

**MINUTES OF MEETING**

**UNIVERSITY PARK RECREATION DISTRICT  
BOARD OF SUPERVISORS MEETING**

**Friday, October 14, 2022**

**1:00 p.m.**

**Community Center**

**8301 The Park Boulevard, University Park, FL 34201**

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Bill DiPaolo	Vice Chairperson
Steve Ludmerer	Treasurer

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC
Venessa Ripoll	District Manager - PFM Group Consulting LLC (via phone)
Mark Barnebey	District Counsel - Blalock Walters
John Fetsick	General Manager – Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
Various Members of the General Public	

**FIRST ORDER OF BUSINESS**

**Organizational Matters**

**Call to Order and Roll Call**

The meeting was called to order at 1:01 p.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

**Public Comments**

Homeowner had questions regarding adequate number of nominees for the open Board positions.

**SECOND ORDER OF BUSINESS**

**Administrative Matters**

**Consideration of the Minutes of the August 30, 2022, Special Board of Supervisors Meeting and the Minutes of the September 9, 2022, Board of Supervisors Meeting**

Ms. Dickson stated that Ms. Carvalho had additional minutes that needed to be approved along with those that were on the agenda including March 22, 2022, April 29, 2022, May 10, 2022, May 17, 2022, and July 7, 2022.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the Board approved in one slate the following Meeting Minutes:

- March 22, 2022
- April 29, 2022
- May 10, 2022
- May 17, 2022
- July 7, 2022
- August 30, 2022
- September 9, 2022

**THRID ORDER OF BUSINESS**

**Business Matters**

**Update of the December 6, 2022, Election Process & Procedures**

Mr. Ludmerer provided an update of the voter registration list is in its final stages. Anyone on the created list will not need to register separately. There will be a broad mailing to those who are unsure of their opt-in status if they are an LLC or Trust. The candidate registration process will continue until October 24 at 5 p.m. Deborah Van Brunt had a question regarding providing an orientation for proposed requirements for a candidate and also review the Sunshine Laws. Mr. Ludmerer stated he will send the proposal to the Election Chair.

**Ratification of Public Officials Insurance Policy Renewal**

Mr. Fetsick provided an overview of the insurance coverage renewal. They have found a new insurance provider that has largely the same coverage with a slightly higher

deductible for an increased premium.

**Discussion Pertaining to the Annual Membership Fees  
a. Consideration of Resolution 2023-01, Schedule the PH of Rule Making Process**

It was stated that the meeting for the public hearing for the Rule Making process is scheduled for Friday, December 9, 2022. There was a discussion concerning the \$400,000 amount investment in pickleball courts and the cost for pickleball player being on a fee basis for this year but eventually be part of the racquet ball membership. Mr. Ludmerer commented on his thoughts of impact to this proposal.

ON MOTION by Mr. DiPaolo, seconded by Mr. Ludmerer, with all in favor, the Board approved Resolution 2023-01, Scheduling the PH of Rule Making Process for Friday, December 9, 2022.

**Update of the Strategic Planning of Phase II of the Master Plan Concept**

Mr. Ludmerer commented on the initial meeting held discussing the progress thus far. They are hoping to have the revised scope of the project completed by mid-November. Ms. Dickson stated that the next workshop meeting will be November 1, 2022. Mr. Fetsick suggested keeping an eye on the financial impact of the market due to the current recession and rising costs. Mr. Ludmerer provided an update concerning the market and the cycles of interest rates.

**Discussion on Supervisors Term**

Ms. Dickson reviewed the possibility of changing the staggered terms from 4 years to 3 years. There was discussion on how this change would be implemented. Mr. Barnebey stated that he will provide the changes suggested at the upcoming workshop meeting.

**FOURTH ORDER OF BUSINESS**

**District Financial Matters**

**Ratification of Payment Authorizations # 78**

Mr. Fetsick went over the payment authorizations.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the Board ratified Payment Authorization # 78.

**FIFTH ORDER OF BUSINESS**

**Staff Report Matters**

**District Counsel** – No report.

**District Manager** – No report.

**Club Management (Management Discussion & Analysis Report)** – Mr. Fetsick provided an update and thanked Mr. Nickerson and the rest of the staff for all of the work they've done with the cleanup aftermath of Hurricane Ian. He stated that the executive chef is no longer employed with UPRD and are currently moving forward with looking for a replacement. He stated membership conversion offers went out to the summer members; they have seen around 5 – 7 full conversions and are up to around 372 – 373 total memberships. The Goal is to reach around 400 memberships by January 2023. He went over the financials and stated that FY 2022 has ended. The audit process will commence in December of 2022 for the filing to be completed by June 30, 2023. Construction for the outdoor dining slowly continues and are hoping to have a grand opening the following week and are hoping to have the pickleball court completed in conjunction with the Pink Week Initiative.

**Public Comments**

There were no further public comments.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

There were no additional items to come before the Board.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the October 14, 2022, Board of Supervisors Meeting of University Park Recreation District was adjourned at 2:09 p.m.

  
Secretary / Assistant Secretary

  
Chairperson / Vice Chairperson