

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT AUDITOR SELECTION COMMITTEE MEETING

Monday, August 8, 2022

10:00 a.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Committee Members present at roll call in person or via phone:

Paul Fay	Committee Member
Sally Dickson	Committee Member
Richard Crouch	Committee Member

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC (via phone)
Venessa Ripoll	PFM Group Consulting LLC (via phone)
Mark Barnebey	Blalock Walters – District Counsel (via phone)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 10:03 a.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Ms. Carvalho explained the process and advertisement for the auditor selection committee meeting.

Public Comments

There was no one from the public present at this time.

SECOND ORDER OF BUSINESS

General Business Matters

Review of Auditing Services Proposals Received

a. Phillips Harvey Group

Ms. Carvalho stated that there was only one proposal submitted, being from Phillips Harvey Group which is the existing auditor for the District. She recommended skipping the process of scoring the proposals being that there was only (1) company that submitted a proposal. She asked Mr. Fay if he had any comments or concerns given that he predominantly works with

the auditor. Mr. Fay stated that they have a great working relationship with Phillips Harvey currently and recommended moving forward with them as the auditor.

Ms. Dickson had a few questions asking if they have done the quarterly review of the financials, if they had access to the compilation of statistical data in the Beekma Report, if the team members have all met them, and if they remained close to the price initially stated. Mr. Crouch stated that Phillips Harvey is one of the best suited regional firms to do the audit having experience with both municipalities and clubs.

ON MOTION by Mr. Crouch, seconded by Ms. Dickson, with all in favor, Committee approved recommending Phillips Harvey Group as the auditor to the Board during the next Board Meeting.

Ranking of Auditing Services Proposals Received

This action was not considered due to only being one proposal submitted.

THIRD ORDER OF BUSINESS

Adjournment

ON MOTION by Mr. Crouch, seconded by Mr. Fay, with all in favor, the Monday, August 8, 2022, the Auditor Selection Committee Meeting of University Park Recreation District was adjourned at 10:09 a.m.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson