

MINUTES OF MEETING

UNIVERSITY PARK RECREATION DISTRICT

BOARD OF SUPERVISORS MEETING

Friday, February 10, 2023

1:00 p.m.

Community Center

8301 The Park Boulevard, University Park, FL 34201

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Mark Criden	Vice Chairperson
Steve Ludmerer	Treasurer / 2 nd Vice Chairperson
David Murphy	Assistant Secretary
Rusty Piersons	Assistant Secretary

Also, Present in person or via phone:

Vivian Carvalho	District Manager – PFM Group Consulting LLC (via phone)
Venessa Ripoll	PFM Group Consulting LLC (via phone)
John Fetsick	General Manager – Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
Mark Barnebey	District Counsel – Blalock Walters
Various Members of the General Public	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The meeting was called to order at 1:00 p.m. by Ms. Dickson and Ms. Carvalho confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comments

Mr. Baron asked that anyone who would like to speak identify themselves by stating their name first so the zoom audience can follow the discussion that is happening in the room.

SECOND ORDER OF BUSINESS

Administrative Matters

Consideration of the Minutes of the January 3, 2023, Board of Supervisors Workshop Meeting and the Minutes of the January 17, 2023, Rescheduled Board of Supervisors Meeting

The Board reviewed the minutes.

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board approved the Minutes of the January 3, 2023, Board of Supervisors Workshop Meeting and the Minutes of the January 17, 2023, Rescheduled Board of Supervisors Meeting with the suggested revisions.

THRID ORDER OF BUSINESS

Staff Report Matters

District Counsel – Mr. Barnebey stated that in the future, workshop meeting may need to be advertised for a public hearing. He announced that the ordinances on the Charter revisions are being looked at as well. The CCR revisions could be finished by the end of February 2023.

District Manager – Ms. Carvalho reminded the Board of the dates for the next upcoming meetings:

- Continued Workshop Meeting: February 14, 2023 @ 3:00 p.m.
- Workshop Meeting: February 28, 2023 @ 10:00 a.m.
- Board of Supervisors Meeting: March 10, 2023 @ 1:00 p.m.

Club Management (Management Discussion & Analysis Report) – Mr. Fetsick stated that he has Mr. Beaumier overseeing the outdoor dining project and he will be joining later to provide an update to the project. He announced the retirement of their dining room manager and Pilates instructor Ms., Carolyn Bramel. Her last day will be February 24, 2023. The also hired a new tennis professional, Lee Salvino as a temporary instructor for the country club. He provided an update to the number of memberships for the club. Mr. Piersons asked to include a new column to the financial statements so that it can be used when reviewing the Budget Actual from the current year to the pervious year.

Mr. Beaumier joined the meeting and provided an update to the outdoor dining. He expects that the project will be completed in mid-March 2023. He wanted to make sure that they would not experience any issues during the rainy season. Mr. Piersons wanted to make sure that the outdoor dining project was complete before the Men's Club event that will take place on March 24, 2023. Mr. Beaumier is confident will be completed prior to that date.

FOURTH ORDER OF BUSINESS

Business Matters

Discussion Pertaining 2023 Summer Membership Program

Ms. Dickson provided an overview of all the organizations that have provided their input on the summer membership program. Mr. Fetsick discussed in length the three major categories pertaining to the membership including price, term, and the length of the membership season, including some historical data as part of the discussion.

Mr. Criden has a question regarding the purpose of summer memberships. Mr. Ludmerer provided statistics concerning the purchases of summer memberships in previous years. Mr. Murphy stated that the conversion rates have been improving and provided a proposal of a \$1,000 application fee that can be utilized at conversion to another membership. He stated the potential of utilizing the cost for capital revenues. Mr. Ludmerer stated that overall, the summer membership programs are not reaching capacity since the highest usage is during the season. He suggested increasing the membership cost and use a percentage of that cost towards capital contributions. He does not believe in going away from the program. Mr. Murphy suggested defining the summer membership purpose. Mr. Fetsick mentioned that the proposed fee will not exceed the previous fee that will exceed to initiate the rulemaking. Homeowner suggested a 10% fee for nonresidents between the summer memberships moving to October.

ON MOTION by Mr. Murphy, seconded by Mr. Piersons, with all in favor, the Board approved removing October and pricing the memberships at \$1,250 and \$1,750 respectively.

FIFTH ORDER OF BUSINESS

District Financial Matters

Ratification of Payment Authorizations #85-86

Mr. Fetsick reviewed the payment authorizations.

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board ratified Payment Authorizations #85-86.

Supervisor Requests & Comments

Ms. Dickson provided an overview of the presentation that was sent via email and encouraged as many people as possible to be present. She mentioned that the full video is on the website. Mr. Murphy provided an update on the status of the website and streamlining the website more efficient and effective with the data included as well as of using the Google Search function.

Mr. Criden stated that he is working on getting a resolution provided to the Board within the next few months. Mr. Piersons suggested moving the May 12, 2023, meeting to May 19, 2023, and have it held in the Varsity room.

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board approved moving the May 12, 2023, meeting to May 16, 2023, at 1:00 p.m. and location to be determined for accommodation of all audiences via zoom and in person.

Homeowner commented on not removing the capability of the zoom meeting for the residents in the future meetings. It has been very beneficial for residents to stay in tune what is happening with the community specially since most residents are away for an extensive timeframe during the summer months. The Board will take into consideration his comments.

FIFTH ORDER OF BUSINESS

Adjournment

There were no additional items to come before the Board.

ON MOTION by Mr. Criden, seconded by Mr. Piersons, with all in favor, the February 10, 2023, Board of Supervisors Meeting of University Park Recreation District was adjourned at 3:27 p.m.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson