintenance of deposits to assure the payment of revenues by users of UPRD facilities and services; the discontinuance of UPRD services by reason of delinquent payments; acceleration upon default; the execution of necessary instruments; the procedure for amending or abrogating covenants with the bondholders; and such other covenants as may be deemed necessary or desirable for the security of the bondholders.

(c) Any Bond issued by the UPRD, in the absence of an express recital on the face thereof that it is nonnegotiable, shall be fully negotiable and shall be and constitute a negotiable instrument.

(d) The UPRD shall have the power to issue Bonds to provide for the retirement or refunding of any Bonds or obligations of the UPRD at any time when in the judgment of the Board such issuance will be advantageous to the UPRD.

(e) Any two or more Projects may be combined and consolidated into a single Project and may be operated and maintained as a single Project. The Bonds authorized herein may be issued to finance any one or more of such Projects, regardless of whether or not such Projects have been combined and consolidated into a single Project. If the Board deems it advisable, the proceedings authorizing such Bonds may provide that the UPRD may thereafter combine the Projects then being financed or theretofore financed with other Projects to be subsequently financed by the UPRD, and that Bonds to be thereafter issued by the UPRD shall be on parity with the Bonds then being issued, all on such terms, conditions, and limitations as shall have been provided in the proceeding which authorized the original Bonds.

(f) If the Board determines to issue Bonds for more than one Project, the approval of the issuance of the Bonds for all such Projects may be submitted during one referendum process. The failure of the referendum to approve the issuance of Bonds for any one or more Projects shall not defeat the approval of Bonds for any Project which has been approved in such referendum process.

(g) All Bond issues, except for refunding bonds, shall be validated by appropriate court proceedings. No Bonds, short-term loans or lines of credit or other debt of the UPRD shall constitute debt of Manatee County or the State of Florida, and Manatee County does not make any legal representations with regard to any such indebtedness. UPRD shall be entitled to issue Bonds without the consent of the county. In furtherance thereof, the county shall not be requested to authorize any Bonds or other obligations secured by non-ad valorem assessments or taxes imposed by the UPRD pursuant to the Act or this article. The UPRD acting pursuant to the Act or this article shall not be empowered or authorized in any manner to create a debt as against the county and shall not be entitled to pledge the full faith and credit of the county in any manner whatsoever. No revenue bonds or debt obligations of the UPRD acting pursuant to the Act shall ever pledge or imply any pledge that the county shall be obligated to pay the same or the interest thereon, nor state or imply that such obligations are payable from the full faith and credit or the taxing power of the state or the county. The issuance of Bonds by the UPRD under the Act or this article shall not be deemed in any manner, directly or indirectly or contingently, to obligate the county to levy or to pledge any form of ad valorem

taxation or other county revenues or to make any appropriation for their payment whatsoever.

**University Park
Recreation District**

Ratification of Payment Authorizations # 79-80

University Park Recreation District

10/10/2022

Payment Authorization No. 79

O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Blalock Walters	40896-000-48	General Representation - September 2022	\$ 7,386.82
Blalock Walters	40896-028-4	Amendment To Dri Dev. Order & GDP	\$ 70.00
McClatchy Company, LLC	150116	Notice of Public Meeting -September 2022	\$ 126.36
PFM	121968	Assessment Administration - FY 2023 Tax Roll	\$ 10,000.00
PFM	DM-10-2022-49	District Management Fee: October 2022	\$ 5,833.33
Tanenbaum Harbor of Florida, LLC	80964	Public Official Liability	\$ 13,022.10

O&M - General Fund Expenses Total	\$ 36,438.61
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Asst. Secretary/Secretary

 10/10/22

Asst. Treasurer



WE MAKE A DIFFERENCE

P.O. Box 469 Bradenton, Florida 34206-0469
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
PFM FINANCIAL ADVISORS, LLC
3504 LAKE LYNDA DRIVE, SUITE 107
ORLANDO, FL 32817

Page 1
September 30, 2022
Account # 40896-000
Invoice # 40896-000-48

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

REMITTANCE COPY

		BALANCE
40896-000	MPB	<u>\$7,386.82</u>

If you prefer to receive paperless invoices by email, please complete the information below or email billing@blalockwalters.com.

_____ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

**Please Return the Remittance Copy with Your Payment
Make Check Payable to Blalock Walters, P.A.
Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

P.O. Box 469• Bradenton, Florida 34206-0469
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
PFM FINANCIAL ADVISORS, LLC
3504 LAKE LYNDA DRIVE, SUITE 107
ORLANDO, FL 32817

Page: 1
September 30, 2022
Account # 40896-000
Invoice # 40896-000-48

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

MPB

For Professional Services Rendered Thru 09/30/2022

			HOURS	
09/01/2022	MPB	Revise draft ordinance amendment.	0.80	188.00
	JA	Work on revisions to Development Order and DRI Order.	2.80	280.00
09/02/2022	JA	Email to Susan Barfield regarding CLOS. Email to Dana Della Costa regarding build out dates.	0.20	20.00
	MPB	Work on plan amendments; revise Resolution for election of Supervisors; review and respond to Memorandum from John Fetsick; preparation of Memorandum to Steve Ludmerer; review Memorandums from Vivian Carvalho and Mark Criden.	3.10	728.50
09/06/2022	MJP	Research election laws to determine if new election procedures are consistent with the same.	2.90	580.00
09/07/2022	MJP	Review and comments to D&O application.	0.60	120.00
	MPB	Telephone conference with Steve Ludmerer; review and revise comments on the D&O insurance application; preparation of Memorandum to Paul Foy.	0.60	141.00
09/08/2022	MJP	Prepare audit response relating to Garrett action for D&O insurance application.	1.00	200.00
	MJP	Research election procedures and statutes to determine applicability to District's election procedures.	2.80	560.00
	MPB	Review Memorandum from Steve Ludmerer; preparation of Memorandum to Steve Ludmerer; revise procedures; preparation of Memorandum to Venessa Ripoll and Vivian Carvalho; conference with Mark Criden; telephone conference with Vivian Carvalho; review and respond to Memorandum from Steve Ludmerer.	4.40	1,034.00
09/09/2022	MPB	Telephone conference with Steve Ludmerer; telephone conference with Vivian Carvalho; revise Resolution; preparation of Memorandum to Venessa Ripoll; review letter of resignation by Karen Pagano; preparation of Memorandum to		

UNIVERSITY PARK RECREATION DISTRICT
 GENERAL REPRESENTATION
 MPB

Page: 2
 September 30, 2022
 Account # 40896-000
 Invoice # 40896-000-48

		HOURS	
	the University Park Recreation District Board; preparation for and attendance at Board meeting.	5.80	1,363.00
09/15/2022	MPB Review and revise draft ordinances.	0.50	117.50
09/16/2022	MPB Work on issues related to fees; review and respond to Memorandums from Vivian Carvalho and John Fetsick.	0.40	94.00
09/18/2022	MPB Review and respond to e-mails from Sally Dickson and John Fetsick.	0.40	94.00
09/19/2022	AWC Confer with Attorney Barnebey concerning complaint	0.20	47.00
	MPB Review and respond to Memorandum from John Fetsick; review current case law; review and respond to Memorandum from Chair; review and respond to Memorandum from Vivian Carvalho.	1.20	282.00
	TEF Review/prepare correspondence related to store credit research	0.60	111.00
09/20/2022	MPB Review and revise the elective procedures; preparation of Memorandum to Steve Ludmerer and John Bondur.	1.10	258.50
	JA Work on revisions to development order and DRI order.	0.50	50.00
09/21/2022	MPB Review Chapter 501, Florida Statutes; preparation of Memorandum to John Fetsick; conference call with John Fetsick, Vivian Carvalho and the Chair regarding fees, rules; conference call with Vivian Carvalho and John Bondur.	2.70	634.50
	JA Work with Exhibits for Development Order and DRI order.	1.20	120.00
09/22/2022	MPB Review and respond to Memorandum from Paul Charlesworth.	0.20	47.00
09/24/2022	MPB Telephone conference with Paul Charlesworth on insurance issues.	0.30	70.50
09/26/2022	MPB Review and respond to Memorandum from John Fetsick.	0.20	47.00
09/27/2022	MPB Review correspondence regarding insurance.	0.20	47.00
09/28/2022	MPB Conference call on insurance.	0.40	94.00
	TOTAL FOR THE ABOVE SERVICES	35.10	7,328.50
09/08/2022	Online Legal Research MJP		8.32
	TOTAL EXPENSES		8.32
09/21/2022	FREDY ORDONEZ TRANSCRIPTION SERVICES - UNIV PARK REC DIST		50.00
	TOTAL ADVANCES		50.00
	TOTAL CURRENT WORK		7,386.82
	PREVIOUS BALANCE		\$6,077.13

UNIVERSITY PARK RECREATION DISTRICT
GENERAL REPRESENTATION
MPB

Page: 3
September 30, 2022
Account # 40896-000
Invoice # 40896-000-48

PAYMENTS RECEIVED

09/16/2022	Payment received on account. Thank you!	-6,077.13
	AMOUNT DUE (includes Previous Balance if shown above)	<u>\$7,386.82</u>

If you prefer to receive paperless invoices by email, please complete the information below or email billing@blalockwalters.com.

_____ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

**Please Return the Remittance Copy with Your Payment
Make Check Payable to Blalock Walters, P.A.
Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

P.O. Box 469 Bradenton, Florida 34206-0469
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
PFM FINANCIAL ADVISORS, LLC
3504 LAKE LYNDA DRIVE, SUITE 107
ORLANDO, FL 32817

Page 1
September 30, 2022
Account # 40896-028
Invoice # 40896-028-4

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

AMENDMENT TO DRI DEV. ORDER & GDP

REMITTANCE COPY

40896-028	MPB	BALANCE
		<u>\$70.00</u>

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Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

P.O. Box 469 • Bradenton, Florida 34206-0469
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT
PFM FINANCIAL ADVISORS, LLC
3504 LAKE LYNDA DRIVE, SUITE 107
ORLANDO, FL 32817

Page: 1
September 30, 2022
Account # 40896-028
Invoice # 40896-028-4

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

AMENDMENT TO DRI DEV. ORDER & GDP

MPB

For Professional Services Rendered Thru 09/30/2022

			HOURS	
09/12/2022	JA	Work on revisions to development order and DRI Order.	0.70	70.00
		TOTAL FOR THE ABOVE SERVICES	0.70	70.00
		TOTAL CURRENT WORK		70.00
		AMOUNT DUE (includes Previous Balance if shown above)		<u>\$70.00</u>

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Federal Tax ID # 59-1950976**



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

El Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

UNIVERSITY PARK RECREATION DISTRICT
 Attn: Accounts Payable
 7671 THE PARK BOULEVARD
 UNIVERSITY PARK
 BRADENTON, FL 34201

SEPTEMBER INVOICE	
Invoice No.:	150116
Invoice Date:	09/30/2022
Due Date:	10/30/2022
Bill-To Account:	29585
Sales Rep:	Ryan Dixon

Dates	Order No.	Description	Product	Size	Billed Units	Times Run	Net Amount
09/21/2022 - 09/21/2022	321501	Print Legal Ad IPL0090528	BRD-Bradenton Herald Legal Legals & Public Notices CLS	1 x 54 L	54 L	1	\$64.35
09/27/2022 - 09/27/2022	324184	Print Legal Ad IPL0091630	BRD-Bradenton Herald Legal Legals & Public Notices CLS	1 x 52 L	52 L	1	\$62.01

September Summary	
Amount Due:	\$126.36

Please Return This Portion With Your Payment (Thank You)

McClatchy Company LLC
 PO Box 510150
 Livonia MI 48151

ADVERTISING INVOICE

UNIVERSITY PARK RECREATION DISTRICT
 Attn: Accounts Payable
 7671 THE PARK BOULEVARD
 UNIVERSITY PARK
 BRADENTON, FL 34201

SEPTEMBER INVOICE	
Invoice No.:	150116
Account No.:	29585
Account Name:	UNIVERSITY PARK RECREATION DISTRICT
Amount Due:	\$126.36

Email questions to ssscreditandcollections@mcclatchy.com

McClatchy Company LLC
 PO Box 510150
 Livonia MI 48151

0000029585 0000150116 000012636 3



Date	Invoice Number
October 3, 2022	121968
Payment Terms	Due Date
Upon Receipt	October 3, 2022

Bill To:
University Park Recreation District
c/o PFM Group Consulting District Accounting
Department
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817
United States of America

Company Address:
1735 Market Street
42nd Floor
Philadelphia, PA 19103
+1 (215) 5676100

Remittance Options:

Via Mail:
PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

RE: For the preparation and submission of the FY23 Tax Roll.

Professional Fees	\$10,000.00
Total Amount Due	\$10,000.00



Date	Invoice Number
October 4, 2022	DM-10-2022-49
Payment Terms	Due Date
Upon Receipt	October 4, 2022

Bill To:
University Park Recreation District
c/o PFM Group Consulting District Accounting
Department
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817
United States of America

Company Address:
1735 Market Street
42nd Floor
Philadelphia, PA 19103
+1 (215) 5676100

Remittance Options:

Via Mail:
PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

RE: District Management Fee: October 2022

Professional Fees	\$5,833.33
Total Amount Due	<u>\$5,833.33</u>

Tanenbaum Harber of Florida
 2900 SW 149th Avenue
 Miramar, FL 33027-6605
 Phone: 954-883-2900 Fax: 954-517-7400

University Park Recreation District
 7671 The Park Boulevard
 University Park, FL 34201

INVOICE NO. 80964		Page 1
ACCOUNT NO.	OP	DATE
UNIVE-4	JA	09/30/2022
Management Liability		
POLICY #	LOAN #	
TO BE ASSIGNED		
COMPANY		
Indian Harbor Insurance Co.		
PRODUCER		
Jill K. Levy		
EFFECTIVE	EXPIRATION	BALANCE DUE ON
10/01/2022	10/01/2023	

itm #	Due Date	Trn	Type	Policy #	Description	Amount
783939	10/01/22	NEW	MGMT	RO BE ASSIGNED	22/23 New Management Liability	\$12,157.00
783940	10/01/22	CFE	MGMT	RO BE ASSIGNED	Broker Fee	\$245.00
783941	10/01/22	CFE	MGMT	RO BE ASSIGNED	FL S/L Tax & FL Fees	\$620.10
Invoice Balance:						\$13,022.10



Regulatory Office

Dept: Regulatory
505 Eagleview Blvd., Suite 100
Exton, PA 19341-1120
(800) 688-1840

INSURANCE COMPANY PROVIDING COVERAGE: Indian Harbor Insurance Company

**PUBLIC OFFICIALS LIABILITY AND EMPLOYMENT PRACTICES LIABILITY
INSURANCE DECLARATIONS**

POLICY NUMBER: POL0956328 **RENEWAL OF: New**

NOTICES

SUBJECT TO ITS TERMS, THIS POLICY PROVIDES COVERAGE FOR CLAIMS FIRST MADE DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD. DEFENSE EXPENSES ARE PAID IN ADDITION TO THE LIMITS OF LIABILITY; EXCEPT THAT FOR SPECIFIC CLAIMS UNDER INSURING AGREEMENT A.1.b., THE APPLICABLE LIMITS OF LIABILITY AVAILABLE TO PAY DAMAGES OR SETTLEMENTS WILL BE REDUCED AND MAY BE EXHAUSTED BY THE PAYMENT OF DEFENSE EXPENSES.

PLEASE READ AND REVIEW THE ENTIRE POLICY CAREFULLY AND DISCUSS THE COVERAGE HEREUNDER WITH YOUR INSURANCE BROKER.

Item 1. **NAMED INSURED:**
University Park Recreation District

ADDRESS:
7671 The Park Boulevard
University Park, FL 34201

Item 2. **POLICY PERIOD:** (a) Inception Date: 10/01/2022 (b) Expiration Date: 10/01/2023
(12:01 A.M. Standard Time at the Address Stated in Item 1.)

Item 3. **LIMITS OF LIABILITY:**

(a) **Public Officials Liability**
\$ 1,000,000 **Company's maximum Limit of Liability for all Loss from each Claim under INSURING AGREEMENT A.1.a.;**

(b) **Non-Monetary Coverage – Defense Only**
1. \$ 50,000 **Company's maximum Limit of Liability for all Defense Expenses from each Claim under INSURING AGREEMENT A.1.b.;**

2. \$ 100,000 **Company's** maximum Limit of Liability for all **Defense Expenses** from all **Claims** under **INSURING AGREEMENT A.1.b.**;

(c) Employment Practices Liability And Third Party Liability
\$ N/A **Company's** maximum Limit of Liability for all **Loss** from each **Claim** under **INSURING AGREEMENT A.2.**

(d) Policy Aggregate Limit Of Liability
\$ 2,000,000 **Company's** aggregate Limit of Liability for all **Loss** from all **Claims** under **INSURING AGREEMENT A.1.a.** and **INSURING AGREEMENT A.2.** and for all **Defense Expenses** from all **Claims** under **INSURING AGREEMENT A.1.b.**

(e) Public Officials Crisis Management Limit Of Insurance
\$ 25,000 **Company's** maximum Limit of Insurance for all **Crisis Management Expenses** from all **Public Crisis Events** under Section A.3.

Item 4: RETENTIONS

a. \$ 25,000 each and every **Claim** under **INSURING AGREEMENT A.1.a.**

b. \$ 5,000 each and every **Claim** under **INSURING AGREEMENT A.1.b.**

c. \$ N/A each and every **Claim** under **INSURING AGREEMENT A.2.**

d. \$ 5,000 each and every **Public Crisis Event** under Section A.3.

Item 5: NOTICES REQUIRED TO BE GIVEN TO THE **COMPANY** MUST BE ADDRESSED TO:

AXA XL Claims
P.O. Box 211547
Dallas, TX 76211

Phone: 972.383.7186
Fax: 972.383.7177
Email: proclaimnewnotices@axaxl.com

Item 6: POLICY PREMIUM: \$12,157.00
Policy Fee \$245.00

Note: Pending Surplus Lines
Stamp for Surplus Lines Tax
filing.

Total Policy Premium: \$12,402.00

Item 7: RETROACTIVE DATE: None - Full Prior Acts

Item 8: ENDORSEMENTS ATTACHED AT POLICY ISSUANCE: REFER TO PGU 2002 0417



Step 3 of 3: You're Done! Print This Receipt.



Have A Question About This Transaction? Contact Us:
(954) 883-2900

Your Confirmation Number Is: 22277000154

University Park Recreation District

7671 The Park Blvd
University Park, FL 34201
(941) 355-3888

Check # 1243

Date: Oct 04th 2022

Amount \$ 13,022.10

The Sum of: Thirteen Thousand Twenty Two Dollars And Ten Cents

Pay to the Order of: TANENBAUM HARBER OF FLORIDA, LLC

Memo: Public Officials Liability

⌈ 061201754 ⌈

⌈⌈ xxxxxx2184 ⌈⌈

University Park Recreation District

10/26/2022

Payment Authorization No. 80

O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Florida Department of Economic Opportunity	87380	FY 2023 Annual State Fee	\$ 175.00
Manatee County	10.25.22	DRI and Development Order	\$ 1,500.00
Vglobal Tech	4389	ADA Website Maintenance - October	\$ 218.33
Vglobal Tech	4311	Quarterly ADA & WCAG Audits	\$ 300.00

O&M - General Fund Expenses Total	\$ 2,193.33
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Asst. Secretary/Secretary

 10/26/22

Asst. Treasurer

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2022/2023 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 87380			Date Invoiced: 10/03/2022
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2022: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



University Park Recreation District
 Ms. Vivian Carvalho
 PFM Group Consulting, LLC
 3501 Quadrangle Boulevard, Suite 270
 Orlando, FL 32817

- 2. Telephone: (407) 723-5900
- 3. Fax: (407) 723-5901
- 4. Email: carvalhov@pfm.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: UniversityParkRD.com
- 8. County(ies): Manatee
- 9. Function(s): Recreational Facilities / Programs
- 10. Boundary Map on File: 09/17/2019
- 11. Creation Document on File: 09/17/2019
- 12. Date Established: 08/03/2018
- 13. Creation Method: Local Ordinance
- 14. Local Governing Authority: Manatee County
- 15. Creation Document(s): County Ordinance 18-29
- 16. Statutory Authority: Section 418.20, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Non-Ad Valorem
- 19. Most Recent Update: 10/06/2021

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature:  Date 10/19/22

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

- 1. ___ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
- 2. ___ This special district is in compliance with the reporting requirements of the Department of Financial Services.
- 3. ___ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2020/2021 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

CHECK REQUEST

COMPANY: UPRD

CHECK AMOUNT: \$1,500.00 DATE NEEDED: ASAP

PAYABLE TO: Manatee County

DESCRIPTION: DRI and Development Order

REQUESTED BY: *Paul King* DATE: 10/25/2022

AUTHORIZED BY: *[Signature]* DATE: 10/25/2022

CODING:	G/L #	AMOUNT
		<u>\$1,500.00</u>

Return To: Mail To: Blalock Walters

Paul Fay

From: Jennifer Ordonez <jordonez@blalockwalters.com>
Sent: Tuesday, October 25, 2022 12:01 PM
To: John Fetsick
Cc: Mark Barnebey; Paul Fay
Subject: FW: Revisions to University Park DRI

Hello,

I am following up on the email below. Are you able to let me know when we might receive the check requested below?

Jenny

Jennifer "Jenny" Ordóñez (Formerly - Alexander), CP, ACP, FRP
Certified Paralegal / Advanced Certified Paralegal - Land Use & Real Estate / Florida Registered Paralegal



802 11th Street West | Bradenton, FL 34205
2 North Tamiami Trail, #400 | Sarasota, FL 34236

Office 941.748.0100 | Facsimile 941.745.2093
jordonez@blalockwalters.com

To ensure compliance with Treasury Department regulations, we advise you that, unless otherwise expressly indicated, any tax advice contained in this communication (including any attachments) was not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or applicable state or local tax law provisions or (ii) promoting, marketing or recommending to another party any tax-related matters addressed herein.

Confidentiality Notice - This message is being sent by or on behalf of an attorney. It is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by e-mail and delete all copies of this message.

From: John Fetsick <jfetsick@universitypark-fl.com>
Sent: Tuesday, September 13, 2022 4:53 PM
To: Jennifer Alexander <jalexander@blalockwalters.com>
Cc: Mark Barnebey <mbarnebey@blalockwalters.com>
Subject: RE: Revisions to University Park DRI

Paul, can you please oversee this check distribution?

Jennifer, is BW paying and including on your next invoice a cleaner option?

From: Jennifer Alexander <jalexander@blalockwalters.com>
Sent: Tuesday, September 13, 2022 4:21 PM
To: John Fetsick <jfetsick@universitypark-fl.com>
Cc: Mark Barnebey <mbarnebey@blalockwalters.com>
Subject: Revisions to University Park DRI

Hello,

We are preparing the applications to revise the DRI and Development Order for University Park. First, however, prior to the applications to revise the DRI and Development Order, we need to have a Pre-Application Conference with County staff. The fee for the Pre-Application Meeting is \$1,500. Please provide a check made payable to Manatee County for \$1,500. Once, I have this payment, I will apply for the Pre-Application Meeting.

Should you have any questions, please let me know.

Jenny

Jennifer "Jenny" Alexander, CP, ACP, FRP

Certified Paralegal / Advanced Certified Paralegal - Land Use & Real Estate / Florida Registered Paralegal



802 11th Street West | Bradenton, FL 34205
2 North Tamiami Trail, #400 | Sarasota, FL 34236

Office 941.748.0100 | Facsimile 941.745.2093
jalexander@blalockwalters.com

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VGlobalTech

636 Fanning Drive
Winter Springs, FL 32708 US
contact@vglobaltech.com
www.vglobaltech.com



INVOICE

BILL TO

University Park RD
3501 Quadrangle Boulevard,
Suite 270, Orlando, FL 32817

INVOICE # 4311

DATE 09/30/2022

DUE DATE 09/30/2022

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Audits: Quarterly ADA & WCAG Audits Quarterly ADA & WCAG Audits for all new content and document conversions for the website.	1	300.00	300.00

Invoice for Quarter 3 ADA Audit.

BALANCE DUE

\$300.00

Please make check payable to VGlobalTech.

VGlobalTech

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Winter Springs, FL 32708 US
contact@vglobaltech.com
www.vglobaltech.com



INVOICE

BILL TO

University Park RD
3501 Quadrangle Boulevard,
Suite 270, Orlando, FL 32817

INVOICE # 4389

DATE 10/01/2022

DUE DATE 10/16/2022

TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Web Maintenance:ADA Website Maintenance Ongoing website maintenance for ADA and WCAG Compliance	1	218.33	218.33

Please make check payable to VGlobalTech.

BALANCE DUE

\$218.33

University Park Recreation District

Supervisor Requests & Comments