

# University Park Recreation District

3501 Quadrangle Blvd., Suite 270, Orlando, FL 32817 Phone: 407-723-5900 Fax: 407-723-5901

<http://universityparkrd.com/>

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The **Meeting** of the **University Park Recreation District** will be held on **Friday, April 14, 2023, at 1:00 p.m.** at the Community Center located at 8301 The Park Boulevard, University Park, FL 34201 and or virtually.

**Meeting ID:** 845 8893 8513

**Passcode:** 755354

**Join meeting via Zoom:**

<https://us02web.zoom.us/j/84588938513?pwd=eUE4Q3BTNGVLNXBsOGViRXk1cWo2QT09>

## **BOARD OF SUPERVISORS' MEETING AGENDA**

### **Organizational Matters**

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- Supervisor Requests & Comments

### **Administrative Matters**

1. Consideration of the Minutes of the February 28, 2023, Board of Supervisors Workshop Meeting
2. Consideration of the Minutes of the March 10, 2023, Board of Supervisors Meeting

### **Staff Report Matters**

3. District Counsel
4. District Manager
5. Club Management: Management Discussion & Analysis Report (under separate cover)



## **Business Matters**

6. Capital Improvement Plan Update
  - a. Project Update & Estimates
  - b. Timeline & Communication Plan
  - c. Financing Plan
7. FY 2024 Budget Update and Key Assumptions
8. Review & Consideration of Resolution 2023-06, Retaining Bond Counsel (under separate cover)
9. Review & Consideration of Resolution 2023-07, Retaining District Engineer (under separate cover)
10. Review & Consideration of Resolution 2023-08, Retaining Financial Advisor (under separate cover)
11. Review & Consideration of Resolution 2023-09, Acceptance of the FY2022 Audited Financial Statements (under separate cover)
12. Review & Consideration of Resolution 2023-10, Business Plan (Under separate cover)
13. Review & Consideration of Resolution 2023-11, Project Management (Under separate cover)
14. Review & Consideration of Resolution 2023-12, Resident Advisory Panel (Under separate cover)

## **District Financial Matters**

15. Ratification of Payment Authorizations # 89-90

Date	Meeting Type	Time	Location	Note
May 2, 2023	Workshop Meeting	2:00 PM to 4:00 PM	University Park	Community Center
May 16, 2023	Board of Supervisors Proposed Budget Meeting FY24	1:00 PM	University Park	Community Center

## **Adjournment**



**University Park  
Recreation District**

Consideration of the Minutes of the  
February 28, 2023, Board of Supervisors  
Workshop Meeting

## **MINUTES OF MEETING**

### **UNIVERSITY PARK RECREATION DISTRICT WORKSHOP MEETING**

**Tuesday, February 28, 2023**

**10:00 a.m.**

**Community Center**

**8301 The Park Boulevard, University Park, FL 34201**

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Mark Criden	Vice Chairperson
Steve Ludmerer	Treasurer and 2 <sup>nd</sup> Vice Chairperson
David Murphy	Assistant Secretary
Rusty Piersons	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC
Venessa Ripoll	PFM Group Consulting LLC (via phone)
Mark Barnebey	District Counsel – Blalock Walters Attorneys at Law
John Fetsick	General Manager - Country Club
Curtis Nickerson	Director of Properties & Facilities – Country Club

## **FIRST ORDER OF BUSINESS**

### **Organizational Matters**

#### **Call to Order and Roll Call**

The meeting was called to order at 10:01 a.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

#### **Public Comments**

There was no public comment at this time.

## **SECOND ORDER OF BUSINESS**

### **Discussion**

#### **Update from Mark Criden Regarding the Presentation to the Neighborhood Chairs**

Mr. Criden provided an update concerning the meetings with the Neighborhood Chairs in the Community. He had given a brief overview of his presentation with the committees and homeowners who had attended the meeting. He discussed his plans with Mr. Fetsick and Mr. Nickerson in regard to the upcoming deferred maintenance and capital projects. Mr. Fetsick and Mr. Ludmerer had done a reserve study to accurately capture how much money the district will need over the next 20 years. He mentioned the immediate projects such as the changing of the irrigation system for the golf course which will cost around \$5.2 million as well as the kitchen expansion where Chef Roger will be deeply involved in the process. He went on to discuss some projects that could be done further down the line including parking and advocating for moving the office downstairs and moving the locations of the Varsity Club and Pro Shop as well as adding an elevator and a break room. He talked about the idea of either decreasing the number of social members allowed or increasing the opportunities for more residents to become social members. He will provide a full presentation during the March 10, 2023, Board of Supervisors Meeting.

## **THIRD ORDER OF BUSINESS**

#### **Presentation from Steve Ludmerer Regarding the Financing Options**

Mr. Ludmerer provided a presentation to the Board concerning the capital needs of the District. He stated that the capital needs from 2023 – 2027 would be about \$15.5 million and provided a reserve study executive summary which detailed all of the assets to maintain and replace from 2023 – 2027. Mr. Fetsick summarized the return-on-investment situation. Mr. Ludmerer stated that once the district has reviewed the improvement plan for Phase 2 at the March 10, 2023, meeting, they can then agree on an assessment and/or bond amount to proceed with the assessment methodology and bond referendum. A lengthy discussion continued on this item.

## **FOURTH ORDER OF BUSINESS**

#### **Input from the Board of Supervisors Regarding the Business Plan Concept**

The Board decided to defer this item to the next workshop meeting on April 4, 2023, from 2:00 p.m. – 4:00 p.m.

## **FIFTH ORDER OF BUSINESS**

### **Adjournment**

There were no additional items to come before the Board.

ON MOTION by Ms. Dickson, with all in favor, the February 28, 2023, Board of Supervisors Workshop Meeting of University Park Recreation District was adjourned at 11:58 a.m.

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Secretary / Assistant Secretary

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Chairperson / Vice Chairperson

**University Park  
Recreation District**

Consideration of the Minutes of the  
March 10, 2023, Board of  
Supervisors Meeting

## **MINUTES OF MEETING**

### **UNIVERSITY PARK RECREATION DISTRICT BOARD OF SUPERVISORS MEETING**

**Friday, March 10, 2023**

**1:00 p.m.**

**Community Center**

**8301 The Park Boulevard, University Park, FL 34201**

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Mark Criden	Vice Chairperson
Steve Ludmerer	Treasurer / 2 <sup>nd</sup> Vice Chairperson
David Murphy	Assistant Secretary
Rusty Piersons	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho	District Manager – PFM Group Consulting LLC
Venessa Ripoll	PFM Group Consulting LLC (via phone)
Brent Wilder	PFM Financial Advisors
John Fetsick	General Manager – Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
Mark Barnebey	District Counsel – Blalock Walters Attorneys at Law
Various Members of the General Public	

## **FIRST ORDER OF BUSINESS**

### **Organizational Matters**

#### **Call to Order and Roll Call**

The meeting was called to order at 1:03 p.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

#### **Public Comments**

Mr. Case stated that the University Park Community Association Chair Council is currently meeting in the Lakeside room and suggested the Board of the RD consider moving the meetings to the Lakeside room as well. The Board will look into the option and consideration since in the previous times there was always issue with the audio in the room and via zoom.



## **SECOND ORDER OF BUSINESS**

### **Administrative Matters**

**Consideration of the Minutes of the January 31, 2023, Board of Supervisors Workshop Meeting, the Minutes of the February 10, 2023, Board of Supervisors Meeting and the Minutes of the February 14, 2023, Continued Board of Supervisors Workshop Meeting**

The Board reviewed the minutes.

ON MOTION by Mr. Murphy, seconded by Mr. Piersons, with all in favor, the Board approved the Minutes of the January 31, 2023, Board of Supervisors Workshop Meeting, the Minutes of the February 10, 2023, Board of Supervisors Meeting and the Minutes of the February 14, 2023, Continued Board of Supervisors Workshop Meeting.

## **THRID ORDER OF BUSINESS**

### **Staff Report Matters**

District Counsel – Mr. Barnebey stated the DRI and site zoning amendments are moving along swiftly. He had spoken with the general counsel from Herons Glenn who provided some insight concerning the committee under the sunshine law. He mentioned that there is a transfer fee for the CCR/UP Community Association.

District Manager – Ms. Carvalho reminded the Board of the dates for the next upcoming meetings:

- Workshop Meeting: April 4, 2023 @ 2:00 p.m.
- Workshop Meeting: April 14, 2023 @ 1:00 p.m.

Club Management (Management Discussion & Analysis Report) – Mr. Fetsick updated the Board on the new staff including Ms. Christina Dickman as the new Dining Room

Manager and Chef Rogers is back alongside of Sous Chef McCoy, starting on March 27 and March 15 respectively. He stated that there are a total of 1,288 members, 61 active trial memberships, and 152 grandfathered non-members. He mentioned that Mr. Lee Salerno is an excellent addition to the Racquet Club program. He stated that with Chef Rogers back, they are focusing on the reduction of the cost of goods sold with efficiency and effectiveness.

#### **FOURTH ORDER OF BUSINESS**

#### **Business Matters**

##### **Presentation from Mark Criden Pertaining to Capital Improvement Projects**

Mr. Criden reviewed the presentation of the capital improvement projects that are currently undergoing as well as reviewing the proposal and renderings. He stated that the total cost of the project would cost \$12,935.00. He requested authorization for an estimator for 6 components at a cost of \$2,500.00. Ms. Dickson commented how well the rendering proposal fit the consistency of the look they were going for.

Mr. Murphy asked if the estimator could check the capability of adding a second floor to the Varsity Club and if could be restructured. Mr. Criden stated that he will have a discussion with Mr. Michael Band, who is the recommended estimator, concerning licenses. A second floor for the varsity club could be used for more office space, Ms. Dickson asked about the potential of adding windows as well.

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board approved a not to exceed amount of \$2,500 for an estimation of cost and certified engineer.

##### **Presentation from Steve Ludmerer Pertaining to Financing Options for the Capital Improvement Projects and Timeline**

Mr. Ludmerer provided an overview of the presentation including the key dates for required Board action. There was a lengthy discussion concerning the financing options for the capital improvement projects where Mr. Fetsick provided some feedback. Mr. Ludmerer requested a summary of the conversations that were had about the neighborhood. Mr. Piersons asked for more details concerning the irrigation projects that are ongoing.

Mr. Mantia had some questions about the bank loan and the bond tax exemption. He also provided the Board with some refinancing options such as a 30-year bond with a 5.5% coupon and mentioned that banks are more lenient and give more flexible pre-payment options as early as the year after they close. Mr. Case mentioned that a 20-year loan would

not have too much overhead cost of closing versus a 30-year bond. Mr. Mantia stated that the reserves and numbers should be used sparingly. Ms. Gay thanked Mr. Ludmerer for the presentation and stated her support for the bond and project cost. She mentioned that the fitness center should have more data in order to gain support needed to utilize that space.

## **FIFTH ORDER OF BUSINESS**

### **District Financial Matters**

#### **Ratification of Payment Authorizations #87-88**

Mr. Fetsick reviewed the payment authorizations.

ON MOTION by Mr. Criden, seconded by Mr. Ludmerer, with all in favor, the Board ratified Payment Authorizations #87-88.

#### **Supervisor Requests & Comments**

Mr. Criden mentioned that he will talk to bond council concerning the not to exceed amount of \$15 million.

## **FIFTH ORDER OF BUSINESS**

### **Adjournment**

There were no additional items to come before the Board.

ON MOTION by Mr. Criden, seconded by Mr. Piersons, with all in favor, the March 10, 2023, Board of Supervisors Meeting of University Park Recreation District was adjourned at 4:17 p.m.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson

**University Park  
Recreation District**

Club Management  
Management Discussion & Analysis Report  
(under separate cover)

**University Park  
Recreation District**

Review & Consideration of Resolution  
2023-06, Retaining Bond Counsel  
(Under separate cover)

# **University Park Recreation District**

Review & Consideration of Resolution  
2023-07, Retaining District Engineer  
(Under separate cover)

**University Park  
Recreation District**

Review & Consideration of Resolution  
2023-08, Retaining Financial Advisor  
(Under separate cover)

**University Park  
Recreation District**

Consideration of Resolution 2023-09,  
Acceptance of the FY2022 Audited  
Financial Statements  
(Under separate cover)



**University Park  
Recreation District**

Consideration of Resolution 2023-10,  
Business Plan  
(Under separate cover)

# **University Park Recreation District**

Consideration of Resolution 2023-11,  
Project Management  
(Under separate cover)

# **University Park Recreation District**

Consideration of Resolution 2023-12,  
Resident Advisory Panel  
(Under separate cover)

**University Park  
Recreation District**

Ratification of Payment Authorizations  
# 89 - 90

University Park Recreation District

3/2/2023


Payment Authorization No. 89

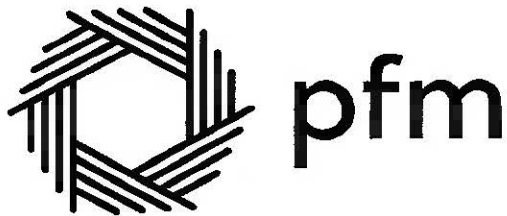
O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PFM	OE-EXP-02-2023-48	Postage	\$ 6.57
Phillips Feldman Group	147271	Accounting Services	\$ 750.00
McClatchy Company, LLC	180728	Notice of Public Meeting - February 2023	\$ 164.23

O&M - General Fund Expenses Total	\$ 920.80
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Vivian Carvalho  
Asst. Secretary/Secretary

 3/3/23  
Asst. Treasurer



Date	Invoice Number
February 21, 2023	OE-EXP-02-2023-48
Payment Terms	Due Date
Upon Receipt	February 21, 2023

<b>Bill To:</b>
University Park Recreation District c/o PFM Group Consulting District Accounting Department 3501 Quadrangle Blvd., Suite 270 Orlando, FL 32817 United States of America

<b>Company Address:</b>
1735 Market Street 42nd Floor Philadelphia, PA 19103 +1 (215) 5676100

**Remittance Options:**

Via Mail:

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

**RE:** January 2023 Postage \$6.57

Expenses

\$6.57

**Total Amount Due**

**\$6.57**

Date: 2/15/2023  
Invoice Number: 147271  
Client: 10619

C/O Paul Fay, Controller  
University Park Recreation District  
7671 The Park Boulevard  
University Park, FL 34201

- Please make your check payable to Phillips Feldman Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at [WWW.SWFLCPAS.COM](http://WWW.SWFLCPAS.COM) by credit card, debit card or e-check or by calling our office.

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For professional services rendered as follows:

Progress billing relative to out of pocket expense for LeaseCrunch software	\$750.00
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Invoice Total: \$750.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.  
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



**Certified Public Accountants**  
801 Laurel Oak Drive, Suite 303, Naples, FL 34108  
P 239 566 1600 | F 239 566 1901 | [swflcpas.com](http://swflcpas.com)



Beaufort Gazette  
Belleville News-Democrat  
Bellingham Herald  
Bradenton Herald  
Centre Daily Times  
Charlotte Observer  
Columbus Ledger-Enquirer  
Fresno Bee

The Herald - Rock Hill  
Herald Sun - Durham  
Idaho Statesman  
Island Packet  
Kansas City Star  
Lexington Herald-Leader  
Merced Sun-Star  
Miami Herald

el Nuevo Herald - Miami  
Modesto Bee  
Raleigh News & Observer  
The Olympian  
Sacramento Bee  
Fort Worth Star-Telegram  
The State - Columbia  
Sun Herald - Biloxi

Sun News - Myrtle Beach  
The News Tribune Tacoma  
The Telegraph - Macon  
San Luis Obispo Tribune  
Tri-City Herald  
Wichita Eagle

UNIVERSITY PARK RECREATION DISTRICT  
Attn: Accounts Payable  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK  
BRADENTON, FL 34201

### FEBRUARY INVOICE

Invoice No.: 180728  
Invoice Date: 02/28/2023  
Due Date: 03/30/2023  
Bill-To Account: 29585  
Sales Rep: Crystal Trunick

Dates	Order No.	Description	Product	Size	Billed Units	Times Run	Net Amount
02/03/2023 - 02/03/2023	374690	Print Legal Ad-IPL01068160 IPL0106816	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	1 x 63 L	63 L	1	\$74.88
02/22/2023 - 02/22/2023	385558	Print Legal Ad-IPL01106250 IPL0110625	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	1 x 54 L	54 L	1	\$89.35

### February Summary

Amount Due: \$164.23

Please Return This Portion With Your Payment (Thank You)

McClatchy Company LLC  
PO Box 510150  
Livonia MI 48151

### ADVERTISING INVOICE

UNIVERSITY PARK RECREATION DISTRICT  
Attn: Accounts Payable  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK  
BRADENTON, FL 34201

### FEBRUARY INVOICE

Invoice No.: 180728  
Account No.: 29585  
Account Name: UNIVERSITY PARK RECREATION  
DISTRICT  
Amount Due: \$164.23

Email questions to [ssccreditandcollections@mcclatchy.com](mailto:ssccreditandcollections@mcclatchy.com)

McClatchy Company LLC  
PO Box 510150  
Livonia MI 48151

0000029585 0000180728 000016423 9



# University Park Recreation District

3/16/2023

Payment Authorization No. 90

## O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Blalock Walters	40896-000-53	General Representation - February 2023	\$ 6,736.00
Blalock Walters	40896-028-8	Amendment to Dri Dev. Order & GDP	\$ 2,995.00
Phillips Feldman Group	147388	FY 2022 Audit	\$ 5,000.00

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O&M - General Fund Expenses Total	\$ 14,731.00
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*Vivian Carvalho*

Asst. Secretary/Secretary

  
Asst. Treasurer

3/21/23



P.O. Box 469 Bradenton, Florida 34206-0469  
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page 1  
February 28, 2023  
Account # 40896-000  
Invoice # 40896-000-53

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

**REMITTANCE COPY**

BALANCE

40896-000

MPB

\$6,736.00

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**Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

P.O. Box 469• Bradenton, Florida 34206-0469  
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page: 1  
February 28, 2023  
Account # 40896-000  
Invoice # 40896-000-53

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

MPB

***For Professional Services Rendered Thru 02/28/2023***

			HOURS	
02/01/2023	MJP	Review of issue relating to Mutual Cooperation Agreement.	0.20	44.00
	MJP	Review current CCR and proposed amendments.	0.50	110.00
	MPB	Telephone conference with John Fetsick and the Chair; work on CCR amendment issues.	0.50	125.00
02/02/2023	MJP	Review of proposed CCR amendments; analysis regarding the same; review relevant amendments.	3.10	682.00
	MPB	Telephone conference with Vivian Carvalho.	0.40	100.00
02/03/2023	MJP	Continued review of proposed amendments to CCRs.	0.70	154.00
	MPB	Telephone call to Rusty Pierson.	0.10	25.00
02/05/2023	MPB	Review issue related to Heron Glen trip.	0.20	50.00
02/07/2023	MPB	Telephone conference with Rusty Pierson.	0.60	150.00
02/08/2023	MPB	Review rules for rate adjustments.	6.50	1,625.00
02/09/2023	MJP	Review of agenda for meeting.	0.20	44.00
	MPB	Work on response to letter from John Moran; review and respond to Memorandum from Sally Dickson.	1.40	350.00
02/10/2023	MJP	Review of information relating to CCRs.	0.20	44.00
	MJP	Outline revisions to CCR; Conference with Attorney Barnebey regarding CCR amendments.	1.20	264.00
	MPB	Finalize letter to James Moran; preparation for and attendance at Board meeting.	3.40	850.00
02/13/2023	MPB	Review and respond to Memorandums from David Murphy; telephone call to John Fetsick.	0.30	75.00

UNIVERSITY PARK RECREATION DISTRICT  
GENERAL REPRESENTATION  
MPB

Page: 2  
February 28, 2023  
Account # 40896-000  
Invoice # 40896-000-53

			HOURS	
02/14/2023	MPB	Review draft Charter Ordinance; preparation for and attendance at Workshop.	2.60	650.00
	JO	Review emails from Jamie Elbert regarding revised documents.	0.40	50.00
02/16/2023	MPB	Telephone conference with Bob Gang regarding bond covenants.	0.30	75.00
02/17/2023	MPB	Telephone conference with Bob Gang's office.	0.10	25.00
02/21/2023	MJP	Review of issue relating to CCR amendments.	0.20	44.00
	MPB	Review and respond to Memorandum from Rusty Pierson; telephone conference with Vivian Carvalho and Steve Ludmerer.	0.70	175.00
02/22/2023	MPB	Preparation for and attendance at Agenda meeting.	0.90	225.00
02/28/2023	MPB	Review and respond to Memorandum from Steve Ludmerer; preparation for and attendance at University Park Recreation District Workshop; conference with John Fetsick regarding possible claims.	3.20	800.00
		TOTAL FOR THE ABOVE SERVICES	27.90	6,736.00
		TOTAL CURRENT WORK		6,736.00
		PREVIOUS BALANCE		\$4,038.50
<u>PAYMENTS RECEIVED</u>				
02/14/2023		Payment received on account. Thank you!		-4,038.50
		AMOUNT DUE (includes Previous Balance if shown above)		<u>\$6,736.00</u>

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UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page 1  
February 28, 2023  
Account # 40896-028  
Invoice # 40896-028-8

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

AMENDMENT TO DRI DEV. ORDER & GDP

**REMITTANCE COPY**

BALANCE

40896-028

MPB

\$2,995.00

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UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page: 1  
February 28, 2023  
Account # 40896-028  
Invoice # 40896-028-8

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

AMENDMENT TO DRI DEV. ORDER & GDP

MPB

***For Professional Services Rendered Thru 02/28/2023***

			HOURS	
02/06/2023	MPB	Work on status of amendments to DRI and General Development Plan.	0.20	55.00
02/10/2023	JO	Work on revisions to ordinances.	1.25	125.00
02/13/2023	JO	Work on revisions to ordinances and application materials.	1.50	150.00
02/14/2023	JO	Continue to work on application for revised DRI and zoning ordinance application.	0.80	80.00
02/15/2023	JO	Work on applications in ACCELA. Email with County staff.	1.10	110.00
		TOTAL FOR THE ABOVE SERVICES	4.85	520.00
02/28/2023		MANATEE COUNTY BUILDING AND DEVELOPMENT SERVICES DEVELOPMENT OF REGIONAL IMPACT - DEVELOPMENT ORDER AMENDMENT		2,475.00
		TOTAL ADVANCES		2,475.00
		TOTAL CURRENT WORK		2,995.00
		PREVIOUS BALANCE		\$1,462.50
<b><u>PAYMENTS RECEIVED</u></b>				
02/14/2023		Payment received on account. Thank you!		-1,462.50
		AMOUNT DUE (includes Previous Balance if shown above)		<u>\$2,995.00</u>

UNIVERSITY PARK RECREATION DISTRICT  
AMENDMENT TO DRI DEV. ORDER & GDP  
MPB

Page: 2  
February 28, 2023  
Account # 40896-028  
Invoice # 40896-028-8

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\_\_\_\_\_ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

\_\_\_\_\_  
***Please Return the Remittance Copy with Your Payment  
Make Check Payable to Blalock Walters, P.A.  
Federal Tax ID # 59-1950976***

Date: 3/6/2023  
Invoice Number: 147388  
Client: 10619

C/O Paul Fay, Controller  
University Park Recreation District  
7671 The Park Boulevard  
University Park, FL 34201

- Please make your check payable to Phillips Feldman Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at [WWW.SWFLCPAS.COM](http://WWW.SWFLCPAS.COM) by credit card, debit card or e-check or by calling our office.

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For professional services rendered as follows:

Progress billing for fees relative to the Audit for the period ending September 30, 2022	\$5,000.00
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Invoice Total: \$5,000.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.  
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



**Certified Public Accountants**  
801 Laurel Oak Drive, Suite 303, Naples, FL 34108  
P 239 566 1600 | F 239 566 1901 | [swflcpas.com](http://swflcpas.com)