

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT

BOARD OF SUPERVISORS' MEETING

Friday, November 10, 2023

1:00 p.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via Zoom:

Sally Dickson	Chairperson
Mark Criden	Vice Chairperson
Steve Ludmerer	Treasurer / 2 nd Vice Chairperson
David Murphy	Assistant Secretary
Rusty Piersons	Assistant Secretary

Also, Present in person or via Zoom:

Vivian Carvalho	District Manager - PFM Group Consulting LLC (via Zoom)
Venessa Ripoll	District Manager - PFM Group Consulting LLC (via Zoom)
Kwame Jackson	ADM - PFM Group Consulting LLC (via Zoom)
Mark Barnebey	District Counsel - Blalock Walters
Curtis Nickerson	Director of Properties and Facilities – Country Club
Kristine Szarkowitz	Communication Lead
Various Audience Members Present and Via Zoom	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was call to order at 1:00 p.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed. Those in attendance are outlined above.

Ms. Dickson expressed her thanks to the Veterans for the service. The Board proceeded with the pledge of allegiance.

Public Comments

A homeowner asked if the Business Plan that was presented at the last Workshop meeting has been posted on the website yet; it has been posted under "What's New". Ms. Dickson stated that the presentation given was a proposal of the Business Plan it has not been

approved in final form by the Board of Supervisors.

SECOND ORDER OF BUSINESS

Administrative Matters

Consideration of the Minutes of the October 13, 2023, Board of Supervisors Meeting

The Board reviewed the minutes.

ON MOTION by Mr. Murphy, seconded by Mr. Ludmerer, with all in favor, the Board approved the Minutes of the October 13, 2023, Board of Supervisors Meeting.

THIRD ORDER OF BUSINESS

Staff Report Matters

District Counsel – No report.

District Manager – No report.

Club Management (Management Discussion & Analysis Report/Update on the Business Plan Progress) – Mr. Nickerson stated that FY 2023 has been closed for accounting and the final report will be submitted to the Board after the audit. Golf rounds have decreased. The Racquets holiday party has 50 people signed up so far. The Fall Festival was a huge success and they received a lot of positive feedback from the event. There are 520 reservations for Thanksgiving this year and over 40 to-go orders. Ms. Pamela Hurst is a new hire as the dining room and banquet supervisor captain. The maintenance work has been completed on bank #10. Mr. Piersons asked if the traffic has improved since switching to two persons per cart. Mr. Nickerson has confirmed it has improved.

FOURTH ORDER OF BUSINESS

Business Matters

Public Hearing on Adopting Country Club Policies, Enforcement and Compliance Matters of the District Facilities and Property

a. Public Comments and Testimony

- b. Board Comments
- c. Consideration of Resolution 2024-03, Adopting Country Club Policies, Enforcement and Compliance Matters of the District Facilities and Property (under separate cover)

Ms. Dickson stated that they are not yet prepared to move forward with this discussion.

ON MOTION by Mr. Criden, seconded by Mr. Piersons, with all in favor, the Board agreed to continue the Public Hearing to the February 9, 2024, Board Meeting.

**Consideration of Resolution
2024-04, Adopting the Revised
Fiscal Year 2023 Budgets**

Ms. Dickson stated that UPRD is a special taxing district that requires them to revise their Fiscal Year 2023 budget to reflect their year-end numbers.

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board approved Resolution 2024-04, Adopting the Revised Fiscal Year 2023 Budgets.

FIFTH ORDER OF BUSINESS

District Financial Matters

**Ratification of Payment
Authorization Nos. # 103-104**

Ms. Carvalho reviewed the payment authorizations.

ON MOTION by Mr. Murphy, seconded by Mr. Ludmerer, with all in favor, the Board ratified Payment Authorization Nos. # 103 – 104.

**Supervisor Requests &
Comments**

There will be a Town Hall Meeting on November 14, 2023, from 1:00 p.m. – 3:00 p.m. in the Lakeside Room, and two additional Town Hall Meetings on December 6, 2023 and January 4, 2024. The next Workshop Meeting is scheduled for November 28, 2023, from 2:00 p.m. – 4:00 p.m. in the Business Center. The next Board Meeting is scheduled for December 8, 2023, at 1:00 p.m. in the Business Center.

The Capital Improvement Plan and Preliminary Assessment Report information will be mailed out next week and an email will be sent on Monday detailing the major improvements that have been completed in the Country Club.

Mr. Piersons wanted to congratulate Mr. King and the Management Team on the document that they had prepared. He asked if they are going to respond to Mr. King's questions concerning the Management Team.

Mr. Ludmerer and Mr. Criden provided comments about the ongoing Business Plan project.

SIXTH ORDER OF BUSINESS

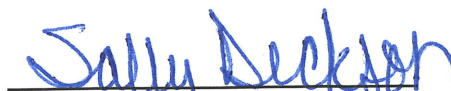
Adjournment

There were no further items to discuss.

ON MOTION by Ms. Dickson, with all in favor, the November 10, 2023, Board of Supervisors' Meeting of University Park Recreation District was adjourned at 1:28 p.m.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson