

University Park Recreation District

3501 Quadrangle Blvd., Suite 270, Orlando, FL 32817 Phone: 407-723-5900 Fax: 407-723-5901

<http://universityparkrd.com/>

The regular meeting of the **Board of Supervisors of University Park Recreation District** will be held on **Friday, March 11, 2022 at 1:00 p.m.** at the **Community Center** located 8301 The Park Boulevard, University Park, FL 34201 and or virtually.

PLEASE NOTE: Anyone seeking to physically attend the University Park Recreation District Board of Supervisors meeting **MUST** wear a mask and socially distance. In light of social distancing requirements, there will be limited space for members of the public to physically attend the meeting. Once the meeting space has reached capacity with social distancing parameters in place, attendance will be available **ONLY** through virtual means. To attend the meeting virtually, please call:

Meeting ID: 845 8893 8513

Passcode: 755354

Join meeting via Zoom:

<https://us02web.zoom.us/j/84588938513?pwd=eUE4Q3BTNGVNLNXBsOGViRXk1cWo2QT09>

NOTE: If you are calling into the meeting by phone or Zoom, please MUTE your line!

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

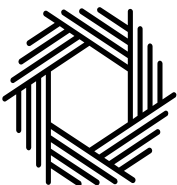
- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

Administrative Matters

1. Consideration of the Minutes of the February 1, 2022 Board of Supervisors Workshop Meeting
2. Consideration of the Minutes of the February 11, 2022 Board of Supervisors Meeting
3. Consideration of the Minutes of the February 23, 2022 Board of Supervisors Workshop Meeting
(under separate cover)

Staff Report Matters

4. District Counsel
5. District Manager



pfm

6. Club Management
 - a. Management Discussion & Analysis Report (*under separate cover*)
7. Review and Consideration of Resolution 2022-04, Authorization Club Management to issue Workorder on Improvements for Holes 19-27 (*under separate cover*)
8. Review and Consideration of Resolution 2022-05, Designating the Primary Administrative Office, Principal Headquarters and Local District Office
9. Review and Consideration of Resolution 2022-06, Designating A Registered Agent And Registered Office of the District
10. Discussion and Presentation of Future Phase 2 Projects
11. Monthly Board of Supervisors Comments

District Financial Matters

12. Ratification of Payment Authorization # 66 & 67

Date	Meeting Type	Time	Location	Note
March 29, 2022	Workshop Meeting	10:00 AM	University Park Country Club	Community Center
April 8, 2022	BOS Meeting	1:00 PM	University Park Country Club	Community Center

13. Supervisor Requests

Adjournment



University Park Recreation District

Consideration of the Minutes of the February 1,
2022 Board of Supervisors Workshop Meeting

MINUTES OF MEETING

**UNIVERSITY PARK RECREATION DISTRICT
BOARD OF SUPERVISORS WORKSHOP MEETING**

Tuesday, February 1, 2022, at 10:00 a.m.

University Park Varsity Club

8301 The Park Blvd, University Park, FL 32401

Board Members present at roll call:

James Case	Chairperson
Steve Ludmerer	Treasurer
Sally Dickson	Assistant Secretary
Bill DiPaolo	Vice Chairperson
Karen Pagano	2nd Vice Chairperson

Also, Present:

Vivian Carvalho (via phone)	District Manager - PFM Group Consulting LLC
Venessa Ripoll	Assistant District Manager – PFM Group Consulting LLC
Mark Barnebey (via phone)	District Counsel- Blalock Walters Law Firm
Curtis Nickerson	Director of Properties & Facilities- Country Club
John Fetsick	Director of Finance- Country Club
Various Members of the General Public	(present and via zoom)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Mr. Case. Ms. Ripoll confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comments

There were no public comments.

SECOND ORDER OF BUSINESS

Discussion

Capital Project Planning

Ms. Dickson presented the Capital Planning Project for University Park Country Club, specifically regarding Phase 2 and beyond. The Methodology for the Capital Planning Project was outlined. Ms. Dickson explained the information provided in the Capital Planning Project was collected from a tremendous amount of input from various outlets that included a strategic planning group, member surveys, focus groups, comments from members during Board Meetings, Workshops, and small group meetings with members and staff.

Ms. Dickson presented a project list by order of priority. The current assessments and future needs for each project on the list was outlined. Regarding the Fitness and Wellness Center, it was suggested the District construct a two-story Fitness, Wellness and Administration Building. Ms. Dickson expressed concerns for the expense of a new building.

Ms. Dickson suggested the existing Pro Shop be converted to a multi-purpose space. The conversion would allow for the accommodation of larger groups for social activities, provides flexibility through cost savings, and creates a casual social hub for member engagement. Ms. Dickson explained there were concerns about adequate seating for the proposed social activities, moveable walls for sound mitigation during game times, and the ability to provide food and beverage.

Ms. Dickson presented the assessment and needs regarding golf operations and golf academy. It was suggested the District create a wider path for golf carts, renovations and repurposing of the golf locker rooms, water features, a kitchen renovation and expansion, and improved infrastructure to include golf course irrigation.

Mr. Case encouraged the Board and staff to make comments and suggestions on the Capital Planning Project that Ms. Dickson presented. Mr. DiPaolo reminded the Board the irrigation system at the golf course, in its proper functioning, protects over \$2M per year worth of business that is coming from outside play. There was a question about the green space that was is along the pond, as indicated in the Master Plan, but that area was not included in the Capital Planning Project just presented. Ms. Dickson replied the green space was not included in the list however, there is a desire for open space and a beautiful view upon entering the Country Club.

Ms. Pagano stated the renovations and additions would serve as a positive draw to future homeowners that should be added to the list of pros for the Capital Planning Project. Ms. Dickson agreed.

Mr. Ludmerer stated the Board should consider how the sun hits the proposed area of the multi-purpose space. It was suggested the Board consider the safety of drivers and bicyclists who travel along the area where the sun hits the brightest. Mr. DiPaolo asked about the current and future restrictions of construction a building on Parcel L. Mr. Barnebey stated there is a site plan issue that currently exists and will still exists in the future. There are current restrictions on approvals regarding the Country Club square footage that may need to be amended. Mr. Barnebey will have to research Parcel L to get the specific restrictions for that parcel. Mr. Case stated there may be an environmental restriction concerning Parcel L. Mr. Ludmerer stated he researched Parcel L and the District had to have a new construction plan approved by January 24, 2022 and in accordance with the Divisional Regional Impact Agreement. There may be possibility for an extension to submit a construction plan. Mr. Barnebey stated if there is no wetland in the area, the District should have no problems getting construction plan approval. The limitations on square footage for the Country Club may present a construction limitation for the District. Mr. Barnebey will work with Mr. Case to research the limitations to Parcel L and provide the Board with an update.

There was a discussion about the size of the Pro Shop and the future usability of the space.

Mr. Case encouraged the public to make comments and ask questions about the Capital Planning Project list. There were no public comments.

Mr. Case stated he read a newspaper article about the Bipartisan Infrastructure Bill. There was a website posted within the newspaper story that provided information on programs that could provide resources for District business. It was suggested the Board further research areas of opportunity to enhance the membership offerings through grant funding.

Dining Renovation Report

Mr. Fetsick reminded the Board of the opening event that happened January 20-22, 2022 and provided feedback from the event. As a part of the new experience initiative, there was a champagne toast offered to guest as they entered the dinner. There was a harpist, violinist, and cellist who provided entertainment throughout the event. There was a four-course meal that was served to guests. Mr. Fetsick presented the feedback of pros and cons received from the membership. It was explained the District is working on several areas of improvement concerning the indoor dining experience. Those improvements include working with an acoustical company to improve the sound issues in the interior dining space and getting new centerpieces to bring more color and warmth to the dining space. Mr. Fetsick suggested the District wait to do any improvements for at least 3 months so the membership and users can adjust to the new space.

Mr. Case expressed thanks to Mr. Fetsick and team for all the work put into the indoor dining renovations. Mr. Case encouraged the Board to consider all feedback and comments and agreed that waiting 3 months before making any further changes is a good idea. Mr. DiPaolo stated it takes time for the membership to get used to the changes and the proposed improvements are simple fixes. Ms. Dickson stated she received thanks from staff about the indoor dining renovations. Staff is excited and grateful. Mr. Fetsick stated he received similar comments from staff and believes service levels will be improved because of the renovations. Ms. Pagano asked about ordering a few armchairs members and guests can use on request. Mr. Fetsick replied the answer is initially no. It was asked how the District would prioritize who would receive the chairs with arms. Ms. Pagano replied it can be a regular diner and the staff can tell who is struggling with the armless chairs. Mr. Fetsick stated he would look into some stackable armchairs that are easy to move. Mr. Case pointed out some of the negative aspects of armchairs.

Mr. Fetsick stated the hearing loop has been completed. The hearing loop can connect to hearing aids. If a member or guest has a hearing aid that is unable to be connected to the hearing loop, the member or guest can request headphones that can connect. There are two headphone sets available. Mr. Case explained the hearing loop helps those with hearing aids to have better clarity of the sounds coming from the public address system. Mr. Fetsick explained how the hearing loop was installed and how they get connected to hearing aids.

THIRD ORDER OF BUSINESS

Adjournment

Mr. Case requested a motion to adjourn the meeting at 11:15 a.m.

ON MOTION by Mr. DiPaolo, seconded by Ms. Pagano, with all in favor, the Tuesday, February 1, 2022 Board of Supervisors' Workshop Meeting for University Park Recreation District was adjourned at 11:15 a.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

**University Park
Recreation District**

Consideration of the Minutes of the February
11, 2022 Board of Supervisors Meeting

MINUTES OF MEETING

**UNIVERSITY PARK RECREATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Friday, February 11, 2022

1:00 p.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via phone:

James Case	Chairperson
Bill DiPaolo	Vice Chairperson
Karen Pagano	2nd Vice Chairperson
Steve Ludmerer	Treasurer
Sally Dickson	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho (via phone)	District Manager - PFM Group Consulting LLC
Venessa Ripoll	Assistant District Manager-PFM Group Consulting LLC
Kourtney Dinkins (via phone)	Assistant District Manager-PFM Group Consulting LLC
Mark Barnebey	District Counsel- Blalock Walters Law Firm
Curtis Nickerson	Director of Properties & Facilities- Country Club
John Fetsick	General Manager – Country Club
Various Members of the General Public	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 1:00 p.m. by Mr. Case. Ms. Ripoll confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Opening Comments

Mr. Case announced the public comment period will be open in the beginning and at the end of the meeting.

Public Comments

Mr. McDevitt asked about the pickleball courts and requested to see the proposed layouts

and cost of adding two additional courts. Mr. Case explained the District plans to install four pickleball courts but the District does not yet have the cost to install the additional two courts. Mr. Fetsick stated there are configuration drawings of the four proposed courts as well as the two additional courts. There has not been an exact location identified for the acoustical screens on the courts.

Mr. Gibson requested the layouts for the pickleball courts be posted on the website. Mr. Fetsick stated he would send the layouts to the District Management office to post on the website.

SECOND ORDER OF BUSINESS

Administrative Matters

**Consideration of the Minutes
of the December 3, 2021
Board of Supervisors
Workshop Meeting.**

The Board reviewed the Minutes of the December 3, 2021 Board of Supervisors Workshop Meeting. Mr. Case requested a motion to approve.

ON MOTION by Mr. Ludmerer, seconded by Ms. Dickson, with all in favor, the Board approved the Minutes of the December 3, 2021 Board of Supervisors Workshop Meeting.

**Consideration of the
Minutes of the January 4,
2022 Board of Supervisors
Workshop Meeting.**

The Board reviewed the Minutes of the January 4, 2022 Board of Supervisors Workshop Meeting. Mr. Case requested a motion to approve.

ON MOTION by Mr. DiPaolo, seconded by Ms. Pagano, with all in favor, the Board approved the Minutes of the January 4, 2022 Board of Supervisors Workshop Meeting.

**Consideration of the
Minutes of the January 14,
2022 Board of Supervisors
Meeting.**

The Board reviewed the Minutes of the January 14, 2022 Board of Supervisors Meeting. It was clarified the Minutes before the Board have been updated and are correct.

ON MOTION by Mr. Ludmerer, seconded by Ms. Pagano, with all in favor, the Board approved the Minutes of the January 14, 2022 Board of Supervisors Meeting as presented.

THIRD ORDER OF BUSINESS

Staff Report Matters

District Counsel - Update of the Charter and Statutory Amendment Changes

Mr. Barnebey announced that the District is moving forward with the Charter Amendments. There have been no negative comments from the County, and It is expected the District will be assigned a hearing date by April 2022. At least one Board Member should attend the hearing. Mr. Case confirmed he would be in attendance for the hearing and encouraged all Board Members to attend if their schedules allow. Ms. Pagano requested a copy of the final draft of the Charter Amendments be sent to the Board. Mr. Barnebey stated he would send the final Charter Amendments to the Board.

Mr. Barnebey stated that on the Legislative side, the District is still trying to find a Bill that can include the Charter Amendments. There were no other updates.

District Manager – Ms. Ripoll stated the next Board of Supervisors Workshop Meeting is scheduled for March 1, 2022 and the next Board of Supervisors Meeting is scheduled for March 11, 2022.

General Manager & Director of Finance - Mr. Fetsick presented the Management Discussion and Analysis Report. It was announced the Club is officially in high season with much buzz around the Club footprint.

Staffing and Human Resources - Mr. Fetsick stated the Club is in dire straits concerning staffing, especially in the Food and Beverage area. The Club is actively looking for new staff members to fill roles in many areas. Mr. Fetsick recently approved a Human Resources temporary employee to join the team and assist with recruiting.

Mr. Case reminded everyone to always treat staff with the utmost respect and courtesy. The current staff is working extremely hard under challenging conditions, and it is important the Board and residents show appreciation, support, and patience for staff members.

Mr. Ludmerer asked if the District is competitive with other local Clubs and restaurants. Mr. Fetsick explained there are other Clubs that are reducing the services offered but the University Park Country Club is not at that point yet.

Ms. Pagano complimented the entire staff and stated the small changes in service are hardly noticeable.

Mr. Case suggested the District send communications about dining guests reserving early and asked Mr. Fetsick to communicate the Board's appreciation to the current staff.

Ms. Pagano requested the District provide instructions in the newsletter on how to use OpenTable to book dining reservations.

Advisory Groups – Mr. Fetsick stated there will be four Advisory Groups in the areas of Golf, Racquets, Fitness, and Social/Lifestyle. The Advisory Groups will be led by the Director of Member Experience, Rico Alcala, and he will be joined by colleagues on the management team. These Advisory Groups will be tasked with identifying issues and areas for improvement, enhancing the social fabric of each amenity, and being communication conduits between management and members. Mr. Fetsick presented an email from a member that touched on a day in the life of a University Park Country Club Member.

Covid-19 Update – Mr. Fetsick announced the mask mandate has been removed on the entire University Park footprint. All unvaccinated staff are still required to wear masks.

Food and Beverage – Mr. Fetsick stated he is continuing to receive feedback from members about the renovated space. Now that the space has been reopened, there needs to be additional acoustic enhancements made and Mr. Fetsick’s team is working on those enhancements.

Mr. Ludmerer asked if Mr. Fetsick has received any feedback on the hearing loop. Mr. Fetsick replied he has not received any feedback about the hearing loop. There will be an announcement about the hearing loop and how to use it.

Mr. Fetsick stated that despite the staffing shortages, there will be a reopening of the Varsity Club and Boardwalk Café with bar service and a “Park Bites” menu.

Golf – Mr. Fetsick stated golf operations continues to be extremely busy with higher-than-normal Pro Shop merchandise sales. There has been no negative feedback from a business perspective. The Men’s Member Guest event in March is officially sold out with 60 teams.

Tennis and Fitness – Mr. Fetsick stated the Ladies’ and Men’s Member Guest event date is officially in the books and will be held in March and April. Tennis operations continues to see success. Pickleball interest has continued to grow around the Club with pickleball merchandise at the Pro Shop being sold out in January. The new pickleball courts are scheduled to be complete by June 1, 2022.

Membership and Membership activity – Mr. Fetsick stated the Club is experiencing membership sales highs with 357 full members and 124 Racquets members.

Mr. Fetsick presented a financial statement of operations and highlighted those areas that are over budget. There was also a Revenue Flash Report presented to the Board.

Mr. Fetsick recommended the Board maintain the Summer Membership Program and current pricing structure. There was a pricing comparison presented to the Board.

Mr. DiPaolo asked if there will be restrictions on the Summer Memberships. Mr. Fetsick replied there will be no restrictions on Summer Membership for the 2022 Summer season. There was a brief discussion about the pros and cons of having a Summer Membership option.

Monthly Board of Supervisors Comments

Mr. Case stated to the Board he received an email from the President of the UPCA, Tom and subsequently had a conversation with Tom about a resident issue. There was expressed concerns from a resident that was trying to make a phone call on their lanai but was unable to effectively talk on the phone because there was so much noise coming from the highway. Mr. Case stated he is working with Tom to contact local officials about the traffic noise and amount of traffic at the back gate. This is quality of life issue the Board needs to pay attention to. Mr. Ludmerer stated this is a UPCA and community issue rather than one that belongs to the Recreation District, but he is in full support of assisting the UPCA in coming up with a solution.

There were no other Supervisors comments.

FOURTH ORDER OF BUSINESS

Business Matters

Ratification of Payment Authorization #64 & 65

Mr. Fetsick outlined the Payment Authorizations.

ON MOTION by Mr. Ludmerer, seconded by Ms. Pagano, with all in favor, the Board Ratified Payment Authorization #64 and 65.

Mr. Fetsick announced the District is hosting a monthly food truck to serve the community.

Public Comments

Ms. Carr commented the dining renovations are beautiful and congratulated the Board and staff on a job well done. It was suggested the District cast a wider net to attract potential staff members. It was suggested the District increase food prices to meet the inflation demand.

The District should also provide a higher level of service to accompany those increased food prices.

Ms. Pizzi echoed thanks to the District and staff on a fabulous job. Ms. Pizzi expressed concerned about residents who continually purchase summer memberships rather than full memberships. Mr. Fetsick stated he will evaluate the number of residents who purchase full membership vs those who only purchase summer memberships.

Mr. Cohen stated the Safety and Access Control Committee has been in active discussions with Manatee County, looking to get traffic control at the intersection near the back gate. There was a traffic study conducted where the County said there were no traffic problems. The Safety and Access Control Committee has requested the County come back to do another study at a different time of day.

FIFTH ORDER OF BUSINESS

Adjournment

Mr. Case requested a motion to adjourn the Board of Supervisors' Meeting.

ON MOTION by Mr. DiPaolo, seconded by Ms. Pagano, with all in favor, the Friday, February 11, 2022 Board of Supervisors' Meeting of University Park Recreation District was adjourned at 2:14 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

**University Park
Recreation District**

Consideration of the Minutes of the February
23, 2022 Board of Supervisors Workshop
Meeting (**under separate cover**)

University Park Recreation District

District Counsel

University Park Recreation District

District Manager

University Park Recreation District

Club Management

University Park Recreation District

Review and Consideration of Resolution 2022-04, Authorization Club Management to issue Workorder on Improvements for Holes 19-27
(under separate cover)

University Park Recreation District

**Review and Consideration of Resolution 2022-
05, Designating the Primary Administrative
Office, Principal Headquarters and Local
District Office**

RESOLUTION 2022-05

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE UNIVERSITY PARK RECREATION DISTRICT RE-DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND PRINCIPAL HEADQUARTERS OF THE DISTRICT; DESIGNATING THE LOCATION OF THE LOCAL DISTRICT RECORDS OFFICE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the University Park Recreation District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 418, *Florida Statutes*, and Manatee County Ordinances 18-29, being situated entirely within Manatee County, Florida; and

WHEREAS, the District desires to re-designate its primary administrative office as the location where the District's public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District's Record's Custodian in order to provide citizens with the ability to access the District's records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

WHEREAS, the District also desires to specify the location of the District's principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District; and

WHEREAS, the District is statutorily required to designate a local district records office location for the purposes of affording citizens the ability to access the District's records, promoting the disclosure of matters undertaken by the District, and ensuring that the public is informed of the activities of the District in accordance with Chapter 119 and Section 190.006(7), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE UNIVERSITY PARK RECREATION DISTRICT:

SECTION 1. The District's primary administrative office for purposes of Chapter 119, Florida Statutes, shall be located at 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817.

SECTION 2. The District's principal headquarters for purposes of establishing proper venue shall be located at _____, within Manatee County, Florida.

SECTION 3. The District's local records office shall be located at _____.

SECTION 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 11th day of March, 2022.

ATTEST:

UNIVERSITY PARK RECREATION DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

University Park Recreation District

Review and Consideration of Resolution 2022-
06, Designating A Registered Agent And
Registered Office of the District

RESOLUTION 2022-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE UNIVERSITY PARK RECREATION DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, University Park Recreation District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 4198, *Florida Statutes*, and Manatee County Ordinances 18-29, being situated entirely within Manatee County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitting by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE UNIVERSITY PARK RECREATION DISTRICT:

Section 1. Vivian Carvalho is hereby designated as Registered Agent for University Park Recreation District.

Section 2. The District's Registered Office shall be located at 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817.

Section 3. In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this resolution with Manatee County and the Florida Department of Economic Opportunity.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 11th day of March 2022.

ATTEST:

UNIVERSITY PARK RECREATION DISTRICT

Secretary/Assistant Secretary

Chairperson

University Park Recreation District

Discussion and Presentation of Future Phase 2
Projects

University Park Recreation District

Monthly Board of Supervisors Comments

**University Park
Recreation District**

Ratification of Payment Authorization # 66 & 67

University Park Recreation District

2/11/2022


Payment Authorization No. 66

O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Blalock Walters	40896-000-39	General Representation - January 2022	\$ 3,945.42
McClatchy Company, LLC	94933	Notice of Public Meeting -January 2021	\$ 259.74
Philips Harvey Group	145389	Audit FY2021	\$ 21,500.00

O&M - General Fund Expenses Total	\$ 25,705.16
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Venessa Ripoll
Asst. Secretary/Secretary

 2/11/2022
Asst. Treasurer

University Park Recreation District

2/25/2022

Payment Authorization No. 67

O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PFM	DM-22-2022-50	District Management Fee: February 2022	\$ 5,833.33
PFM	OE-EXP-02-050	Postage	\$ 0.73
PFM	119136	Annual Dissemination FY2022	\$ 5,000.00

O&M - General Fund Expenses Total \$ 10,834.06

Venessa Ripoll

 Asst. Secretary/Secretary

[Signature] 2/25/2022

 Asst. Treasurer

University Park Recreation District

Supervisor Requests