

# University Park Recreation District

3501 Quadrangle Blvd., Suite 270, Orlando, FL 32817 Phone: 407-723-5900 Fax: 407-723-5901

<http://universityparkrd.com/>

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The **Rescheduled Meeting** of the **University Park Recreation District** will be held on **Tuesday, January 17, 2023, at 1:00 p.m.** at the Community Center located at 8301 The Park Boulevard, University Park, FL 34201 and or virtually.

**Meeting ID:** 845 8893 8513

**Passcode:** 755354

**Join meeting via Zoom:**

<https://us02web.zoom.us/j/84588938513?pwd=eUE4Q3BTNGVNLNXBsOGViRXk1cWo2QT09>

## **BOARD OF SUPERVISORS' MEETING AGENDA**

### **Organizational Matters**

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

### **Administrative Matters**

1. Consideration of the Minutes of the December 9, 2022, Board of Supervisors Meeting
2. Consideration of the Minutes of the December 16, 2022, Continued Board of Supervisors Meeting

### **Staff Report Matters**

3. District Counsel
4. District Manager
5. Club Management
  - a. Management Discussion & Analysis Report (under separate cover)

### **Business Matters**

6. Update on Phase 1 and Phase 2 Project
7. Update on the Charter Amendments & Revisions

### **District Financial Matters**

8. Ratification of Payment Authorizations # 82-84



Date	Meeting Type	Time	Location	Note
January 31, 2023	Workshop	10:00 AM	University Park	Community Center
February 10, 2023	Board of Supervisors	1:00 PM	University Park	Community Center

## 9. Supervisor Requests & Comments

### **Adjournment**

# **University Park Recreation District**

Public Comment Period

# **University Park Recreation District**

Consideration of the Minutes of the  
December 9, 2022, Board of Supervisors

**MINUTES OF MEETING**

**UNIVERSITY PARK RECREATION DISTRICT  
BOARD OF SUPERVISORS MEETING**

**Friday, December 9, 2022**

**1:00 p.m.**

**Community Center**

**8301 The Park Boulevard, University Park, FL 34201**

Board Members present at roll call in person or via phone:

Bill DiPaolo

Vice Chairperson

Mark Criden

2nd Vice Chairperson

Steve Ludmerer

Treasurer

**FIRST ORDER OF BUSINESS**

**Organizational Matters**

**Call to Order and Roll Call**

The meeting was suggested to be continued to December 16, 2022, at 1:00 p.m.

**SECOND ORDER OF BUSINESS**

**Continuance**

ON MOTION by Mr. DiPaolo, seconded by Mr. Criden, with all in favor, the December 9, 2022, Board of Supervisors Meeting of University Park Recreation District was continued to December 16, 2022, at 1:00 p.m.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson

**University Park  
Recreation District**

Consideration of the Minutes of the  
December 16, 2022, Continued Board of  
Supervisors Meeting

## **MINUTES OF MEETING**

### **UNIVERSITY PARK RECREATION DISTRICT CONTINUED BOARD OF SUPERVISORS MEETING**

**Friday, December 16, 2022**

**1:00 p.m.**

**Community Center**

**8301 The Park Boulevard, University Park, FL 34201**

Board Members present at roll call in person or via phone:

Sally Dickson	Chairperson
Mark Criden	2nd Vice Chairperson
Steve Ludmerer	Treasurer
David Murphy	Board Member
Rusty Piersons	Board Member

Also, Present in person or via phone:

Venessa Ripoll	District Manager – PFM Group Consulting LLC
Don Hasenbank	ADM – PFM Group Consulting LLC
John Fetsick	General Manager – Country Club
Curtis Nickerson	Director of Properties & Facilities- Country Club
Mark Barnebey	District Counsel – Blalock Walters
Various Members of the General Public	

## **FIRST ORDER OF BUSINESS**

### **Organizational Matters**

#### **Call to Order and Roll Call**

The meeting was called to order at 1:03 p.m. by Ms. Dickson and Ms. Ripoll confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

#### **Public Comments**

There were no public comments.

#### **Overview of the Florida “Government in the Sunshine” Regulations a. Statement of Financial Interest, Form 1**

Mr. Barnebey reviewed the Sunshine Regulations for the new Board members and explained the Form 1.

#### **Review of District Contact List**

Ms. Ripoll stated that everyone's contact information has been updated and will be placed on the website.

#### **SECOND ORDER OF BUSINESS**

##### **Administrative Matters**

**Consideration of the  
Minutes of the November 1,  
2022, Board of Supervisors  
Workshop Meeting, the  
Minutes of the November 11,  
2022, Board of Supervisors  
Meeting, and the Minutes of  
the December 6, 2022,  
Election Meeting**

The Board reviewed the minutes.

ON MOTION by Mr. Ludmerer, seconded by Mr. Criden, with all in favor, the Board approved the Minutes of the November 1, 2022, Board of Supervisors Workshop Meeting, the Minutes of the November 11, 2022, Board of Supervisors Meeting, and the Minutes of the December 6, 2022, Election Meeting.

#### **THRID ORDER OF BUSINESS**

##### **Staff Report Matters**

District Counsel – Mr. Barnebey stated that they have submitted information pertaining to the text amendments and are waiting for the final results as well as the Charter Amendments being refiled.

District Manager – Ms. Ripoll stated that the next workshop meeting is scheduled for January 3, 2023, at 10:00 a.m., the time was changed to 3:00 p.m. The next Board



meeting was moved to January 17, 2023, at 1:00 p.m. The following workshop meeting is scheduled for January 31, 2023, at 10:00 a.m.

Club Management (Management Discussion & Analysis Report) – Mr. Fetsick reviewed the damage caused by the rain to holes 5, 9, and 18 he stated that Mr. Nickerson is currently evaluating the situation and how much it will cost to repair. A contractor had come out to look at hole 18 and gave a rough estimate of a \$15,000 - \$17,000 for repair work.

The pickleball program continues to grow. They are rolling out a two courts open/two courts reserved policy for pickleball as there are too many people using the courts at once at some points during the day. There are currently 409 full members, 130 rackets, and 762 social members. There are an expected 25 resignations from the club.

The TGI Friday events have been going very well and had about 100-150 at the last event. He has received a lot of positive feedback. The Christmas Party for the members was a success. The New Year's Eve Gala was cancelled as there was not enough interest in the event.

Mr. Fetsick also reviewed the budget with the Board. They are under Budget going into the New Year. He also reviewed the changes in the kitchen staff.

#### **FOURTH ORDER OF BUSINESS**

#### **Business Matters**

#### **Public Hearing on Adopting Revised Rules of Procedure Pertaining Membership Categories and Amounts a. Presentation of the Membership Categories and Amounts b. Public Comments and Testimony c. Board Comments**

Ms. Dickson opened the continued public hearing at 1:40 p.m.

Mr. Barnebey and Mr. Fetsick gave a brief overview regarding the membership categories and amounts. The increase in dues have been very nominal this year. There were no public comments.

Ms. Dickson closed the continued hearing at 1:49 p.m.

**Consideration of Resolution  
2023-03, Adopting Revised  
Rule 2023-02 and Adopting  
Revised Procedure  
Pertaining to Membership  
Categories and Amounts**

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board approved Resolution 2023-03, Adopting Revised Rule 2023-02 and Adopting Revised Procedure Pertaining to Membership Categories and Amounts.

**Consideration of Resolution  
2023-04, Ratifying the  
Results of the Election  
Meeting**

ON MOTION by Mr. Criden, seconded by Mr. Ludmerer, with all in favor, the Board approved Resolution 2023-04, Ratifying the Results of the Election Meeting.

Mr. DiPaolo was recognized for his time and service on the Board.

**Consideration of Resolution  
2023-05, Appointing District  
Officers Position**

The positions of the Board members were slated as follows:  
Ms. Dickson as Chairperson, Mr. Criden as 1<sup>st</sup> Vice Chair, Mr. Ludmerer as 2<sup>nd</sup> Vice Chair and Treasurer, Ms. Carvalho as Secretary, Mr. Murphy, Mr. Piersons, and Ms. Ripoll as Assistant Secretaries, Mr. Fay as Treasurer and Mr. Fetsick as Assistant Treasurer.

ON MOTION by Mr. Ludmerer, seconded by Mr. Murphy, with all in favor, the Board approved Resolution 2023-05, Appointing District Officers Position as presented.

**Update on Phase 1 and  
Phase 2 Project**

The outdoor dining is moving along with construction. They are still looking at a February 2023 completion date. They are expecting quotes from three different contractors for the kitchen remodel.

**Ratification of Payment  
Authorizations # 81**

ON MOTION by Mr. Criden, seconded by Mr. Murphy, with all in favor, the Board ratified Payment Authorization #81.

**Supervisor Requests &  
Comments**

Mr. Ludmerer thanked John Bondur and his team for the efforts given to the election process. Mr. Barnebey and PFM were also thanked. There was some discussion concerning information gathering.

Mr. Case had some comments about the relationship between the Board, residents, and the UPCA as it relates to the Covenants, Codes, and Restrictions (CC&Rs) for the Association.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

There were no additional items to come before the Board.

ON MOTION by Mr. Criden, seconded by Mr. Ludmerer, with all in favor, the December 16, 2022, Continued Board of Supervisors Meeting of University Park Recreation District was adjourned at 2:30 p.m.

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Secretary / Assistant Secretary

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Chairperson / Vice Chairperson

# **University Park Recreation District**

District Counsel

# **University Park Recreation District**

District Manager

**University Park  
Recreation District**

Club Management  
Management Discussion & Analysis Report  
(under separate cover)

# **University Park Recreation District**

Update on Phase 1 and Phase 2 Project

# **University Park Recreation District**

Update on the Charter Amendments &  
Revisions



**University Park  
Recreation District**

Ratification of Payment Authorizations  
#82-84

# University Park Recreation District

12/2/2022

Payment Authorization No. 82

## O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
McClatchy Company, LLC	163145	Notice of Public Meeting -November 2022	\$ 367.38
PFM	DM-11-2022-49	District Management Fee: November 2022	\$ 5,833.33
Vglobal Tech	4477	ADA Website Maintenance - November 2022	\$ 218.33
Philips Harvey Group	146890	FY 2022 Audit	\$ 4,500.00

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O&M - General Fund Expenses Total

\$ 10,919.04

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Asst. Secretary/Secretary

  
Asst. Treasurer



Beaufort Gazette  
Belleville News-Democrat  
Bellingham Herald  
Bradenton Herald  
Centre Daily Times  
Charlotte Observer  
Columbus Ledger-Enquirer  
Fresno Bee

The Herald - Rock Hill  
Herald Sun - Durham  
Idaho Statesman  
Island Packet  
Kansas City Star  
Lexington Herald-Leader  
Merced Sun-Star  
Miami Herald

el Nuevo Herald - Miami  
Modesto Bee  
Raleigh News & Observer  
The Olympian  
Sacramento Bee  
Fort Worth Star-Telegram  
The State - Columbia  
Sun Herald - Biloxi

Sun News - Myrtle Beach  
The News Tribune Tacoma  
The Telegraph - Macon  
San Luis Obispo Tribune  
Tri-City Herald  
Wichita Eagle

UNIVERSITY PARK RECREATION DISTRICT  
Attn: Accounts Payable  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK  
BRADENTON, FL 34201

### NOVEMBER INVOICE

Invoice No.: 163145  
Invoice Date: 11/30/2022  
Due Date: 12/30/2022  
Bill-To Account: 29585  
Sales Rep: Tara Pennington

Dates	Order No.	Description	Product	Size	Billed Units	Times Run	Net Amount
11/04/2022 - 11/04/2022	337266	Print Legal Ad-IPL00952190 IPL0095219	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	1 x 72 L	72 L	1	\$85.41
11/11/2022 - 11/11/2022	346146	Print Legal Ad-IPL00978780 IPL0097878	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	1 x 62 L	62 L	1	\$73.71
11/11/2022 - 11/11/2022	346312	Print Legal Ad-IPL00979450 IPL0097945	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	2 x 61 L	122 L	1	\$145.08
11/22/2022 - 11/22/2022	349520	Print Legal Ad-IPL00989560 IPL0098956	BRD-Bradenton Herald Legal   Legals & Public Notices CLS	1 x 53 L	53 L	1	\$63.18

### November Summary

Amount Due: \$367.38

Please Return This Portion With Your Payment (Thank You)

McClatchy Company LLC  
PO Box 510150  
Livonia MI 48151

### ADVERTISING INVOICE

UNIVERSITY PARK RECREATION DISTRICT  
Attn: Accounts Payable  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK  
BRADENTON, FL 34201

### NOVEMBER INVOICE

Invoice No.: 163145  
Account No.: 29585  
Account Name: UNIVERSITY PARK RECREATION  
DISTRICT  
Amount Due: \$367.38

Email questions to [ssccreditandcollections@mcclatchy.com](mailto:ssccreditandcollections@mcclatchy.com)

McClatchy Company LLC  
PO Box 510150  
Livonia MI 48151

0000029585 0000163145 000036738 7



Date	Invoice Number
November 7, 2022	DM-11-2022-49
Payment Terms	Due Date
Upon Receipt	November 7, 2022

<b>Bill To:</b>
University Park Recreation District c/o PFM Group Consulting District Accounting Department 3501 Quadrangle Blvd., Suite 270 Orlando, FL 32817 United States of America

<b>Company Address:</b>
1735 Market Street 42nd Floor Philadelphia, PA 19103 +1 (215) 5676100

**Remittance Options:**

**Via Mail:**

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

**RE:** District Management Fee: November 2022

Professional Fees	\$5,833.33
<b>Total Amount Due</b>	<b><u>\$5,833.33</u></b>

**VGlobalTech**

636 Fanning Drive  
Winter Springs, FL 32708 US  
contact@vglobaltech.com  
www.vglobaltech.com



## INVOICE

**BILL TO**

University Park RD  
3501 Quadrangle Boulevard,  
Suite 270, Orlando, FL 32817

**INVOICE # 4477****DATE 11/01/2022****DUE DATE 11/16/2022****TERMS Net 15**

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Web Maintenance:ADA Website Maintenance</b> Ongoing website maintenance for ADA and WCAG Compliance	1	218.33	218.33

Please make check payable to VGlobalTech.

**BALANCE DUE****\$218.33**

Date: 11/15/2022  
Invoice Number: 146890  
Client: 10619

C/O Paul Fay, Controller  
University Park Recreation District  
7671 The Park Boulevard  
University Park, FL 34201

- Please make your check payable to Phillips Harvey Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at [WWW.SWFLCPAS.COM](http://WWW.SWFLCPAS.COM) by credit card, debit card or e-check or by calling our office.

For professional services rendered as follows:

Progress billing for fees relative to the Audit for the period ending September 30, 2022	\$4,500.00
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Invoice Total: \$4,500.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.  
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



**Certified Public Accountants**  
801 Laurel Oak Drive, Suite 303, Naples, FL 34108  
P 239 566 1600 | F 239 566 1901 | [swflcpas.com](http://swflcpas.com)

# University Park Recreation District

12/9/2022

Payment Authorization No. 83

## O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PFM	OE-EXP-12-2022-27	Postage: November 2022	\$ 1,241.38
PFM	122939	Election Letters	\$ 1,871.67
Philips Harvey Group	146936	FY 2022 Audit	\$ 4,500.00
Blalock Walters	40896-000-50	General Representation - November 2022	\$ 7,476.50
US Bank	6739455	Bond Administration Fee	\$ 7,402.99

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O&M - General Fund Expenses Total

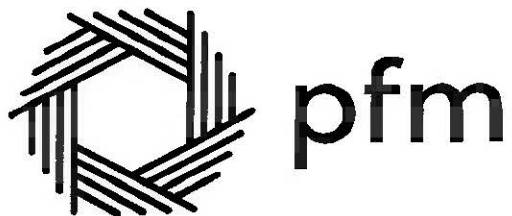
\$ 22,492.54

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Asst. Secretary/Secretary

  
Asst. Treasurer

12/12/22



Date	Invoice Number
December 8, 2022	OE-EXP-12-2022-27
Payment Terms	Due Date
Upon Receipt	December 8, 2022

<b>Bill To:</b>
University Park Recreation District c/o PFM Group Consulting District Accounting Department 3501 Quadrangle Blvd., Suite 270 Orlando, FL 32817 United States of America

<b>Company Address:</b>
1735 Market Street 42nd Floor Philadelphia, PA 19103 +1 (215) 5676100

**Remittance Options:****Via Mail:**

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

RE: November 2022 Postage \$1,241.38

Expenses

\$1,241.38

**Total Amount Due**

**\$1,241.38**





Date	Invoice Number
December 8, 2022	122939
Payment Terms	Due Date
Upon Receipt	December 8, 2022

<b>Bill To:</b>
University Park Recreation District c/o PFM Group Consulting District Accounting Department 3501 Quadrangle Blvd., Suite 270 Orlando, FL 32817 United States of America

<b>Company Address:</b>
1735 Market Street 42nd Floor Philadelphia, PA 19103 +1 (215) 5676100

**Remittance Options:**

Via Mail:

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

**RE:** Election Letters (2nd Mailing)

Election Letters (2nd Mailing) - Quantity 6309

\$1,871.67

**Total Amount Due**

**\$1,871.67**

Date: 12/2/2022  
Invoice Number: 146936  
Client: 10619

C/O Paul Fay, Controller  
University Park Recreation District  
7671 The Park Boulevard  
University Park, FL 34201

- Please make your check payable to Phillips Harvey Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at [WWW.SWFLCPAS.COM](http://WWW.SWFLCPAS.COM) by credit card, debit card or e-check or by calling our office.

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For professional services rendered as follows:

Progress billing for fees relative to the Audit for the period ending September 30, 2022	\$4,500.00
--	------------

Invoice Total: \$4,500.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.  
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



**Certified Public Accountants**  
801 Laurel Oak Drive, Suite 303, Naples, FL 34108  
P 239 566 1600 | F 239 566 1901 | [swflcpas.com](http://swflcpas.com)



P.O. Box 469 Bradenton, Florida 34206-0469  
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page 1  
November 30, 2022  
Account # 40896-000  
Invoice # 40896-000-50

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

**REMITTANCE COPY**

		BALANCE
40896-000	MPB	<u>\$7,476.50</u>

If you prefer to receive paperless invoices by email, please complete the information below or email [billing@blalockwalters.com](mailto:billing@blalockwalters.com).

\_\_\_\_\_ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

\_\_\_\_\_  
**Please Return the Remittance Copy with Your Payment**  
**Make Check Payable to Blalock Walters, P.A.**  
**Federal Tax ID # 59-1950976**



WE MAKE A DIFFERENCE

P.O. Box 469 • Bradenton, Florida 34206-0469  
ph: 941.748.0100 fx: 941.745.2093

UNIVERSITY PARK RECREATION DISTRICT  
PFM FINANCIAL ADVISORS, LLC  
3504 LAKE LYNDY DRIVE, SUITE 107  
ORLANDO, FL 32817

Page: 1  
November 30, 2022  
Account # 40896-000  
Invoice # 40896-000-50

ATTN: ACCOUNTSPAYABLE@UNIVERSITYPARK-FL.COM

GENERAL REPRESENTATION

MPB

***For Professional Services Rendered Thru 11/30/2022***

			HOURS	
11/01/2022	MPB	Preparation for and attendance at the Board Workshop.	2.80	700.00
11/02/2022	TEF	Review and respond to emails from John Fetsick regarding store credit research	0.30	60.00
11/03/2022	MPB	Prepare revised Resolution for Charter Amendments; revise Charter language based on the Board's direction; revise proposed Resolution.	0.70	175.00
	JO	Review materials for pre-application submittal. Submit request for Pre-application meeting. Email to County regarding fee.	1.20	150.00
11/04/2022	MJP	Review correspondence regarding charter amendments for 11/11 meeting.	0.20	44.00
	JO	Draft pre-application narrative, Email to PFM staff regarding resolution. Finalize Pre-application submittal in ACCELA	1.20	150.00
	MPB	Work on issues related to Sunshine Law; preparation of Memorandum to Sally Dickson and the Board of Supervisors regarding Sunshine matters; revise updated Charter; preparation of Memorandum to Vivian Carvalho; preparation of Memorandum to Venessa Ripoll preparation of Memorandum to Xavier Colon; work on vacation rental ordinance.	3.60	900.00
11/07/2022	JO	Review and respond to email from Laurie Mendard regarding pre-application conference.	0.30	37.50
11/08/2022	MJP	Review of charter revisions; conference with Attorney Barnebey to discuss the same; conference with Vivian Carvalho to discuss agenda; prepare for November 11th meeting.	1.50	330.00
	MPB	Telephone conference with Vivian Carvalho; review agenda.	0.40	100.00
11/09/2022	MPB	Review and respond to Memorandum from Sally Dickson; review response from Sally Dickson; review election matters.	0.60	150.00

UNIVERSITY PARK RECREATION DISTRICT  
GENERAL REPRESENTATION  
MPB

Page: 2  
November 30, 2022  
Account # 40896-000  
Invoice # 40896-000-50

			HOURS	
11/10/2022	MJP	Review communication regarding Phillip Harvey engagement letter.	0.20	44.00
	MJP	Review various communications relating to FPL contract.	0.40	88.00
	MJP	Review of issue relating to Phillip Harvey engagement letter; prepare addendum.	1.10	242.00
	MJP	Review updated agenda.	0.20	44.00
	MPB	Review and respond to Memorandum from John Fetsick on the FPL contract; review and respond to Memorandum from John Fetsick on election e-mail.	1.10	275.00
11/11/2022	MJP	Review and analysis of comments from Steve Ludmerer; prepare for meeting.	1.00	220.00
	MJP	Review and analysis of various communications relating to election and financing Resolution.	0.70	154.00
	MJP	Continued preparation of Addendum for Phillips Harvey contract.	0.30	66.00
	MJP	Prepare for and attend Board meeting.	4.00	880.00
	MPB	Telephone conference with Jim Freeman; review and respond to Memorandum from Xavier Colon; telephone conference with Mayor Bryant; telephone conference with Penny Johnston; meet with Mayor Bryant and Xavier Colon; conference with Mayor Bryant.	1.70	425.00
11/13/2022	MPB	Review and respond to Memorandum from John Bondur.	0.30	75.00
11/14/2022	MJP	Finalize Phillips Harvey addendum; prepare communication to Vivian Carvahlo and Paul Fay.	1.60	352.00
11/15/2022	MPB	Review correspondence regarding elections.	0.20	50.00
11/17/2022	MPB	Review and respond to Vivian Carvalho; revise Resolution 2023-02 and draft Charter amendments.	0.70	175.00
11/18/2022	MJP	Review of revisions to Resolution relating to charter amendments.	0.20	44.00
	MJP	Review revised Resolution and Charter.	0.20	44.00
	MJP	Review and revise Phillips Harvey addendum.	1.00	220.00
	MJP	Prepare communication to Vivian enclosing revised Phillips Harvey Addendum.	0.20	44.00
	MPB	Revise the Charter and Resolution.	0.60	150.00
11/21/2022	MJP	Review correspondence from Vivian Carvalho regarding Phillips Harvey engagement.	0.20	44.00
11/23/2022	MPB	Preparation of Memorandum to Steve Ludmerer.	0.30	75.00
11/28/2022	MJP	Review of various communications regarding dating of Phillips Harvey contract.	0.20	44.00
11/29/2022	MPB	Telephone conference with Vivian Carvalho; telephone conference with Vivian Carvalho and Supervisor Criden; telephone conference with Chair; preparation for and attendance at Workshop.	3.30	825.00
11/30/2022	MPB	Preparation of Memorandum to John Bondur.	0.40	100.00
		TOTAL FOR THE ABOVE SERVICES	32.90	7,476.50

UNIVERSITY PARK RECREATION DISTRICT  
GENERAL REPRESENTATION  
MPB

Page: 3  
November 30, 2022  
Account # 40896-000  
Invoice # 40896-000-50

TOTAL CURRENT WORK	7,476.50
PREVIOUS BALANCE	\$7,087.50
<u>PAYMENTS RECEIVED</u>	
11/14/2022 Payment received on account. Thank you!	-7,087.50
AMOUNT DUE (includes Previous Balance if shown above)	<u>\$7,476.50</u>

If you prefer to receive paperless invoices by email, please complete the information below or email [billing@blalockwalters.com](mailto:billing@blalockwalters.com).

\_\_\_\_\_ Yes, I would prefer paperless billing by email.

Email Address for paperless billing purposes:

\_\_\_\_\_  
*Please Return the Remittance Copy with Your Payment  
Make Check Payable to Blalock Walters, P.A.  
Federal Tax ID # 59-1950976*



Corporate Trust Services  
EP-MN-VVN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 6739455  
Account Number: 252986000  
Invoice Date: 11/25/2022  
Direct Inquiries To: SCOTT SCHUHLE  
Phone: 954-938-2476

UNIVERSITY PARK RECREATION DISTRICT  
ATTN: DIRECTOR OF FINANCE  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK, FL 34201

**UNIVERSITY PARK RECREATION DISTRICT NON-AD VALOREM ASSESSMENT BONDS SERIES 2019**

The following is a statement of transactions pertaining to your account. For further information, please review the attached

**STATEMENT SUMMARY**

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

**TOTAL AMOUNT DUE \$7,402.99**

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**UNIVERSITY PARK RECREATION DISTRICT NON-AD  
VALOREM ASSESSMENT BONDS SERIES 2019**

Invoice Number: 6739455  
Account Number: 252986000  
Current Due: \$7,402.99  
  
Direct Inquiries To: SCOTT SCHUHLE  
Phone: 954-938-2476

**Wire Instructions:**

U.S. Bank  
ABA # 091000022  
Acct # 1-801-5013-5135  
Trust Acct # 252986000  
Invoice # 6739455  
Attn: Fee Dept St. Paul

**Please mail payments to:**

U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690





Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave  
St. Paul, MN 55107

Invoice Number: 6739455  
Invoice Date: 11/25/2022  
Account Number: 252986000  
Direct Inquiries To: SCOTT SCHUHLE  
Phone: 954-938-2476

UNIVERSITY PARK RECREATION DISTRICT NON-AD  
VALOREM ASSESSMENT BONDS SERIES 2019

Accounts Included 252986000 252986001 252986002 252986003 252986004 252986005  
In This Relationship: 252986006

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04360 Administration Fee - Principal Amount O/S	22,955,000.00	0.0003	100.00%	\$6,886.50
<b>Subtotal Administration Fees - In Advance 11/01/2022 - 10/31/2023</b>				<b>\$6,886.50</b>
Incidental Expenses 11/01/2022 to 10/31/2023	6,886.50	0.075		\$516.49
<b>Subtotal Incidental Expenses</b>				<b>\$516.49</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$7,402.99</b>







MK-WI-S300 GCFS  
1555 N. Rivercenter Drive, Suite 300  
Milwaukee, WI 53212

6739455



000002203 02 SP 106481607818628 P

UNIVERSITY PARK RECREATION DISTRICT  
ATTN: DIRECTOR OF FINANCE  
7671 THE PARK BOULEVARD  
UNIVERSITY PARK, FL 34201



# University Park Recreation District

12/27/2022

Payment Authorization No. 84

## O&M - General Fund Expenses

<u>Vendor</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PFM	DM-12-2022-50	District Management Fee: December 2022	\$ 5,833.33
PFM	123244	Annual Dissemination FY2023	\$ 5,000.00
Philips Harvey Group	146982	FY 2022 Audit	\$ 3,500.00

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O&M - General Fund Expenses Total

\$ 14,333.33

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Asst. Secretary/Secretary

Asst. Treasurer

 12/29/22



Date	Invoice Number
December 8, 2022	DM-12-2022-50
Payment Terms	Due Date
Upon Receipt	December 8, 2022

**Bill To:**

University Park Recreation District  
c/o PFM Group Consulting District Accounting  
Department  
3501 Quadrangle Blvd., Suite 270  
Orlando, FL 32817  
United States of America

**Company Address:**

1735 Market Street  
42nd Floor  
Philadelphia, PA 19103  
+1 (215) 5676100

**Remittance Options:**Via Mail:

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

**RE:** District Management Fee: December 2022

Professional Fees

\$5,833.33

**Total Amount Due**

**\$5,833.33**



Date	Invoice Number
December 20, 2022	123244
Payment Terms	Due Date
Upon Receipt	December 20, 2022

**Bill To:**

University Park Recreation District  
c/o PFM Group Consulting District Accounting  
Department  
3501 Quadrangle Blvd., Suite 270  
Orlando, FL 32817  
United States of America

**Company Address:**

1735 Market Street  
42nd Floor  
Philadelphia, PA 19103  
+1 (215) 5676100

**Remittance Options:**Via Mail:

PFM Group Consulting LLC  
PO Box 65126  
Baltimore, MD 21264-5126  
United States of America

**RE:** For annual dissemination for the period of 10.1.2022 – 9.30.2023

Bond Issue

\$5,000.00

**Total Amount Due**

**\$5,000.00**

Date: 12/14/2022  
Invoice Number: 146982  
Client: 10619

C/O Paul Fay, Controller  
University Park Recreation District  
7671 The Park Boulevard  
University Park, FL 34201

- Please make your check payable to Phillips Harvey Group and enclose the top portion of this invoice with your payment.
- You may make your payment online at [WWW.SWFLCPAS.COM](http://WWW.SWFLCPAS.COM) by credit card, debit card or e-check or by calling our office.

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For professional services rendered as follows:

Progress billing for fees relative to the Audit for the period ending September 30, 2022	\$3,500.00
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Invoice Total: \$3,500.00

INVOICE

DUE AND PAYABLE UPON RECEIPT

A monthly finance charge of 1 1/2% will be applied on all unpaid items after 30 days.  
This monthly finance charge is calculated at an Annual Percentage Rate of 18%.



**Certified Public Accountants**  
801 Laurel Oak Drive, Suite 303, Naples, FL 34108  
P 239 566 1600 | F 239 566 1901 | [swflcpas.com](http://swflcpas.com)