

University Park Recreation District

12051 Corporate Boulevard, Orlando, FL 32817 Phone: 407-723-5900

<http://universityparkrd.com/>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the University Park Recreation District ("District"), scheduled to be held at **1:00 p.m. on Friday, January 10, 2020** at the University Park Country Club, . A quorum will be confirmed prior to the start of the meeting.
For those unable to attend the meeting in person, you may call in or join the meeting via Zoom.

Phone: 1-844-621-3956
Participant Code: 791 906 961 #
Zoom <https://zoom.us/j/6980816070>

NOTE: If you are calling into the meeting by phone or Zoom, please MUTE your line!

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

- Call to Order
- Roll Call to Confirm Quorum
- Public Comment Period

Administrative Matters

- 1) Consideration of Minutes
 - a. Board of Supervisors' Meeting, December 13, 2019
 - b. Auditor Selection Committee Meeting, December 13, 2019 **Business Matters**
- 2) Review of the Auditor Selection Committee Rankings & Selection of an Auditor
- 3) Consideration of the District Website Maintenance and ADA Auditing Agreement (**Tabled**)
Note: This agreement is directly between the District and VGT.
- 4) Consideration of Resolution 2020-xx, Amending the Preliminary Budget for University Park Country Club for FY2019-2020 (Provided under separate cover)

District Financials

- 5) Ratification of Payment Authorization 8-10
- 6) Review of District Financial Position
- 7) Review of the Enterprises' Financial Position

Other Business

- A. Staff Reports
 1. District Counsel
 2. District Manager –
Candidates Seeking Seat 1 Position



Date	Meeting Type	Time	Location	Note
February 14, 202	BOS			

B. Supervisor Requests

Adjournment

University Park Recreation District

Consideration of Minutes

**University Park
Recreation District**

**Auditor Selection Committee Minutes
Of December 13, 2019**

MINUTES OF MEETING

**UNIVERSITY PARK DISTRICT
AUDITORS SELECTION COMMITTEE MEETING
Friday, December 13, 2019 at 1:00 p.m.
University Park Country Club's Lakeside Room
7671 The Park Blvd.,
University Park, Florida 34201**

Board Members present at roll call:

Nancy Kopnisky	Committee Member	
Bruce Mantia	Committee Member	
Ron Tobin	Committee Member	
Dick Crouch	Committee Member	
Alan Mishlove	Committee Member	(via phone)

Also, Present:

Hank Fishkind	PFM
Steve Ludmerer	Consultant
Mark Barnebey	Blalock Walters Law Firm
Laurie Evans	University Park County Club

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 1:00 p.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments.

THIRD ORDER OF BUSINESS

**Review and Auditing Services
Proposal & Selection Criteria**

Mr. Ludmerer explained that a change in State Law required Mr. Ludmerer resign from the Auditor Selection Committee. The Chair appointed Ms. Kopnisky in his place. Dr. Fishkind described the process for selection.

Mr. Mantia began the discussion by reviewing the criteria and the proposals.

FOURTH ORDER OF BUSINESS

Review of Proposals

- a) **Berger, Toombs, Elan, Gaines & Frank**
- b) **DiBartolomeo, McBee, Hartley & Barnes**
- c) **Grau & Associates**
- d) **Phillips Harvey Group**
- e) **Suplee, Shea, Cramer & Rocklein**

Mr. Crouch discussed the proposals. He liked PHG, and Suplee.

Mr. Mishlove added comments

The committee's technical advisor, Mr. Ludmerer agreed with ranking PHG and Suplee. He also liked DMHB. Mr. Tobin concurred.

Ms. Kopnisky agreed and requested oral interviews for PHG, Suplee and DMHB.

FIFTH ORDER OF BUSINESS

Ranking of Proposal

The Auditor Selection Committee Meeting did not feel comfortable ranking the proposals today. The Auditor Selection Committee was continued until January 6, 2020 at 9:30 a.m. At this time, the three auditors would be allotted 1 hour each: 30 minutes for presentation and 30 minutes for a Q & A.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**University Park
Recreation District**

**Board of Supervisors' Meeting
December 13, 2019**

MINUTES OF MEETING

**UNIVERSITY PARK RECREATION DISTRICT
BOARD OF SUPERVISORS MEETING
Friday, October 13, 2019 at 1:25 p.m.
University Park Country Club, Lakeside Room,
7671 The Park Blvd.,
University Park, Florida 34201**

Board Members present at roll call:

Bob Wood	Board Member
Nancy Kopnisky	Board Member
Steve Ludmerer	Board Member
Beth Bertsch	Board Member
Michael Smith	Board Member

Also, Present:

Hank Fishkind	PFM	
Mark Barnebey	Blalock Walters Law Firm	
Laurie Evans	County Club	
Curtis Nickerson	Country Club	
Alan Mishlove	PFM	(via phone)
Various Members of the General Public – See Attached		

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 1:25 p.m. Those in attendance are outlined above.
Those present stood for the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Opening Comments

Mr. Smith provided opening remarks.

THIRD ORDER OF BUSINESS

Public Comments

There were no public comments at this time.

FOURTH ORDER OF BUSINESS

Consideration of Minutes

- a) **Consideration of Minutes of the Board of Supervisors' Meeting, October 29, 2019**
- b) **Consideration of Minutes of the Auditor Selection Committee, October 29, 2019**
- c) **Consideration of Minutes of the Board of Supervisors' Continued Meeting, November 4, 2019**

The Board reviewed the Minutes of the Board of Supervisors' Special Meeting dated October 29, 2019.

ON MOTION by Ms. Kopnisky, seconded by Mr. Ludmerer, with all in favor, the Board approved Minutes of the Board of Supervisors' Meeting, October 29, 2019.

A suggestion was made to table the Auditor Selection Committee Workshop dated October 29, 2019.

ON MOTION by Ms. Kopnisky, seconded by Mr. Ludmerer, with all in favor, the Board tabled Minutes of the Auditor Selection Committee Workshop dated October 29, 2019.

The Board reviewed the minutes for the Board of Supervisors' Continued Meeting dated November 4, 2019.

ON MOTION by Mr. Ludmerer, seconded by Ms. Kopnisky, with all in favor, the Board approved the Minutes of the Board of Supervisors' Continued Meeting, November 4, 2019

FIFTH ORDER OF BUSINESS

Auditor Selection Committee Recommendation

No recommendation, the Auditor Selection Committee meeting was continued to January 6, 2020 at 9:30 a.m.

ON MOTION by Ms. Bertsch, seconded by Ms. Kopnisky, with all in favor, the Board tabled The Auditor Selection Committee Recommendation until January 10, 2020 at 1:00 p.m.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2020-04, Adopting the Amended General Fund Budget for FY 2018-2019

The Board reviewed Resolution 2020-04.

ON MOTION by Mr. Ludmerer, seconded by Ms. Bertsch, with all in favor, the Board approved Resolution 2020-04, Adopting the Amended General Fund Budget for FY 2018-2019.

SEVENTH ORDER OF BUSINESS

Discussion of Bond Related Matters

- a) **Supplemental Assessment Report**
- b) **Consideration of Resolution 2020-05, Ratifying, Confirming, and Approving the Sale of Series 2019 Bonds**

The Supplemental Assessment Report is included in Resolution 2020-05. The Board reviewed Resolution 2020-05.

ON MOTION by Mr. Ludmerer, seconded by Ms. Bertsch, with all in favor, the Board approved Resolution 2020-05, Ratifying, Confirming, and Approving the Sale of Series 2019 Bonds.

EIGHTH ORDER OF BUSINESS

Matters Related to the Acquisition of the Country Club

- a) **Consideration of Resolution 2020-06, Setting a Public Hearing Date and Approving a Preliminary Fiscal Year 2019-2020 Budget**
- b) **Consideration of Resolution 2020-07, Setting a Public Hearing Date on the Adoption of Rules Related to Usage and Fees for the County Club and Other District Property**
- c) **Ratify Insurance – if applicable**

Ms. Evans and Mr. Nickerson discussed the process for Capital Projects in 2020 for the Club.

The Board reviewed Resolution 2020-06.

ON MOTION by Ms. Kopnisky, seconded by Mr. Ludmerer, with all in favor, the Board approved Resolution 2020-06, Setting February 14, 2020 as the Public Hearing Date and Approving a Preliminary Fiscal Year 2019-2020 Budget.

The Board reviewed Resolution 2020-07.

ON MOTION by Ms. Kopnisky, seconded by Mr. Ludmerer, with all in favor, the Board approved Resolution 2020-07, Setting February 14, 2020 as the Public Hearing Date on the Adoption of Rules Related to Usage and Fees for the County Club and Other District Property.

A discussion took place about ratifying the insurance including coverage for cyber.

ON MOTION by Mr. Ludmerer, seconded by Ms. Kopnisky, with all in favor, the Board ratified the Insurance.

NINTH ORDER OF BUSINESS

Review of District Financial Position

Dr. Fishkind reviewed the District financials with the Board.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel- Mr. Barnebey reported on insurance claims. Mr. Ludmerer asked about the 4 remaining owners who have not paid the assessment.

A lawsuit will be filed against Mr. Dowdell. There will be a report at the January meeting.

District Manager- Dr. Fishkind stated that District Management is working with Club staff to assure a smooth transition.

The newsletter will announce Board position will be open prior to the January meeting. Interested candidates must provide a one page summary of why they wish to serve on the Board and their qualifications. There was a call for candidates and the Board will appoint a successor to Mr. Smith. Ms. Evans will assist.

Supervisor Requests- Mr. Woods reported that he is negotiating a resolution concerning reimbursement of legal fees. Mr. Ludmerer requested reimbursement of legal costs of Saevin Group.

Mr. Ludmerer reported the execution of Mutual Cooperation Agreement.

Mr. Smith noted that 2019 was a challenging year and the Board prevailed, completed the transaction, and extended Board term. Residents will take over the HOA. A new Board will be elected November 2020. Mr. Smith will resign at the end of the January meeting. Mr. Smith recommended a replacement. The Board appoints a replacement.

ELEVENTH ORDER OF BUSINESS

Adjournment

Mr. Wood requested a motion to adjourn.

ON MOTION by Ms. Bertsch, seconded by Ms. Kopnisky, with all in favor, the Tuesday, December 13, 2019 Board of Supervisors' Meeting for University Park was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman