

**MINUTES OF MEETING**

**UNIVERSITY PARK RECREATION DISTRICT  
BOARD OF SUPERVISORS MEETING**

**Friday, February 12, 2021 at 1:00 p.m.**

**University Park**

**7671 The Park Blvd, University Park, FL 32401**

Board Members present at roll call:

James Case	Chairperson
Steve Ludmerer	Vice Chairperson
Sally Dickson	Assistant Treasurer
Karen Pagano	2nd Vice Chairperson
Bill DiPaolo	Treasurer

Also, Present:

Vivian Carvalho	District Manager - PFM Group Consulting, LLC
Venessa Ripoll (via phone)	Assistant District Manager-PFM Group Consulting, LLC
Mark Barnebey	District Counsel- Blalock Walters Law Firm
Laurie Evans	General Manager- Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
John Fetsick	Director of Finance- Country Club
Various Members of the General Public	

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order at 1:07 p.m. by Ms. Carvalho. Those in attendance are outlined above.

**SECOND ORDER OF BUSINESS**

**Organizational Matters**

**Opening Comments**

Mr. Case provided opening remarks for the Board of Supervisors meeting.

**Public Comments**

There are no public comments at this time.

### **THIRD ORDER OF BUSINESS**

### **Administrative Matters**

#### **Presentation of Awards to Past Board Members**

Mr. Case provided an overview of the past Board Members involvement on the Board and accomplishments that the past Board Members gave to the District due to their efforts and hard work while serving as a Board Member. He announced and provided appreciation award to the following Board Members:

Mr. Bob Wood, Mr. Michael Smith, Ms. Beth Bertsch, and Mr. Jim Long.

#### **Consideration of the Minutes of the December 29, 2020 Board of Supervisors' Workshop Meeting**

The Board reviewed the minutes of the December 29, 2020 Board of Supervisors' Workshop Meeting. Mr. Ludmerer provided edits to the minutes.

Ms. Carvalho explained minutes are generated based on notes and the recording. She suggested for workshops the focus be on what was discussed in broad terms be implemented in the minutes. Whereas for the Board meeting minutes focus more on actual actions that were taken and if there is a follow item that needs to be carried on being outlined in the minutes.

Mr. Ludmerer asked if PFM can help the stenographer on the minutes. Ms. Carvalho stated the District Manager reviews the minutes before they are included on the agenda packet. She asked the Board how much detail they want. It was requested from the Board for Ms. Pagano to review the minutes prior to them being included on the agenda package.

ON MOTION by Ms. Dickson, seconded by Mr. DiPaolo, with all in favor, the Board approved the December 29, 2020 Board of Supervisors' Workshop Meeting Minutes.

#### **Consideration of the Minutes of the January 5, 2021 Board of Supervisors' Workshop Meeting**

The Board reviewed the minutes of the January 5, 2021 Board of Supervisors' Workshop Meeting. The Board requested more content as discussed earlier on the beginning of the meeting.

ON MOTION by Mr. DiPaolo, seconded by Ms. Pagano, with all in favor, the Board approved the Minutes of the January 5, 2021 Board of Supervisors' Workshop Meeting.

**Consideration of the Minutes of  
the January 8, 2021 Board of  
Supervisors' Meeting**

The Board reviewed the minutes of the January 8, 2021 Board of Supervisors' Meeting.

ON MOTION by Mr. DiPaolo, seconded by Mr. Ludmerer, with all in favor, the Board approved the Minutes of the January 8, 2021 Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Business Matters**

**Consideration of Resolution 2021-06, Authorizing the Club Manager to Remove a Rain Shelter Located Between Holes 4 and 5 on the Golf Course**

Mr. Case provided an overview of this item. The Rain Shelter served a purpose as a storm shelter before the Golf Course was reconfigured. The Rain Shelter is run down, and the roof is falling apart, and it is accessed by non-residents who use it for unintended purposes. It no longer serves a purpose and is a liability to the District. He advised the shelter taken down by the District's internal crews without an outside contractor involved.

Mr. Nickerson suggested removing the tile and harvesting the the tile off of it. He further explained that the District may have to use a contractor for that but the rest would be done with rental equipment and haul off fees which can be absorbed through regular operating costs.

Ms. Dickson noticed a scrivener error in the resolution. Mr. Barnebey will correct the scrivener error prior to the document being executed.

ON MOTION by Mr. Ludmerer, seconded by Ms. Pagano, with all in favor, the Board approved Resolution 2021-06, Authorizing the Club Manager to Remove a Rain Shelter Located Between Holes 4 and 5 on the Golf Course.

**Consideration of Resolution 2021-07, Approval Certain Maintenance and Improvement Projects Relating to the Golf Course and Authorizing the District Manager and Club Manager to Procure Proposals in Accordance with The District Procurement Rules**

Mr. Case explained this Resolution follows up to the plans the Club developed and approved as a general concept for pre-renovations and significant improvements in the Golf Course. The first 9 holes were improved last summer. This year the District has proposed to move ahead with holes 10 – 18. The District is requesting Mr. Nickerson to put out some RFPs and solicit proposals from vendors to do this work.

Mr. Nickerson stated Holes 10 – 18 will need excavating, redoing the drainage, repairing park pads, bunker project, expanding the leveling on certain tees, and lake bank repair work as necessary.

Mr. DiPaolo provided an overview of the financials as it relates to these projects outlined. This is a \$2,000,000.00 project over 2 years and will take \$1,300,000.00 to remodel the indoor-outdoor dining areas which doesn't include the tables and chairs. The District can't afford all of these projects for the Golf Course this year. He supports moving ahead with the proposals. He stated the final approval should be reserved until the April Meeting after the Fawley Bryant presentation. Mr. DiPaolo suggested capping the RFP at \$500,000.00.

A discussion took place regarding the wording of the Resolution as the Board is not yet approving the projects. Mr. Barnebey stated the best term is to approve a list of projects rather than approving the Golf Course project.

Mr. Ludmerer suggested the Board approve the Resolution within an agreed upon price range and authorize Mr. Nickerson and Club Management to execute the RFP. Ms. Dickson added that a lot needs improvement to the Gold Course. She asked if this is a 2

year proposal for \$500,000.00 for holes 10-18 and \$500,000.00 for holes 19-27. Mr. DiPaolo responded the initial cost is \$640,000.00 for each 9 holes and he suggested it looks like the District will be able to spend \$1,000,000.00 in the next two years but if the District spends \$1,250,000.00 the District will be cutting into what the District can do in terms of remodeling the Club. Mr. Nickerson feels confident that \$500,000.00 for the mid nine holes is achievable and give the District the desired results.

Mr. Barnebey recommended removing the back pad if the District is only approving the mid nine holes today. Mr. Nickerson stated if the Board approves \$500,000.00 and \$3,000,000.00 going into the Master Plan is reasonably and materially accurate to be determined needs over the next 12-24 months. Mr. Nickerson discussed the District will purchase materials directly for cost savings due to tax exemption.

Ms. Carvalho will work with Mr. Nickerson to help him get the notice out for the RFP. She stated that if the project is below \$35,000.00 threshold the District does not have to include a formal RFP to potential bidders. The District will proceed with the advertisement once it has the RFP and can get it out and advertise it so prior to the March meeting the District can have bids back and then have a bid opening to review the bids and bring recommendations to the March meeting. Mr. Nickerson will get the information to Ms. Carvalho this afternoon.

ON MOTION by Ms. Dickson, seconded by Mr. DiPaolo, with all in favor, the Board approved Resolution 2021-07, as amended, approving List of Projects, removing the third whereas clause referenced to the back nine holes, and put a maximum cost of all projects not to exceed \$500,000.00.

Mr. DiPaolo requested the formation of a Finance Volunteer Group of the Board Subject to the Sunshine Law to include Mr. Case, Mr. Ludmerer, and Mr. Fetsick. Mr. Case suggested the District hold off on this discussion until the end of the meeting.

**Consideration of Registration and  
Use of Trademarks Agreement  
between the District and UPCA**

A revised Use of Trademarks Agreement was distributed. The second to the last section changed to reflect a statement that any future expenses will have to be approved by both parties prior to proceeding. It was discussed thus far the total expenses are approximately \$20,000.00 and the District has reimbursed UPCA for 50% to date of that amount.

Mr. Ludmerer provided an overview of the process the District undertook with Servicemark as it relates to UPCA.

ON MOTION by Mr. Ludmerer, seconded by Ms. Dickson, with all in favor, the Board ratified the Trademark Agreement dated February 11, 2021 in which both Mr. Case signed off on behalf of the District and Mr. Whyte signed off on behalf of UPCA.

**Membership Dues, Categories,  
Access, and other considerations  
- Overview**

Ms. Evans stated this was supposed to be with the Summer Membership Presentation under Staff Reports.

**Discussion Pertaining an RFP for  
the Golf Course Maintenance  
Upgrades for Summer 2021**

Mr. Case stated this agenda item is a duplication as it was discussed under Resolution 2021-07.

**Discussion of Monthly Board of  
Supervisors Reports**

Mr. Case suggested the Board implement a process of reporting to the Board each month on the areas that each Board Member is taking the lead on. He suggested each Board Member write up their report and submit it to Ms. Carvalho so it can be included as an exhibit to the Agenda Package. Ms. Carvalho requested to know who the liaison Board Member representative for each area in which a report will be provided for the Agenda Package.

The following are the names of the Board Members and the subjects of their reports:

- Mr. Ludmerer will report on Strategic Planning and District Management Structure.
- Ms. DiPaolo will report on Finances and the Election Charter Amendments
- Ms. Pagano will report on Communications and Memberships
- Ms. Dickson will report on Marketing and the Advisory Agreement

- Mr. Case will report on Coordination with UPCA.

Mr. Barnebey reminded the Board Members to be careful what is said in each report because it will be public record. No action is required by the Board.

Ms. Dickson provided an overview of what the Marketing Group has done thus far. She stated by June 30, 2021 there will be a first version of a marketing plan and at that point the District will talk about hiring professional Marketing Director. The Marketing Group will meet again on March 1, 2021. She also noted that UPCA is also involved with the Marketing Group.

Mr. Case stated he is concerned about the expense level of marketing for the Country Club. Ms. Dickson stated everything they do is to continue to raise awareness and the focus is to get awareness level up online, so competitors are not ahead of the Club. Mr. Ludmerer stated when the District gets the Fawley Bryant plan and this Board approves the long-term vision he suggested that publication is included in various form of media to promote the changes to the Country Club.

Ms. Dickson asked if the District has decided on their public image. Mr. Ludmerer discussed the Mission Vision and Core Values which says UPRD wants to be the Preeminent Semi-Private Country Club in the area. A Board Member commented if the District creates a marketing plan to drive the sale of memberships as more members join the Club it will result of fewer tee-times available; therefore it will reduce the revenue the District will obtain. Ms. Dickson discussed if the Club want to have a cap on the number of memberships to maximize the potential for revenue from outside rounds or to continue to sell enough memberships to eventually go private.

Mr. Mantia discussed the Mission and Vision of Mr. Whyte which the Board considered. He thinks the District has measures it needs to focus on as part of Strategic Planning Group and keep going back to the Mission Vision and Values which the Board approved.

### **Discussion about Agenda Items Preparation for Future Workshop Participation Options**

Mr. Ludmerer asked if he has an idea that something needs to be discussed by the Board how does he get it on the agenda. He would contact the District Manager who will put it on the agenda. Mr. Ludmerer asked if District Management could survey the Board to see if they want to address that issue. Ms. Carvalho stated the Board is starting to formalize who will be involved with what and it will come to a point where there are not a lot of new items to discuss. If the item is new the appropriate route is to take it to District Management

and she will talk to District Counsel and if it is not related to anything else previously discussed at a meeting then she will proceed in adding it to the next agenda.

### **Discussion Pertaining to the Process of the Charter Amendment**

Mr. DiPaolo provided an overview of the initial amendment as it relates to the Election.

Ms. Deborah Van Brunt provided an overview of the election that occurred in 2020. The election went well as it had great candidates, it was fair and done with integrity. She commented on the cost of the election which was over \$14,000.00. The District does not have an updated list of voters and used the Property Appraiser's list of homeowners which is out of date. It cost over \$6,500 for 2 mailings to be sent out to the households.

She and Mr. Barnebey met with the Deputy Director of the Supervisor of Elections. In the paper she presented to the Board there were two proposals. The first proposal is to redefine the voters as electors which are registered to vote in Manatee County which are 1,641 electors in University Park and would exclude 350 people. She stated the proposal would require a Charter/ Statutory change. It currently reads each resident or owner has the right to vote and she stated to be changed to reflect residents, owners, or electors have the chance to vote. If the District goes with electors, then the County would run the election for the District in its entirety at no cost to the District in terms of conducting the election. The new information she received two days ago about the cost-effective technique in order to get the Charter / Statutory change it will require implementing through the Legislature and would cost \$15,000.00 - \$20,000.00.

The second proposal she recommended was an online voter registration using the RD website as the form and mechanism to vote. This can be done without Statutory change or changing the Charter. There is some sense that the State of Florida allowed electronic voting due to COVID-19 Pandemic and now there is question whether Florida will continue to allow this to continue. Mr. Barnebey is waiting for a response from the State Elections office pertaining to this matter.

If the elections were done today electronically it would cost around \$2,500.00. She stated if it is not allowed there are cost effective ways to do the election. She further explained if the District has an email list of voters, they can be emailed a ballot for them to complete, print, and mailed to the District or drop off in a ballot box. The District might have to hire a CPA to tally the votes or use volunteers. She recommended the language in the Charter to be modified. There is an implication the District would need to hold a Special Election meeting which the cost was about \$4,500.00. She thinks the District can remove that language and implication from the Charter to hold the Election Meeting as a Board



Meeting. She recommended the Board approve the motion of the second proposal to establish an online voter registration list and conduct the future election online. Mr. Barnebey was asked if the District is permitted to do this. Mr. Barnebey replied it appears the District is not subject to those provisions of the Statute if the District does the election themselves and it is an Independent District. One question to think about is whether the District wants to totally get rid of a physical ability to cast ballots if they go to electronic voting.

Mr. Ludmerer stated the biggest issue the District had with the election was knowing who had the right to vote. He thinks a registration system that allows online, and physical ballots could be very efficient. Ms. Pagano agreed with Mr. Ludmerer. A discussion took place that the easiest way to run the election is through electors because all the District would have to do is send the nominees to Manatee County. A lengthy discussion took place about the voters list. Mr. Barnebey noted it seems to be the direction of the Board to approve Electronic voting for residents and owners. He noted it is important to have a small window to provide the ability to physically vote. A discussion took place regarding the motion.

ON MOTION by Mr. DiPaolo seconded by Mr. Ludmerer, with all in favor, the Board approved in concept the Electronic voting for residents and owners through a registration system with defined opportunity for voting in person for future elections.

### **Update on the Website Development with the HOA**

Ms. Pagano and Ms. Evans will work with Ms. Lowndes from UPCA on identifying a vendor to help them develop a new website that will be a common landing page to redirect people to the RD website, Country Club website, and the UPCA website. It will be cost effective. The vendor helped the District previously and is an excellent photographer. Ms. Pagano spoke with the vendor yesterday where they discussed the direction moving forward. The District should have first draft of a few concepts in the next couple of days.

There is some work that needs to be done on the Country Club website. Ms. Pagano will make some suggestions to the Marketing Group. No action is required by the Board. A suggestion was made to include a "contact us" list on the landing page. The landing page might be multiple pages. A suggestion was made to refer to the HOA as UPCA. Ms. Dickson stated the continuation of using the different acronym continues the confusion as to the difference between the HOA and UPCA and consistency would be helpful. No action was required by the Board.

## **Discussion Material on the District Website**

Ms. Carvalho explained that statute changes occurred as it relates to material on the District Website. The changes include the following:

No longer are audit report needed on the website it will suffice to have a hyperlink to the Auditor General website to obtain a copy of the Audit Report for the RD.

The agenda packet in its entirety no longer has to be posted on the website only the cover page suffices. No longer there is a need to include the Public Facilities Report on the website. This document is not applicable to the RD.

She stated all the documents are public record and language can be placed on the website should the public want any information upon request is provided. The District Manager is the Records Custodian and must keep all the record should there be a public records request.

Mr. Barnebey stated the Board might not want to put everything on the website because it must be ADA compliant and if not, the District is subject to potential exposure and lawsuit. He stated some Cities have eliminated their website for that reason.

Ms. Pagano asked about the status of a search function. Ms. Carvalho stated Kristen who works for the web host sent her an email to test it out first on the backend which happened last week. Ms. Carvalho will test it and let Ms. Pagano know when it is ready to go live with that new functionality with the website. Ms. Pagano suggested leaving on the website as little as possible but if someone wants to look for a particular document, they can search for it via that function. Ms. Carvalho explained the District cannot hide documents via the backroom. It still would need to be on the website, and it must be ADA compliant. Everything that goes on the website must be redact and or reconfigured to company with ADA requirements. She asked if the Board want to post all the documents on the website or as requested get it from the District Management.

A resident asked if the agendas, presentations, and minutes have to be part of the agenda package that is on the website or do the presentation slides need to be on the website separately. Mr. Barnebey stated legally the District doesn't have to put anything other than the Agenda on the website. That changed a couple years ago but Mr. Barnebey thinks its practical to put most the backup on the website due to transparency with residents. The Board decided to keep all the documents on the website as they are currently included. No further action was necessary in regard to this matter.

## **Ratification of E-Verification Application for the District**

Mr. Barnebey explained at the last legislative session a lot of changed as it relates to E-Verification. He stated that any contractor doing services for the District requires to go through the E-verification process to ensure that their employees are legally allowed to work in this Country. He stated the District must register for the E-Verification process and the contractors must ensure that their subcontractors do that as well.

Ms. Carvalho noted District Management went through the process of doing the application online for the District and attached to the Agenda item is the Memo confirming that application. Every contract going forward will have a provision included that outlines they have to go through the process of E-Verification. She stated that puts the burden on the Contractor and not the District. The District has complied per Statute as to the change that went into effect in January 2021.

Ms. Evans asked Mr. Barnebey if she has a contract with a company that is renewed every year does she have to have them fill out an affidavit but not a new Contract. Mr. Barnebey replied he would have the contractor do an affidavit.

Ms. Carvalho asked the Board for a motion to ratify that the District has complied with the E-Verification Application Process for the District.

ON MOTION by Mr. Ludmerer, seconded by Mr. DiPaolo, with all in favor, the Board ratified the District has complied with the E-Verification Application Process for the District.

## **Discussion of Summer Membership**

Ms. Evans provided an overview of the Summer Membership recommendation. She noted that she and Mr. Fetsick are looking for Board approval to move forward with the pricing structure to be discussed today.

The following were factors that were considered:

1. COVID-19 impact on annual members and how they're utilizing the Club.
2. The Golf Course renovation on nine holes

3. This summer will limit the number of tee times available.
4. The potential renovation of the cafe or some of the dining facilities
5. The Varsity Club is still closed.
6. Pickleball was added as an Amenity

Ms. Evans recommended that all Summer Memberships become a one-time only opportunity effective immediately. She stated this means people who have Social Memberships or Sports Memberships who add on the Summer Membership year after year after year will have one last summer to do that. She proposed to change the tee time booking for Summer Memberships to 7 days in advanced. All full members would have their request filled first and then the Summer Members would come in behind them for booking. Ms. Evans recommended deleting the free guest rounds. She also recommended increasing the cost for all Summer Memberships and removing the \$50.00 processing fee.

Mr. Ludmerer asked what portion of Summer Golf Members are upgrades from other classes of membership. Ms. Evans stated when Anne did an analysis, she found that there were fewer individuals upgrading from Summer Membership that would not have upgrades otherwise. More of the conversions were happening from people who already purchased a home and were already planning on joining as a full member in the fall and started with the Summer Membership as a less expensive option leading into Full Membership. Mr. Ludmerer asked how many social or sports membership added on the Summer Membership and what portion of the total Summer Membership accounts for those upgrades. She stated that 47 of the 152 Summer Golf Memberships were already existing Annual Memberships which is about 1/3 of the memberships. Mr. Ludmerer asked if the Club is trying to convert those people to full members or revert to the Sports Membership rate. Mr. Evans confirmed and stated that they also might convert them to a new class of membership to be discussed today.

Mr. Fetsick reviewed the data of the proposed prices. Financial recommendations for golf are a Single Membership and Family Membership rate. He recommended removal of the food and beverage minimum. Furthermore, he recommended the dues increase as outlined a Single Membership would go from \$589.00 to \$803.00 and Family Membership would go from \$749.00 to \$1,070.00. He stated removing the food and beverage minimum the cost goes down slightly for the Single Membership and increases modestly for a Family Membership. The average number of rounds per person per membership was \$24.00. For every Family Membership there was 48 rounds and for every Single Membership there is 24 rounds and the average cost per round was \$43 in 2020 and he recommends an increase to \$52.00 for a Single round and \$41.00 for a Family round. The value proposition is there, and the Club is not overpricing and not underpricing. If the Club was less aggressive with rates, they would be providing too much of a value proposition to the Summer Membership compared to the Full Membership. Summer Membership average play time is once per week. Mr. Fetsick will try to get the data from 2019 to compare with

the data from 2020. The availability of more rounds would reduce the average cost per round and strengthen the proposition of increasing the dues.

The 18-hole cart fee is \$23.00, and the 9-hole cart fee is \$12.00. Mr. Fetsick discussed the food and beverage minimum. He believes using money towards dues rather than the food and beverage minimum will maximize the Club's profit.

Mr. Fetsick discussed the tennis and fitness membership fees. Total dues and fees would increase from \$321.00 to \$535.00 and family dues would increase from \$428.00 to \$642.00. Removing the food and beverage minimum the total commitment on the day of sign up is going down. The Social Membership dues and fees of \$107.00 will increase to \$375.00.

Mr. Fetsick noted the important aspects of making the Summer Membership only one year is to try to drive revenue and decision making to go into a different class.

Mr. Ludmerer stated the idea of the Summer Membership change in rates is good and suggested the single rate should be 60% - 70% of a family rate. He suggested considering what the percentage is put it in the fee structure. He noted the Summer Membership is an extended Trial Membership and suggested increasing the dues after one year to 50% higher. The Board questioned adding another membership category. Ms. Evans noted the Membership Committee will go back and discuss these options.

Mr. Barnebey noted there are rulemaking requirement the District must go through in order to make changes to membership and policies. Ms. Carvalho noted once the District goes through the Public Hearing of rulemaking to put a provision that rates may change from year to year and it will go back to the Board so the District does not have to go through the process of rulemaking multiple times during the year if there are changes to any rates that impact the residents.

Ms. Evans noted the last slide of her presentation includes topics of discussion for the next meeting. A discussion took place about the Rulemaking process. Per the existing Rules of Procedure for the District is outlines that the Club Manager has the authority to modify rates up to 25%. It was discussed that Ms. Evans might not need Board approval because they are rolling the \$250.00 food and beverage minimum up and is less than the 25% outline in the Rules of Procedure. If the Club ends the Summer Golf Membership after one year that is a material change that needs approved via rulemaking process. Mr. Barnebey stated the Membership Committee can sell Summer Memberships and tell the buyers that the Board is in the process of modifying the Rules of Procedure as it relates to membership amount and categories and state to the members that the Club is not allow Summer Members to do another Summer Membership after this year.

The District Manager will proceed with the advertisement for Rulemaking to hold a public hearing in April to coincide with the meeting.

## **FIFTH ORDER OF BUSINESS**

## **Other Business**

### **Staff Reports**

District Counsel- Mr. Barnebey reviewed the 2 litigations. The District tried to get one case settled and it was rejected. This is on the case regarding foreclosure. The second case is Mr. Dowdell case, and Mr. Barnebey is hopeful for a resolution to be made in the next month but it is up to the Court.

District Engineer- Not Present.

District Manager-

Ms. Carvalho stated the Board should have received a notice the District will have a Special Workshop with Fawley Bryant scheduled for February 19, 2021. It can be attended via zoom or in person at the Varsity Club.

Another workshop is scheduled for March 2, 2021 which will be via zoom or the Varsity Club. Also, she stated the next scheduled Board of Supervisors' Meeting is March 12, 2021 and at least three Board Members must be in person.

Mr. Barnebey requested Ms. Carvalho send the Board Resolution 2020-01 which was the initial Rule Making Resolution that was adopted by the Board.

General Manager & Director of Finance Report

Management Discussion & Analysis Report

Mr. Fetsick provided a financial overview of the financing of the District. The Budget process starts in April for the approval of the proposed Budget for Fiscal Year 2022.

Mr. Ludmerer requested the Financials of the General Fund Budget to Actual be prepared for future meetings.

Ms. Evans discussed the Operations Surcharge.

Mr. Fetsick presented Payment Authorizations #37-40.

Mr. Case requested a motion to adjourn the meeting at 4:42 p.m.

ON MOTION by Ms. Pagano, seconded by Mr. Ludmerer, with all in favor, the Friday, February 12, 2021 Board of Supervisors' Meeting for University Park Recreation District was adjourned 4:42 p.m.



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Secretary / Assistant Secretary



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Chairperson / Vice Chairperson