

University Park Recreation District

12051 Corporate Boulevard, Orlando, FL 32817 Phone: 407-723-5900

<http://universityparkrd.com/>

The workshop meeting of the Board of Supervisors of **University Park Recreation District** will be held on **Tuesday, December 29, 2020 at 10:00 a.m.** via telephone and video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-246 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. The following is the proposed agenda for this meeting.

Meeting ID: 874 3634 2185

Passcode: 693759

Join meeting via Zoom: <https://us02web.zoom.us/j/87436342185>

NOTE: If you are calling into the meeting by phone or Zoom, please MUTE your line!

BOARD OF SUPERVISORS' WORKSHOP MEETING AGENDA

10:00 – 10:30 – Jim Case

Organizational Matters

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- Review & Discuss Mission, Vision, Core Values – Discussion
- Explore Board of Supervisors responsibilities collectively and individually
- Personal goals for Board term and how to accomplish

Discussion

1. Areas of Board oversight. Some areas to consider including Action Plan areas.
 - a. Finance
 - b. Legal
 - c. Marketing & Communication
 - d. UPCA relationship & liaison



- e. Operations
- f. Strategic & Master Planning
- 2. Strategic Planning Group Action Plan Areas of Review
 - a. Membership
 - b. Staffing
 - c. Fitness/Wellness
 - d. Facilities/Amenities
 - e. F& B/Dining
 - f. Golf Course
 - g. Non- Sports
 - h. Racquet Sports
- 10:30 – 10:45 – Laurie Evans
- 3. Overview of the Club Operation
 - a. Review Org Chart
 - b. COVID-19 Impact on operation
 - c. Changes to the way we do business
 - d. Membership sales update
 - e. Future of golf
 - f. Staffing Challenges
 - g. Amenities versus profit generating departments
- 10:45- 11:00 - John Fetsick
- 4. Financials
 - a. District Accounting in house
 - b. Monthly Financial Reports – New template & timing/flash reports
 - c. Budget process & timing
 - d. Audit process, timing & Finance Committee
 - e. Fixed Asset Inventory
 - f. PPP Loan Forgiveness in process
- 11:00 –11:10 Break
- 11:15
- 5. Strategic & Master Planning
- 6. Fawley Bryant/Kimley Horn Presentation
- 7. Strategic Planning Group – continuing process and composition
- 8. Upcoming Meetings
- 9. January 5, 2021 Workshop -10:00 am – Held Virtually via Zoom
- 10. Club Benchmarking Presentation
- 11. January 8, 2021 Board Meeting- 1:00 pm - Held in the Varsity Club – New Location

Adjournment

