

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT WORKSHOP MEETING

Tuesday, April 2, 2024

2:00 p.m.

The Business Offices

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson	
Mark Criden	Vice Chairperson	(via Zoom)
Steve Ludmerer	Treasurer/2 nd Vice Chairperson	
David Murphy	Assistant Secretary	

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC	
Kwame Jackson	ADM - PFM Group Consulting LLC	(via Zoom)
Venessa Ripoll	PFM Group Consulting LLC	(via Zoom)
Mark Barnebey	District Counsel- Blalock Walters	
Curtis Nickerson	Director of Properties and Facilities - Country Club	
John Fetsick	General Manager - Country Club	
Various Audience Members via Zoom		

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 2:01 p.m. by Ms. Dickson, and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comments

A homeowner made a request for information to be included in the March 22, 2024, Board of Supervisors' meeting minutes. The homeowner also asked about payments to Manatee County Sheriff's Department.

It was explained that the payments to Manatee County Sheriff's Department are made through the Enterprise Fund.

A homeowner asked about the number of current trial memberships.

SECOND ORDER OF BUSINESS

Discussion

**1. Rules & Regulations,
Revision to the Bylaws**

**and Establishment of
Grievance Committee**

Mr. Ludmerer reviewed the edits and amendments to the wording of the documents.

There was discussion about reducing the time allotted, or eliminating the provision, for persons to walk the golf course.

Mr. Ludmerer noted that the Club is considering the formation of a Grievance Committee. He noted that someone is needed to keep records to ensure that the Grievance Committee Meeting and operations are conducted in a timely manner. The agreement coming out of discussions is to use a staff member.

There was discussion about the roles of the appointed staff member. It was determined that this person will hold a non-leadership and non-voting position.

There was discussion about the roles, responsibilities, and authority of the Grievance Committee.

Mr. Fetsick provided an overview of the proposed structure of handling grievances with the participation of and advice given by the advisory group.

Mr. Ludmerer will revise the document for further review and consideration by the Board.

There was discussion about the allowance and restriction of service animals and pets in areas.

There was discussion about attire for the golf course and for dining, and the consistency with the wording throughout the documents.

There was discussion about slow play on the golf course and warnings by the rangers.

Ms. Dickson noted that golf carts outfitted for street transportation should not be allowed on the golf course.

There was discussion about a specific age when referring to a minor in the documents.

There was discussion about the volume of the music in the fitness center.

**2. Policies and Procedures
Related to Membership
Waitlist**

Mr. Fetsick reviewed the policies and procedures related to the full golf membership waitlist.

He noted that there needs to be a decision on a waitlist application. He also noted that the waitlist is an unofficial and preliminary waitlist, and all persons on the waitlist know that it is awaiting approval by the Board and is subject to change.

Mr. Fetsick noted that coming out of a discussion with the Golf Advisory Group, a decision needs to be made about proposed non-refundable application fee and initiation fee/deposit.

There was discussion about fees and refundability.

Mr. Murphy expressed interest in a survey and analysis of full memberships year over year to

support the approach to managing the waitlist.

There was discussion about the allowances and restrictions of waitlisted persons.

There was discussion about the ability to reassign membership.

THIRD ORDER OF BUSINESS

Adjournment

There were no additional items to come before the Board.

ON MOTION by Ms. Dickson, with all in favor, the April 2, 2024, Workshop Meeting of University Park Recreation District was adjourned at 3:51 p.m.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson